The Pike County Board of Health held their quarterly meeting on April 5th, 2016 at noon in the Pike County Health Department conference room.

**Attendees:** Briar Johnson, Walt McAbee, Rodney Hilley, Greg Green, Bobby Blalock, Lynn Vickers, Dr. Olugbenga Obasanjo, Brigid Smith, Wendy LeVan, Duane Fields, Debbi Heard, Sonda McFadden, Ryan Saccuci, Dr. David Ajayi, Pam Bradley, Jan Edwards, Beth Crocker, Allie Crawford

Mr. Walt McAbee, Chairman, called the meeting to order and provided the Invocation.

Minutes from the January 5th, 2016 meeting was presented for approval. Mr. Johnson made the motion to approve the minutes as presented, seconded by Mr. Hilley.

**NEW BUSINESS**

**New Board Member** – Mr. McAbee welcomed new board member, Mr. Bobby Blalock. He read aloud and signed the Oath of Office.

**FY'17 Budget** – Brigid Smith presented the annual budget for approval. Mr. Johnson asked who creates the budget and Brigid explained the process used involving district and county managers. Mr. McAbee asked if the difference in the money vs. the last year amount and Brigid responded that the difference was due to the loss of a nurse. Mr. Johnson asked if the $70,000 county participating was the same amount as years past and she replied that it was. Mr. Blalock made the motion to approve the budget as presented, seconded by Ms. Vickers.

**Soil Reports and Site Suitability Letters** - Duane Fields discussed a request from Ben Trotter to ask the Board of Health to require a soil report from a GA Certified Soil Classifier for new construction sites for septic system permits and for site suitability letters. Duane explained that site suitability letters were issued when a citizen wanted to purchase property for future building and desired a letter from Environmental Health stating the building site was suitable for development with a conventional type septic system. Duane also explained that the current procedure is to allow either a soil report or backhoe pit in the application process, with Ben Trotter evaluating the backhoe pits for suitability. Duane shared that Ben would like to allow only soil reports for these since the cost is similar and the soil report gives much more information such as optimum trench depth for best percolation rate and identifies restrictive features within the soil that could interfere with a septic system. Additionally, these Certified Soil Classifiers are required to carry $1 million dollars of liability insurance in order to be certified by the State of GA.
After basic questions from Chairman McAbee and Board member Briar Johnson concerning the training and education for the Soil Classifiers, it was determined that these are degreed professionals who are trained specifically for evaluating soil conditions for septic system suitability. Board member Rodney Hilley asked to confirm if this was only being proposed on new sites. Duane confirmed the request was only for new sites. Duane also indicated that requiring these soil reports will reduce the Board of Health's liability since degreed, certified professionals would be performing all new construction site soil evaluations instead of Ben Trotter.

Chairman McAbee asked the Board for a motion to require soil reports only for new construction sites and site suitability letters. Rodney Hilly made a motion to approve the **Soil Analysis Requirement for New Construction Sites** as presented, seconded by Lynn Vickers.

**OLD BUSINESS**

**ByLaws** – The ByLaws were tabled until the next board meeting. The board would like legal assistance before approval.

**BRIGID SMITH**

**FINANCIAL**

Brigid provided the financial report. (Narrative attached)

**SANDA MCFADDEN**

**NURSING**

Sanda provided the nursing report (Narrative attached)

**DUANE FIELDS**

**ENVIRONMENTAL HEALTH**

Duane provided the environmental health report (Narrative attached)

**RYAN SACCUCCI**

**WIC**

Ryan provided the WIC report (Narrative attached)

**DR. OLUGBENGA OBASANJO**

**DISTRICT 4/PUBLIC HEALTH**

Dr. Obasanjo welcomed the new board members. He also thanked board member, Ms. Vickers, for attending the GPHA Conference, reminding board members to mark their calendar for next year’s conference.

This is National Public Health week in Georgia. He and other district representatives are visiting each health department site to show appreciation along with a healthy snack. Board members were encouraged to visit with the health department staff and thank them for their service.

The new building for the District Office is approximately 90% complete. Move-in date is July 1st and Ribbon Cutting is July 29th. Board members will receive an invitation.
The Mercer Certificate Ceremony was March 18th in Peachtree City. District 4 had 50 employees/supervisors/managers receive the certificate after completing the 15-week course which is a Leadership Course equivalent to an MBA class. Those from Pike County receiving a certificate were Sanda McFadden, Ben Trotter, Ryan Saccuci and Pam Bradley.

The Annual Health & Wellness Day is April 29th at the Rock Ranch. Board members are invited to attend and help judge the Good-To-Great (G2G) billboards being created by each county.

