PIKE COUNTY
BOARD OF HEALTH MEETING
August 23rd, 2016 @ Noon
Pike County Health Department

The Pike County Board of Health held their quarterly meeting on August 23rd, 2016 at noon in the Pike County Health Department conference room.


Mr. Walt McAbee, Chairman, called the meeting to order and provided the Invocation.

The minutes from the April 5th, 2016 meeting were presented for approval. Mr. Hilley made the motion to approve the minutes as presented, seconded by Ms. Vickers.

NEW BUSINESS

Brigid Smith presented Pam Bradley with her 20-year service award.

OLD BUSINESS

Wendy LeVan spoke to the group regarding the reorganization that has been taking place within the district. Laurie Roberts, RN, is serving as interim County Nurse Manager. Denise Kilgore has taken a position at the district office. Mr. McAbee stated that he had made contact with the board members to discuss the concern of Pike County still providing quality services to the community during this time.

BRIGID SMITH
FINANCIAL

Brigid provided the financial report. (Narrative attached)

LAURIE ROBERTS
NURSING

Laurie provided the nursing report (Narrative attached)

DUANE FIELDS
ENVIRONMENTAL HEALTH

Duane provided the environmental health report (Narrative attached)
RYAN SACCUCI

WIC

Ryan provided the WIC report (Narrative attached)

DR. OLUGBENGA OBASANJO
DISTRICT 4/PUBLIC HEALTH

Dr. Obasanjo introduced Dr. Earl Stewart, Emory Resident doing his rotation for Public Health. You may see him in the health department doing clinicals and learning about Environmental Health.

Dr. Obasanjo introduced Ryan Jones, Emergency Preparedness Coordinator for District 4. Mr. McAbee asked if the program was tied in with FEMA and Ryan explained the relationship with FEMA and working closely with the local county EMAs.

Ryan Jones spoke to the group about Spalding County having an annual Flu-Drive and how it is used for the Point of Dispensing (POD) exercise. Transportation zones are identified and Zone 3 (Spalding) includes Pike County. If the Strategic National Stockpile (SNS) is activated, the shipment would come in to Atlanta and then be made available to the zones receiving the shipment. The Pike County EMA would be responsible for pick-up of the supplies (in Spalding County) and security by the local law enforcement. A tabletop exercise is scheduled September 27th and October 27th to prepare.

Ryan Jones shared with the group that EP received funds to purchase Zika educational material that was sent to the counties and will be receiving more funding this upcoming fiscal year.

The D4 Health & Wellness Day at the Rock Ranch went well and thanked Ms. Vickers for attending. We will do it again next year, possibly at the Rock Ranch again. Ms. Vickers commented that the poster submissions for Accreditation were very interesting.

An Accreditation flyer is in the packet and an update on the process will be provided at the meetings. It requires a lot of deliverables. It takes the Community Health Assessments (CHA), Quality Improvement (QI) Plan and Workforce Development Plan to write the Strategic Plan. District 4 received a grant from NACCHO and was used to contract with Georgia State University (GSU) to assist. GSU held a workshop at District 4, to help write the plans. In May they worked on the Workforce Development Plan and in June the QI Plan. A QI Council was developed and met in July. Results of the CHA were handed out and can also be found on the Intranet.

District 4 moved into the new building and a Ribbon Cutting/Grand Opening held on July 29th. Dr. Obasanjo thanked Ms. Vickers for attending. Ms. Vickers commented on the new building being very nice.

District 4 is providing a Board of Health Training/Update on September 23rd & 24th. There will be 3 sessions to choose from. We will be providing program updates to include the program activities that are not normally discussed at the board meeting. It will also give board members from across the district an opportunity to meet each other. Mr. McAbee asked if all of the sessions were the same or different, and Dr. Obasanjo responded by saying that the 3 sessions are the same, but gives board members the opportunity to choose which date and time is best for them. Please let Debbi Heard know if you will be able to attend.
The District 4 Professional Development Conference is scheduled for January 13th, 2017. This is unlike the Health & Wellness Day, focusing more on professional development for the employees. There will be speakers and plenary sessions, and the theme is Quality & Quality Improvement. Board members are invited and encouraged to attend.

**Public Comments**

None

The meeting was adjourned at 12:37pm.

Walt McAbee, Chairman

Oct 4, 2016  

Date

Copies of reports distributed at meeting are available upon request.

The next Pike County Board of Health meeting is scheduled for noon on October 4th, 2016 at the Pike County Health Department.
Pike Board of Health Meeting
Financial Narrative

Date: 08/23/2016

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<tr>
<td>Service Award</td>
<td>Pam Bradley received her 20 year Faithful Service Award. Pam will be going to the Spalding County Health Department to serve as the Associate Administrator. The Board thanked Pam for her service.</td>
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<td>FY16 Budget</td>
<td>We completed a budget revision (#2) before year end for the 2% of the Grant in Aid amount. The Grant in Aid amount was $2,500 and we added $6,941 from the money Pike receives from the District office. Making the total amount of FY16 budget $389,931.</td>
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<td>FY17 Budget</td>
<td>FY17 Budget is $495,554 Good News: Budget had $108,751 in PYPI. Actual is $126,612. $17,861 will be added with a budget revision. Budget had $134,782 for GIA. Actual is $140,594. $5,812 will be added with a budget revision.</td>
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<td>FY17 Family Planning budget</td>
<td>FY17 Family Planning budget presented to the Board. The total amount of the budget is $6,779 which is the amount of fees that rolled over from FY16. Ms. Vickers voted to approve the Family Planning budget, Mr. Green seconded the motion. The Board voted to approve.</td>
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<td>Financial Report 2016</td>
<td>Financial report ~ FY16 Revenues were $394,244 compared to $364,480 in FY15. An increase of $29,764. FY16 Expenses through were $391,590 compared to $376,911 in FY15. An increase of $14,679 (LPN started in December). Ended year with revenues over Expenses by $2,654 through 2016. $14,254 from the District Programs. Money from the District Programs: C 1$ $3,065 401 $2,393 066 $8,796 (Vaccine Storage)</td>
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**INFORM-PREVENT-PROTECT**

