Troup County
Board of Health Meeting
January 25, 2016 8:00am
Troup County Health Department
Board Room

The Troup County Board of Health held their bi-monthly meeting on Monday, January 25th at 8am in the Troup County Health Department Board Room.

Dr. Joseph Almand, Vice-Chairman, called the meeting to order.

Attendees: Dr. Joseph Almand, Dr. Beverly Townsend, Dr. Cole Pugh, Karen Spader, Carl Epps, Brigid Smith, Jan Edwards, Leslie Leonard, Pat Robinson, Freda Mitchem, Debbie Heard, Michele Davis, Duane Fields, Alithina Glanton, Dr. David Ajay and Wendy LaVan

Approval of Minutes

The minutes from November 16th, 2015 meeting were presented for approval. Mr. Carl Epps made a motion to approve the minutes; Dr. Cole Pugh seconded the motion. The board unanimously approved.

Old Business

None

New Business

Mrs. Jan Edwards provided an Accreditation Presentation

Mrs. Debbi Heard stated that the bylaws had no major changes, but that an attorney has reviewed and made some clarification to them. The Bylaws will be presented to the Board of Health members at the March 21st meeting for approval.

Elections were held for Chairman and Vice-Chairman. Mr. Carl Epps made a motion for Dr. W.T. Edmondson to continue as Chairman and Dr. Cole Pugh seconded the motion; the board unanimously approved. Ms. Karen Spader made a motion for Dr. Joseph Almand to continue as the Vice-Chairman; Dr. Cole Pugh seconded the motion. The Board unanimously approved.

Nursing

Leslie Leonard presented the Nursing Report. (See Narrative)
Finance

Brigid Smith presented the financial report for Troup County Health Department. A revision to budget #001 for $149,416.00 was presented for approval; Dr. Cole Pugh made the motion to approve the revision as presented; Mr. Carl Epps seconded the motion. The Board unanimously approved. (See Narrative)

WIC

Freda Mitchem presented the WIC report. (See Narrative)

Environmental Health

Melinda Bailey presented the Environmental Health Report. (See Narrative)

Senior Corp Program

Pat Robinson presented the Senior Corp Program report. (See Narrative)

District 4/Public Health - Dr. Beverley Townsend, Mrs. Wendy LeVan

Dr. Townsend wanted to make the board aware of an article from December in USA Today, which brought awareness to what Public Health is and what it does. The article mentioned that public health receives fewer dollars but offers more services. We need to continually promote public health to the community and show that it’s not only in times of crises, that public health is here and can provide much needed services. She also encouraged the board to be in contact with the representatives to be sure that public health received the funding needed to (1) Provide services and (2) Retain the staff needed to offer those services. (see attached).

Wendy LeVan stated that Dr. Obasanjo is in contact with the district office and sends his regards.

The new district building is on schedule and move-in is still on target for summer of 2016. An open-house is being planned.

GPHA is March 22nd and 23rd in Atlanta. Any board members that have not had the opportunity to attend are invited and encouraged to attend. Contact Debbi Heard if you would like to attend. More information will be provided.

The District Annual Health and Wellness Day is scheduled for April 29th, 2016 at Rock Ranch. Board members are invited to attend.

District 4 hosted an “Above and Beyond” contest district-wide. Employees had a chance to elect someone from their health department they feel has gone above and beyond with customer service. Althina Glanton was the winner for Troup County.

The Mercer Leadership classes are ongoing and will finish in 3 weeks. There will be a graduation ceremony on March 18th, 2016 in Peachtree City. Board members are invited to attend.

The district name change recently mentioned by Dr. Obasanjo has been decided by the commissioner and we will remain District 4. The only possible change will be adding the word “West” to our district title.
Last Thursday our District managers attended a quarterly EP meeting where members from GEMA and the Sheriff Department in Coweta provided a training on “active shooter response”. This training will be provided to all personnel in the future.

Dr. David Ajayi updated the members on the ZIKA Virus. The confirmed cases here in the U.S. are a result to and from travel to Central America, which the person brought the virus back. Puerto Rico is the only U.S., territory that has confirmed cases. It is contracted from a mosquito bite. Women who are pregnant need to be careful, because this virus can cause birth defect in the unborn child.

The meeting was adjourned 9:00 am.

[Signature]
Dr. Joseph Almand, Vice-Chairman

[Date]
1/25/14

Additional copies of reports available upon request.

