Lamar County Board of Health Meeting
MINUTES
August 17th, 2017
Lamar County School System
Career Academy Building

The Lamar County Board of Health held their quarterly meeting at noon on August 17, 2017 at the Lamar County School System Career Academy Building, located at 1 Trojan Way, Barnesville, GA.

Attendees: 

Board of Health Members:
Ryran Taylor
Dr. Lee Woodall, Chairman
Samantha Bishop, Vice Chairman
Robert Taylor
Julian Wilson

Lamar County Health Department Managers/Representatives
Sherry Farr, RN, County Nurse Manager
Kelly Wilson, Environmental Health Manager
Ryan Saceucci, Regional Nutrition Manager
Valerie Presley, Customer Service Representative
Kristie Pitts, Office Manager

District 4 Office Representatives:
Debbi Heard, BOH Liaison/DHD Executive Assistant
Brigid Smith, District Administrator
Duane Fields District Environmental Health Director
Wendy LeVan, RN, Director of Nursing & Clinical Services
Ryan Jones, Emergency Preparedness
Tiffany Marshall, RN, Children 1st Coordinator
Alecia Fisher, RN, Children Medical Services Coordinator
Chairman Dr. Woodall, called the meeting to order at noon.

The Board of Health minutes from the May 18th, 2017 meeting were presented for approval. Robert Taylor made a motion to approve the minutes as presented, seconded by Ryran Traylor. The minutes were approved as presented.

Old Business

None

New Business:

Children with Special Needs Programs

Tiffany Marshall, RN, Children’s 1st Coordinator with District 4, gave an overview of the programs offered and distributed the District 4 Public Health “Children with Special Needs Services” brochure. Alicia Fisher, RN, coordinator of Children’s Medical Services with District 4, introduced herself and provided an overview on Children’s Medical Services and distributed the District 4 Public Health “Children’s Medical Services” brochure.

County Septage Removal Permit

Kelly Wilson provided all information related to the Fuller case to the Board and explained what was in the packet. On June 29, 2017, two pits of septic tank material had been dumped by Fuller’s Septic Tank Service on Mr. Fuller’s property. This was reported to Environmental Health through the Environmental Protection Division (EPD), who also took action against Mr. Fuller. Mr. Fuller was cited and fined through Magistrate Court of Lamar County, as well as ordered to clean up the sewage by the EPD. Mr. Fuller has complied. Lamar County Environmental Health (EH) is asking the Board for guidance on whether or not to renew, deny, or renew with conditions his County Septage Removal Permit.

Chairman Dr. Woodall asked Kelly Wilson if she was satisfied with the cleanup measures and she replied in the affirmative. Duane Fields explained that this violation has happened in other counties, and as a first offense, he recommended the permit be renewed with conditions, such as a period of time where Mr. Fuller has to supply Environmental Health with written documentation of all gallons that are pumped and corresponding dump tickets to prove he is dumping all septage properly. Duane further explained Mr. Fuller would provide the documentation every two weeks for a period of time as the Board determines, and if the documents are not provided, the Board could revoke the permit. Chairman Dr. Woodall asked Duane Fields if the permit is not renewed could it be reapplied for at a later date. Duane replied the permit could be reapplied for in 12 months. Chairman Dr. Woodall asked what is required for certification and if the guidelines/rules are clear from the State that this is not allowed. Kelly Wilson replied pumpers are required to pass a test for certification and their pump truck must meet certification requirements. She further stated the rules are clear. Chairman Dr. Woodall stated he had concerns about renewing the permit because of the level of knowledge Mr. Fuller had and the level of trust was broken. Vice Chairperson Bishop asked what is the process if he doesn’t comply with the conditions, if the permit can be revoked for 12 months. Duane Fields replied the permit can be revoked through the Board at any time if the conditions are not met. Commissioner Traylor asked Kelly Wilson how it was reported to the Health Department and how long the violation had been going on. Kelly
Wilson replied that the complaint was brought to the Health Department through the EPD, who received an anonymous complaint and that she could not tell how long Mr. Fuller had been dumping on his property. Commissioner Traylor asked if the dumping was being done on the back side of the property. Kelly Wilson replied in the affirmative. Commissioner Traylor asked if Mr. Fuller also installed septic systems and if the permits are separate from each other. Kelly Wilson replied in the affirmative to both questions.