Prepared by: Brigid Smith, District Administrator
## Board of Health Meeting
### WIC Report

**Date:** 8/23/16

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| **WIC Caseload**       | - Discussed the WIC reports in Pike for the month of July. July is the most current month out on GWIS.  
                          - Reported the total caseload for the month and participant category which made up the caseload. Also the ethnicity percentages of the caseload were provided.  
                          - Reviewed over the most common risk factors which are being seen with our participants.  
                          - Discussed the percentage of our caseload that is breastfeeding and our first trimester enrollment rates with our prenatal.                     |
| **WIC Vendors**        | - Reviewed over the numbers of WIC vendors that are located in and serving Pike County.  
                          - Reported the number of vouchers cashed the cumulative total for the month which was $3,868.95                                             |
| **Child Weight Report**| - Discussed the most recent quarterly child weight report that is out for Pike County. This period covered 4/1/2016 – 6/30/2016 (next quarter will be out next month). The child weight report contains children between the age of 2-5 who are at underweight weight range, normal weight range, and overweight weight range for their BMI.  
                          - This totals are represented on a graph and the percentages are compared to the district and state averages.  
                          - Discussed our obesity report for the 2-5 age groups of our participants.                                                                 |
| **Miscellaneous/Questions** | - Ms. Vickers inquired about Pike WIC going to 1 day of week for services. I explained how our general rule of thumb is to be open 1 day a week per 200 participants with the caseload.  
                          - Mr. McAbee asked how participants are made aware of Pike WIC only being open 1 day per week. I explained to him how we work in collaboration with the HD so they can let participants know, also we have a centralized call center that participants call, and if they are already enrolled in our program they know our current schedule. |

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Prepared by: Ryan Saccucci, RD, LD
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<td>Staffing update</td>
<td>Kathy Buchanan, LPN is working 5 days in Pike County now. Angela Farr, RN is working 2-3 days a week in Pike and the other days in Meriwether. Laurie Roberts RN started as interim CNM on Aug 1st along with Melanie Teel serving as office manager. Both of these positions are shared with Meriwether County. Pam Bradley will be relocating to Spalding and serving as office manager for Butts as well.</td>
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<td>Back to School Bash</td>
<td>Mike Powell with Family Connections coordinated event on Aug 13 and gave away 151 school supply bags. Health department was represented by Kathy &amp; Melanie providing information on immunizations, Women's Wellness and Zika virus. Supplies of toothbrushes, paste and dental floss were distributed.</td>
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<td>Free Glucose Screenings</td>
<td>Offered in Health Department for those 18 years &amp; older through the end of August as part of American Diabetes Association and state Adult Health program.</td>
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<td>Immunization Audits</td>
<td>Will be starting in Day Cares this month followed by school audits.</td>
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<td>Flu</td>
<td>No flu mist available this year based on ACIP recommendations. Injectable (shots) will be offered in its place. Health Department has not received vaccine yet. Dr. Haney asked why the mist was not being used this year and explanation given about the Advisory Committee on Immunization Practices not recommending its' use due to decreased effectiveness.</td>
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<td>Scoliosis</td>
<td>318 students were screened back in April from 6th and 8th grade.</td>
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<td>Education</td>
<td>RN's will receive annual Clinical Breast Exam Training in September followed by peer evaluations in Oct. as part of mandatory requirements. Kathy Buchanan will be attending the state wide immunization conference on September 9th. Professional Development Day scheduled for Jan 13, 2017 District Wide.</td>
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**INFORM-PREVENT-PROTECT**

Prepared by: Laurie Roberts RN, BSN
Pike Board of Health Meeting
Environmental Health Narrative

Date: Aug. 23, 2016

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<td>Environmental Health Report</td>
<td>Food Service: Inspections are right around the same as they were during same period as last year. Kathaleen Buck has been doing a great job keeping the restaurants inspected. We did not receive any complaints for any food service establishment. We had one new change of owner permit.</td>
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<td>Onsite Sewage: New system permits doubled from the same period last year. We issued 13 repair permits and inspected 39 system installations for the quarter. Existing system evaluations are up slightly.</td>
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<td>Individual water systems: We permitted 16 new well sites. Tested 54 samples. 16 of those tests were positive on the first sample.</td>
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<td>Tourist accommodations: We have 2 permitted TA in the county. One has a foodservice permit and is not current on inspection. EH is actively trying to contact the owner to set up inspection of this facility.</td>
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<td>Rabies: EH investigated on animal bite complaint. 1 animal (Cat) was sent for testing (Human Exposure) and was found to be negative for rabies.</td>
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<td>Training</td>
<td>Pike County EH will be participating in the upcoming SNS transportation Division 3 Tabletop exercise in Spalding County on Sept 7, 2016. The purpose of the exercise is to talk through the process of receiving SNS assets and the redistribution of the rest of the assets to the counties in a SNS Transportation Division</td>
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Prepared by: Ben Trotter, Environmental Health County Manager