The 2016 County Health Rankings were distributed along with the 2015 rankings for comparison. Pike ranked 26, compared to 45 last year. It is outstanding to improve that much.

Dr. Obasanjo introduced Jan Edwards, Accreditation Coordinator for District 4. Jan explained to the board that we are in the pre-application phase and will be applying in the Summer of 2017. Pike County did achieve the goal of 400 Community Health surveys. She thanked Mr. Green for attending the collaborative meeting. Mr. Blalock asked what the benefits are for being Accredited. Dr. Obasanjo responded by saying it is similar to Joint Accreditation for the hospitals and will also tie us to a lot of federal and state funding. Eventually, it will determine if we get funding. It will also make us more competitive for the grants, assuring we are doing what we are supposed to be doing and also showing the value of our programs and services. Dr. Obasanjo will provide updates at board meetings using a roadmap to show where we are.

Dr. Ajayi spoke regarding the ZIKA virus. Mosquitos are the transmitter of the disease. Right now it is mostly epidemiology work. There are 312 cases in the U.S., but no local transmission at this time. It is only in Florida, New York, California and Texas. There is evidence of females traveling and after returning becoming pregnant 6 months later and transmitting the virus to the baby. It can be transmitted sexually or from mother-to-child. Symptoms include rash, red eyes, joint pain and a history of travel. Babies are born with small heads (Mycrocephaly) and neurological problems. Prevention includes avoid traveling to location where the disease has been identified, try to avoid mosquito bites and dump standing stagnant/water

Public Comments

None

Board Members

The board discussed the date of the next meeting, July 5th, the day after a holiday and decided to reschedule for July 12th.

The meeting was adjourned at 1pm.

Chairman

Date

8-23-16

Copies of reports distributed at meeting are available upon request.

The next Pike County Board of Health meeting is scheduled for noon on July 12th, 2016 at the Pike County Health Department.
Pike County

Date: 04/05/2016

<table>
<thead>
<tr>
<th>Topic</th>
<th>Comments</th>
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<tbody>
<tr>
<td>FY16 Budget</td>
<td>Three fourths through the year, spending is on track with the budgeted amount. We are at 75.5%. The three revenue streams of County Participating, Grant in Aid and PYPI are covering most of the expenses. We are using the revenue we receive from Upson County for EH, Ben Trotter.</td>
</tr>
<tr>
<td>001 Health Department</td>
<td></td>
</tr>
<tr>
<td>FY16 Budget</td>
<td>Budget revision (#1) for the 001 Health Department budget was presented and approved. However, the new RN is not in the budget. This is a shared position. Fund Balance remained the same at $17,042.</td>
</tr>
<tr>
<td>FY17 Budget</td>
<td>Budget is built with a shared RN, Shared CNM. Ben is shared with Upson. Kathleen is also shared but paid in Upson Pam oversees Lamar county. LPN and Customer Sve rep, Denise are the only employees here all the time. PYPI is less than last year. Budget is $115,064 higher than last year. Increased staffing.</td>
</tr>
<tr>
<td>Financial Report 2016</td>
<td>Financial report ~ FY16 Revenues through March were $274,167 compared to $258,689 in FY15. An increase of $15,478. FY16 Expenses through were $291,893 compared to $288,343 in FY15. A decrease of $3550. (LPN started in December). Expenses were higher than revenues by $17,726 through March 2016.</td>
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**INFORM-PREVENT-PROTECT**

Prepared by: Brigid Smith, District Administrator
Pike County Health Department

Date: 4/5/2016

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<tr>
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| Nursing Staff Update         | Kathy Buchanan, LPN is now fully trained and providing services in Pike County Health Department 4 days a week, Monday – Thursday. On Fridays she is providing services in Meriwether County.    
Shelli Bennett, RN, BSN is in the process of completing her training and will provide services in Pike County Health Department on Mondays and Tuesdays.  
Laurie Roberts, RN, BSN is training Shelli Bennett and when the training is completed Laurie will return to Meriwether County Health Department 5 days a week.  
District NP, Sharon Muse, provides services once a month to Pike County Patients.  
Sanda McFadden, RN, BSN, District Adult Health Coordinator, provides CNM coverage for Pike County.                                                                                                       |
| Health Fair                  | April 1, 2016 Pike County Health Department staff participated in the Health fair providing information on health department services, health information, and BP checks for the community.                                                                                                                     |
| Abuse Prevention 4/4/2016    | We participated in the Pin Wheel for Prevention event on the courthouse lawn                                                                                                                                                                                                 |
| Community Health Surveys     | We have completed our 400 community health surveys and the data is being analyzed and we will provide the results to the BOH when we receive it. We thank everyone involved in helping us complete the 400 surveys.                                                                                                                                          |
| Advertisement                | We are in the process of developing an advertisement campaign to help promote our services. (e.g. Billboard, Theater ad, portable signs to take to health fairs, pamphlet, business cards with a new look, etc.)                                                                                  |