Robert Taylor made a motion to renewal Mr. Fuller Septage Removal Permit for a period of 12 months with conditions, and seconded by Samantha Bishop. Every two weeks, Mr. Fuller must provide written proof of addresses and gallons pumped, along with corresponding dump tickets showing number of gallons pumped. Kelly asked for clarification as to the length of time the Board is requiring for the conditions to be met. Chairman Dr. Woodall stated the Board wants the conditions to be met for a period of 12 months.

Chairman Dr. Woodall asked Kelly Wilson if Mr. Fuller intended to speak and she replied she did not know, Mr. Fuller had left the meeting.

Reports:

**Nursing**
Sherry Farr, RN, provided the Nursing report (See narrative attached).

**Financial**
Brigid Smith provided the Financial report (See narrative attached).

**WIC Program**
Ryan Saccucci provided the WIC report (See narrative attached)

**Environmental Health**
Kelly Wilson provided the EH report (See narrative attached).

**District 4/Public Health**
Debbi Heard provided the District 4/Public Health updates. Dr. Obasanjo sends his regards.

Ryan Jones with Emergency Preparedness (EP) for District 4, introduced himself and gave a brief update on the EP program:

- Pam Masters, District 4 EP Liaison, is working with hospitals and medical facilities in preparing for manmade disasters. EP continues to work with communities and healthcare coalitions in preparing for emergency situations.
- CMS Rule: Center for Medicare and Medicaid Services passed a new rule November 16th 2016. Providers that accept Medicare and Medicaid will now have to comply with the Comprehensive Emergency Preparedness Plan by November 16, 2017.
- The Strategic National Stockpile (SNS) is a stockpile of medication and durable medical equipment housed at the federal level. Should it be activated and the need to medicate the population, the assets will get pushed down from the federal level to the state then to the county level. This is an exercise D4 prepares for often.
- Point of Dispensing (POD’s) – Each county has a designated POD where medications are to be given in a 36-hour window. These POD’s are for the general public. EP plans to work with counties to help create closed POD’s. Creating closed POD’s throughout the county will help in distributing assets to the community and alleviate mass numbers in the open POD. A closed POD can be can be a business, community organizations, county or city governments. A closed POD will distribute medicines/vaccinations to employees and family members. A closed POD workshop is scheduled for October 24th, 2017.
- Peggy Monkus, EP Training and Exercise Coordinator for D4, coordinates all exercise with the Emergency Medical Agencies (EMA) and different organizations.
- Continuing Zika Awareness: educational brochures will be given to each clinic to be distributed to clients.
- Ready Georgia app - Emergency Preparedness App available to download to your smart phone. From the AppStore or Google Play. (Website: Ready.ga.gov)

Dr. Obasanjo is still Interim District Health Director in Macon District 5-2. They interviewed 4 candidates but decided to start the process over. Interviews are now scheduled for November. The Macon PHAB visit will be August 29th and 30th. Dr. O will be in Macon for the visit.

Accreditation - The accreditation flyer in your packet shows where District 4 is in the process. Debbi thanked the board members for responding to the survey sent out regarding our Mission, Vision and Values. The good thing about Dr. Obasanjo being in Macon is bringing back his experience and information regarding their preparation for the PHAB site visit. They will also want to talk to a few board members, so we will be asking for board members to come and talk with the PHAB site visitors for a short period.

Wendy LeVan announced that our Accreditation Coordinator had been accepted by PHAB to train to become a site visitor. She asked all Board of Health members to become familiar with the terms for accreditation. The governor has appointed Dr. Patrick O’Neal as the new Commissioner for Public Health. Dr. O’Neal’s motto is “Built to Last.” He has 3 programs he will be focusing on. Early Brain Development, Prescription Drug Monitoring, and starting a Cardiac Care Unit in Georgia.

