SPALDING COUNTY
BOARD OF HEALTH MEETING
January 14, 2016 @ 12:15
Spalding County Health Department

The Spalding County Board of Health met for their regularly scheduled meeting on Thursday, January 14, 2016 at 12:15 in the Spalding County Health Department conference room located at 1007 Memorial Drive in Griffin, GA.

**Attendees:** Board members present: Merrilea Reeves, Dick Morrow, Jim Smith, Johnie McDaniel. Board member(s) absent: Raymond Ray, Lee Howell. Also in attendance: Dr. Beverly Townsend, Interim District 4 Medical Director; Duane Fields, District 4 Environmental Health; Wendy LeVan, District 4 Nurse Manager; Brigid Smith, District 4 Administrative Manager; Ryan Saccucci, WIC; Nick Burke, District 4 IT Manager; Dr. David Ajayi, District 4 Public Health Intern; Jan Edwards, District 4 Accreditation Coordinator; Bill Johnston, Spalding County Board Lawyer. Other personnel and community present: Sharon Fitts, Shirley Moore, Kelly Andrews, Molli Pruitt.

**Call to Order**

Merrilea Reeves called the meeting to order. Johnie McDaniel provided the invocation and Jim Smith led the Pledge of Allegiance.

**Minutes (attachment 1)**

Dick Morrow motioned to approve the December 10, 2015 meeting minutes as presented. Johnie McDaniel seconded, unanimous vote.

**NEW BUSINESS**

**Nomination of 2016 Officers**

Merrilea Reeves requested permission to speak to the board and asked to resign her position on the board as Chairman and as a board member. Dick Morrow nominated Johnie McDaniel and Chairman which was seconded by Jim Smith, unanimous vote. Jim Smith nominated Dick Morrow as Secretary seconded by Johnie McDaniel, unanimous vote. Dick Morrow nominated Jim Smith to remain as Vice-Chairman seconded by Johnie McDaniel, unanimous vote.
Board Compensation

Dick Morrow moved that the board continue to use $25 monthly compensation to purchase lunch for board of health meetings. Jim Smith seconded, unanimous vote.

MOA Board Member Responsibility Policy (attachment 7)

Johnie McDaniel, Dick Morrow, and Jim Smith signed the MOA related to the meeting attendance policy.

Bylaws Review (attachment 8)

Bill Johnston provided revised bylaws. Dick Morrow motioned to adopt amended bylaws seconded by Jim Smith, unanimous vote.

OLD BUSINESS

Ways to Save

Phone – working with District 4 IT to change over land line phones continues. Merrilee Reeves suggested that the health department compile a savings report and share the article with the newspaper to highlight efforts.

Second Reading of Smoking Ordinance (attachment 9)

Dick Morrow motioned to approve the revised ordinance seconded by Merrilee Reeves, unanimous vote.

Board Member Liability Insurance Policy Renewal (attachment 10)

Dick Morrow made a motion to approve the current vendor, Millenium of Griffin Insurance, to remain as insurance provider. Jim Smith seconded, unanimous vote.

Physician Recruitment

The board continues to work to recruit a physician to serve on the board of health.

REPORTS

BRIGID SMITH

Financial Report (attachment 2)

Brigid Smith provided financial report (narrative attached)
DAVID AJAYI
Accreditation Update (attachment 6)

Dr. Ajayi presented “Accreditation At District 4” to the board of health members to explain the overall accreditation process and progress to date.

RYAN SACCUCCI
WIC (attachment 3)

Ryan Saccucci provided report (narrative attached)

SHARON FITTS for CYNTHIA TIDWELL
NURSING (attachment 4)

Sharon Fitts provided report (narrative attached)

KELLY ANDREWS
ENVIRONMENTAL HEALTH (attachment 5)

Kelly Andrews provided report (narrative attached)

DR. BEVERLY TOWNSEND for DR. OLUGBENGA OBASEANJO
DISTRICT 4 / PUBLIC HEALTH

Dr. Townsend thanked Merrilee Reeves for her 9 years of service to the board. She shared a USA Today article related to the importance of public health and funding it; She reported that there is a 5-year grant with Moorhouse School of Medicine to serve over 500 patients over 5 years. She also shared that EP will provide active shooter training on January 21, 2016.

BOARD REPORTS/COMMENTS

Jim Smith – thanked the health department for their cafeteria inspections. All received 100 score; thanked Merrilee Reeves for her service.
Dick Morrow – thanked Merrilee Reeves for her service.
Merrilee Reeves – thanked the board for their support and encouragement.
Johnie McDaniel – thanked the board for entrusting him as Chairman and thanked Merrilee Reeves for her service.

With no further business, the meeting adjourned at 2:10 pm.

Johnie McDaniel, Chair

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