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<tr>
<th>Up Coming Events</th>
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<tbody>
<tr>
<td>Scoliosis</td>
<td>We will be providing Scoliosis checks in the Pike County School System on April 11, 2016 for 6th and 8th grade students</td>
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<tr>
<td>Wellness Day</td>
<td>April 29, 2016 is our District Wellness Day at Rock Ranch and we would be excited to see you there. The staff has been working on our Good to Great poster presentation and we are sure Pike County Health Department will win 1st place.</td>
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INFORM-PREVENT-PROTECT

Prepared by: Sanda McFadden, RN, BSN
## Board of Health Meeting
### Environmental Health Report

**Date:** April 5, 2016 (Reporting period – Jan-Mar 2016)

<table>
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<tr>
<td>Food Service</td>
<td>Over all inspections are down from same period last year (due to Kathaleen's extended absence from knee surgery). Kathaleen is doing a good job presently catching up and overseeing the food service program. Currently no new facilities were permitted during the period. No complaints were reported against any establishment.</td>
</tr>
<tr>
<td>Onsite Sewage</td>
<td>New system and repair permits are up. Issued 25 new construction permits and 14 repairs. Inspected 25 systems and evaluated 18 existing systems.</td>
</tr>
<tr>
<td>Individual water systems</td>
<td>EH permitted 26 new well sites. Tested 39 samples.</td>
</tr>
<tr>
<td>Tourist accommodations</td>
<td>Nothing current to report. Did make contact with individual who may have a place that falls under this rule and in the process of trying to get them into compliance.</td>
</tr>
<tr>
<td>Rabies</td>
<td>Had one animal bite investigation. Cat was sent for testing and was found to be negative for rabies.</td>
</tr>
<tr>
<td>Training</td>
<td>Annual State Env Health Strike Team Summit is being held April 5th to 7th&lt;br&gt;Recently attended SNS training at the Atlanta Motor Speedway&lt;br&gt;Graduated from Mercer Leadership class</td>
</tr>
<tr>
<td>Soil Reports and Site Suitability Letters</td>
<td>See additional narrative (attached) on agenda item presented to the Board by Duane Fields.</td>
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**INFORM-PREVENT-PROTECT**
**Board of Health Meeting**  
**WIC Report**

Date: 4/5/16

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| WIC Caseload        | - Discussed the WIC reports in Pike for the month of February. February is the most current month out on GWIS.  
                     | - Reported the total Caseload for the month and participant category which made up the caseload. Also the ethnicity percentages of the caseload were provided.  
                     | - Reviewed over the most common risk factors which are being seen with our participants.  
                     | - Discussed the percentage of our caseload that is breastfeeding and our first trimester enrollment rates with our prenatal.                                                                                     |
| WIC Vendors         | - Reviewed over the numbers of WIC vendors that are located in and serving Pike County.  
                     | - Reported the number of vouchers cashed the cumulative total for the month which was $4,429.03.                                                                                                           |
| Child Weight Report | - Discussed the most recent quarterly child weight report that is out for Pike County. This period covered 10/1/2015 – 12/31/2015 (next quarter will be out next month). The child weight report contains children between the age of 2-5 who are at underweight weight range, normal weight range, and overweight weight range for their BMI.  
                     | - This totals are represented on a graph and the percentages are compared to the district and state averages.                                                                                                  |
                     | - Discussed our obesity report for the 2-5 age groups of our participants.                                                                                                                                 |

**INFORM-PREVENT-PROTECT**

District 4 Public Health  
Review/Revision Date 4/2015
The **Pike County Board of Health** adopted the following item(s) during their regular meeting on April 5, 2016:

1. **Soil Analysis Requirement for New Construction Sites**: Requires a Georgia Certified Soil Classifier’s Soil Analysis for all NEW construction sites before a septic permit or site suitability letter can be issued by the Pike County Environmental Health Department.

Chairman:  

Date: **8-23-16**

District Health Director:  

Date: **8-23-16**

Serving: Butts, Carroll, Coweta, Fayette, Heard, Henry, Lamar, Meriwether, Pike, Spalding, Troup & Upson Counties