A Save the Date flyer is located in the packets with the following:

<table>
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<tr>
<th>Event</th>
<th>Date</th>
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<tr>
<td>Legislative Luncheons &amp; Breakfast</td>
<td>September (Dates &amp; Locations TBD)</td>
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<tr>
<td>Annual Health &amp; Wellness Day at Rock Ranch.</td>
<td>October 6, 2017</td>
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<td>We will have speakers, fun and a contest for board members to judge. Board members are invited to attend, even if they cannot attend all day, come and join us.</td>
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<td>Board Of Health Member Training &amp; Update</td>
<td>Tentatively January 26th &amp; February 2, 2018</td>
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<td>Professional Development Day</td>
<td>April 27th, 2018</td>
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<tr>
<td>Legislative Luncheon/Breakfast</td>
<td>August &amp; September 2018 (Dates &amp; Locations TBD)</td>
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Public Comments
Dr. Woodall stated that it was a pleasure to be on the board and he appreciated all of the health departments hard work. Robert Taylor stated he would not be able to attend the Wellness Day, but if anyone could go it would a lot of fun.

There were no further comments or questions. Robert Taylor made a motion to adjourn, seconded by Samantha Bishop. The meeting was adjourned at 1:03 p.m.

The next Lamar County Board of Health meeting is scheduled for noon on November 16th, 2017 at the Lamar County School System Career & Academy Center.

Additional copies of reports are available upon request.

Lee T. Woodall, MD, Chairman

Date

The next scheduled meeting
# Lamar Board of Health Meeting

## Nursing Narrative

Date: 08/17/2017

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| Clinical | 1 Nurse Manager shared with Upson County  
1 Expanded Role RN  
1 LPN  
1.5 Customer Service Representatives  
Nurse Practitioner twice a month (19 patients this quarter; 5 LARCs inserted)  
Our numbers remain steady as you can see from the charts in your packets.  
Commissioner Traylor asked why Oct numbers were so different; Wendy Levan explained that flu mist was not available last year so the flu vaccine numbers decreased. Commissioner Traylor asked if we saw more cases of the flu. Both Sherry Farr and Dr. Woodall answered no.  
Call Center has been very beneficial to our clinic. They handle over 300 calls a day for all health department sites across the district.  
The school health center will be getting started in September with wellness checks. We hope to be in the primary school 2 days a week. We are exploring the possibility of using telehealth for problem visits through local physicians and through URMC. Our work with the Lamar Counseling Center will be moving forward this year as well. We will be connecting their APEX children and parents to psychiatry visits monthly via telehealth at the school. For more information about the success of APEX in our schools watch the video posted on this link:  
[https://www.dropbox.com/s/1ngwrc1189sww78/DBHDD%20V5.mp4?dl=0](https://www.dropbox.com/s/1ngwrc1189sww78/DBHDD%20V5.mp4?dl=0)  
Commissioner Traylor said it was a good video.  
The dental clinic continues to stay busy with both children and adult visits.  
We continue to work our HIV/Hep C grant with Morehouse School of Medicine. The big challenge with this is finding linkage to care for those who test positive for Hep C and don't have insurance. We are working with Your Town Health on a plan of action.  
We continue our work with the Low Birth Weight Initiative; currently we are following 13 women who have delivered a low birth weight baby in the past 2 years. Our rates remain at 9.8%, much better than 7 years ago, when our work began. |

District 4 Public Health

Rev 9/16 DH
| Facilities | We are continuing to wait for news on grant. Hopefully we will hear something in September. We continue to deal pest issues and leaks. |
| Community Activities/Trainings | Billing/Coding Training 05/22/2017  
Staff CPR Update 05/25/2017  
Ages/Stages Training 06/07/2017  
National HIV Testing Day 06/27/2017 tested at New Choices and Lamar Detention Center  
Lamar County LEPC Full Scale Exercise 06/13/2017  
Back to School Bash 07/26/2017 (500 students helped)  
Team Building Part 2 07/31/2017  
STD annual training 08/04/2017 |
| Upcoming | Financial Audit 08/23/2017  
Emergency Preparedness Annual Update 08/24/2017  
So Rivers Energy Annual Meeting 08/26/2017  
Prenatal Plus Birth Workshop 08/26/2017  
Health Care Partner Summit Presentation 08/30/2017  
Immunize Ga Annual Conference 09/15/2017  
Women's Health Programs Annual Update 09/21/2017  
Dissipating Disparties Health Fair 09/23/2017 (Upson)  
C1st Annual Update 09/28/2017  
Lamar County Closed POD Meeting 10/03/2017  
Flu vaccines in Schools 10/172017-10/19/2017 |
| comments | Dr. Woodall asked if we had any needs; commented that we were doing a lot. |
## Lamar Board of Health Meeting
### Financial Narrative