_The next Troup County Board of Health Meeting is scheduled for May 16th at 8am in the Troup County Health Department Board Room._
<table>
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<th>Comments</th>
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| Client Visits           | October 1-December 31, 2014 2620 visits  
October 1-December 31, 2015 1682 visits 938 fewer visits  
Due to issues with flu supply this year we missed the opportunity to provide 579 doses of flu vaccine in the school system. |
| School Flu Mist 2016    | The school system will participate next fall. Flu Mist and injectable vaccine has been pre-booked. Will suggest to the school system starting clinics at a later date.                                           |
| Mini Grant              | Troup County Health Department received the Car seat Mini Grant for 2016. The grant provides new car seats to income eligible clients. The health department has 4 certified car seat technicians on staff.          |
| Outreach                | CPR was provided to district staff by Donna Barton RN. One article promoting adult vaccines was submitted to the LaGrange Daily News. One promoting vital records should be submitted by the end of the month. |
| Biggest Loser Contest   | Six employees are participating in a weight loss contest with other district health departments and district staff.                                                                                         |
| Immunization Audits     | Childcare 37 sites 97.05%  
Kindergarten (Public) 14 sites 99.55%  
Kindergarten (Private) 2 sites 95.83%  
Seventh Grade 6 sites 99.72% |
Board of Health Meeting
Financial Report

Troup County
Date: 01/25/2016

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<tr>
<td>FY16 Budget</td>
<td>FY16 001 Budget Revision presented and approved. The budget had forecasted $673,110 for PYPI. The actual amount is $704,436, $31,326.25 higher. Also, the State approved a 1% raise for all state employees. This money increased the grant in aid by $121,090. Troup county &quot;lead county&quot; received the money for this increase for all programs and 12 health departments.</td>
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<td>Financial Report</td>
<td>Total Revenue is down $58,927. FY16 Fee Revenues for July thru December were $211,134 compared to 194,547 in FY15. Total fees had an increase of $16,587. (Clinical and Medicaid fees were up $3,450, EH was down $5,560 and Vital records was up $15,697.) FY16 Expenses totaled $1,231,975 compared to $1,104,186 for the period in FY15. An increase of $127,789. This amount of increase is because of the increase in GIA passed through to the District office.</td>
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**INFORM-PREVENT-PROTECT**

Prepared by: Brigid Smith, District Administrator
### Board of Health Meeting

#### Troup County WIC Program Report

Date: 1/26/16

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| WIC Activity Report    | **Troup County WIC:**  
  - Troup WIC serviced 2047 participants in December 2015. WIC contributed over $180,000 to the Troup County economy in December due to voucher redemption at the 15 Troup Co WIC vendor sites and WIC contributed over ½ million dollars to Troup economy since October 2015  
  - We are still offering Cooking Matters Classes at 10am. This month’s recipe is basil lentil soup. Come join us for some hot soup in this cold weather!  
  - GA WIC Program is a big supporter of breastfeeding because of the priceless benefits to the BF mother and infant. The State WIC office purchased the WIC clinics Symphony (hospital grade breast pumps) for us to loan to our exclusively BF mothers and infants. These pumps are very high quality and cost the State WIC office over $600.00 each (reconditioned) but would cost ~$1000.00 to purchase in a retail store such as “Babies R U.” We keep the pumps locked due to value of them but we are very excited to have the opportunity to offer this top shelf pump to our WIC participants. The attachments that we give participants that go with the pump are brand new, however, the pump is “loaned” and has to be returned to the WIC program after the loan period is over.  
  - Lastly, I have included a 2016 Georgia WIC Calendar for each of you. The calendar is full of healthy recipes and lifestyle tips.  

**INFORM-PREVENT-PROTECT**

Prepared by: Freda V. Mitchem, RD/LD
**Troup Board of Health Meeting**  
**Environmental Health Report**

Date: 1/21/2016

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<td>New EH BOH Report</td>
<td>Showed new BOH Report that Environmental Health is now using and explained the different sections of the report.</td>
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<td>Report</td>
<td>Discussed reports and compared to previous time period of reporting. Food Service inspections down, but there was increase in septic program. Also discussed Animal Bite reporting from hospital and requirements for Env. Health to follow up and close out reports on SendSS site.</td>
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<td>New Food Service Establishments</td>
<td>Brought attention to the two new Waffle House locations under construction in LaGrange (one on Hamilton Road and one on New Franklin Road).</td>
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**INFORM-PREVENT-PROTECT**

Prepared by: Melinda H. Bailey
Senior Corps Update:

- Friday, January 29, 2016 - Grant application will be submitted to the United Way of West Georgia.

- The Foster Grandparent Program (FGP) and Senior Companion Program (SCP) progress report for January 1, 2015 – December 31, 2015 will be submitted by January 31, 2016.

- The Corporation for National & Community Service State office will conduct an audit of each volunteer file; date to be determined.

- We are in the process of forming a partnership/collaboration with other non-profit agencies in the community to provide placements for Foster Grandparent Program volunteers due in part to CAFI not receiving grant funds to continue the Head Start Program. The Head Start Program is now affiliated with Childcare Network.

- We will continue to place volunteers in the school system, as requested; however we are pleased to report as of January 5, 2016, additional volunteers were welcomed at West Point Elementary School.

Submitted by:

Patricia Robinson, MSHRM
FGP & SCP Manager