MERIWETHER COUNTY
BOARD OF HEALTH MEETING MINUTES
November 29th, 2017 @ 2pm
Meriwether County Health Department

The Meriwether County Board of Health held their quarterly meeting at 2 p.m. on November 29th, 2017 in the Norma Phillips Conference Room at the Meriwether County Health Department.

Attendees:

Board of Health Members
Victor Lambert, MD
Latrella Robinson
Norma Phillips
Hannah Flynn, Chairperson

Meriwether County Health Department Managers/Representatives
Laurie Roberts, RN, County Nurse Manager
Melanie Teel, Office Manager
Eugene Smenner, Environmental Health Manager

District 4 Office Representatives
Teresa McDaniel, District Administrator
Barbara Stephens, Director of Business Operations
Duane Fields, District Environmental Health Director
Wendy LeVan, RN, Director of Nursing & Clinical Services

Others
Connie Walton
Ernest McNish

The meeting was called to order by Chairperson Hannah Flynn. Dr. Victor Lambert provided the Invocation. The minutes from the August 23rd, 2017 meeting was presented for approval. Dr. Victor Lambert made the motion to approve the minutes as presented, seconded by Norma Phillips.

OLD BUSINESS
None

NEW BUSINESS
Chairman & Vice-Chairman Elections – Norma Phillips nominated Chairperson Hannah Flynn to continue serving as Chairperson for the next 2 years, seconded by Dr. Victor Lambert. There was no one nominated for Vice-Chairman. The Vice-Chairman election will carry over to the next Board of Health Meeting in February 2018. Motion was made by Norma Phillips seconded by Dr. Victor Lambert.

Board Approval Items
- 2018 Meeting Schedule - Board voted to keep the meetings quarterly. Motion made by Dr. Victor Lambert and seconded by Chairperson Norma Phillips.
- Bylaws – Debbi Heard will discuss at the next Board of Health Meeting.
- Board Member Reimbursement – The board voted to continue with reimbursement. Motion made by Dr. Victor Lambert and seconded by Norma Phillips.

New Swimming Pool Rules & Regulations – Duane Fields provided the Board of Health with information regarding the new swimming pool rules and regulations for review. He suggested the board members review before adopting. This will be discussed at the next board of health meeting.

NURSING
Laurie Roberts, RN

Laurie provided the Nursing Report (see Narrative attached)

FINANCIAL
Teresa McDaniel

Teresa provided the Financial Report (see narrative attached)

ENVIRONMENTAL HEALTH REPORT
Eugene Smenner

Eugene provided the Environmental Health Report (see narrative attached)

WIC REPORT
Jessica Ryan

Jessica provided the WIC Report (see narrative attached)

DISTRICT 4 PUBLIC HEALTH
Barbara Stephens for (Dr. Olugbenga Obasanjo)

Dr. Obasanjo is out of state and sends his regards.

An Accreditation flyer is in the packets. Jan Edwards our Accreditation Coordinator has left District 4 which causes us to postpone officially submitting our application for Accreditation. Susie Hammock has stepped up to help. We will keep the Board up to date on this process.
SAVE THE DATE

The following are upcoming events:

- Board of Health Update/Training                      Jan. 26th & Feb. 2nd, 2018
- Georgia Public Health Association Conference (GPHA)   April 4th – 6th, 2018
- District Professional Development Day                 April 30th, 2018
- Upload PHAB Documents                                 July 2018
- Legislative Session                                  August 2018
- Mercer Leadership Certificate Ceremony                August 2018

Connie Walton presented Faithful Service Award to Ernest McNish as a token of our appreciation for his 6 years of service on the board of health.

PUBLIC COMMENTS:
None

ADJOURN:
Dr. Lambert made the motion for the meeting to adjourn at 2:58 p.m.

Hannah Flynn, Chairperson                    2/29/2018

*Ms. Latrella Robinson attended the board meeting as being appointed by the Meriwether Board of Commissioners. Ms. Robinson was sworn in and took the oath of office prior to the meeting in order to have a quorum of members to have meeting (quorum must be 4 members).

The next Meriwether County Board of Health meeting is scheduled for February 28th, 2018 @ 2 PM. Additional copies of reports are available upon request.