**Date:** August 17, 2017

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| **FY17 Budget**                 | Great News~~Lamar finished the year with expenses $25,430.22 lower than revenues!! The FY17 Budget is used the following revenue streams. County Participating – required  
                                 | PYPI -Required  
                                 | Grant in Aid - required  
                                 | Intra inter – the money received for the increases – good to use.  
                                 | Non-Qualifying Contracts – money from Upson for Sherry – good to use  
                                 | Current year fees – used $9109.                                                                                                                                                                           |
| **FY18 Budget**                 | Prior year Fees were estimated at 124,290 but were actually $154,426 (with Family Planning added). Also GIA is $5401 higher than anticipated.  
                                 | We will increase the budget by $30,136 and $5,401 when we complete a budget revision later in the year. $35,537 worth of current year fees will be taken out.                                                                 |
| **FY17 District Programs Support** | District Programs send money to Health Departments for assisting with the program.  
                                 | **FY17**  
                                 | STD  283  | $ 2,195  
                                 | C 1st 024  | $ 8,980  
                                 | TB  | $ 251  
                                 | Immun  | $ 3,083  
                                 | F P  | $ 5,021  
                                 | Lamar County Health Dept. |
Financial Report

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<th>The Financial report was presented to the Board.</th>
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**Revenue:**
- FY17 Revenues: $617,282 compared to FY16 $550,310. An increase of $66,972.
- Clinical/Medicaid Fee Rev down $8,907 from last year.
- EH Fee Rev down $773.

Other Rev up $76,654

**Expenses:**
- FY17 Expenses: $592,853 compared to $551,804.

An increase in spending of $41,049 over previous year. We did purchase 2 vision machines that were covered expenses but will show as expenses.

Contracts are also higher than last year. Lamar pays for Kelly for EH mgr. Also, paid for Kristie for FY17. Now Lamar has a new hire EH and a CSR temp.

(Savings of $3,893 in salary)

**INFORM-PREVENT-PROTECT**

*Presented by: Brigid Smith*

*Director of Administration for District 4*
### Lamar Board of Health Meeting

#### WIC Narrative

**Date:** 8/17/2017

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<tr>
<td>WIC Caseload</td>
<td>- Discussed the WIC reports in Lamar for the month of July. July is the most current month out on GWIS.</td>
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<td>- Reported the total Caseload for the month and participant category which made up the caseload. Also the ethnicity percentages of the caseload were provided.</td>
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<td>- Reviewed over the most common risk factors which are being seen with our participants.</td>
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<td>- Discussed the percentage of our caseload that is breastfeeding and our first trimester enrollment rates with our prenats.</td>
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<td>WIC Vendors</td>
<td>- Reviewed over the numbers of WIC vendors that are located in and serving Lamar County.</td>
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<td>- Reported the number of vouchers cashed the cumulative total for the month which was $21,818.56</td>
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<td>Child Weight Report</td>
<td>- Discussed the most recent quarterly child weight report that is out for Lamar County. This period covered 4/1/2017-6/30/2017. The child weight report contains children between the age of 2-5 who are at underweight weight range, normal weight range, and overweight weight range for their BMI.</td>
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<td>- This totals are represented on a graph and the percentages are compared to the district and state averages.</td>
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<td>- Discussed our obesity report for the 2-5 age groups of our participants.</td>
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<td>Miscellaneous</td>
<td>- FT Clerk returned on 8/7.</td>
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**INFORM-PREVENT-PROTECT**

Prepared by: Ryan Saccucci, RD, LD

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District 4 Public Health

Review/Revision Date 4/2015
Lamar Board of Health Meeting
Environmental Health Narrative

Date: ___08/17/2017___

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| Activity Report     | **Food Service:** Almost half of the permitted establishments have been inspected at this time. Eugene Polk out of Spalding County is here to assist Gina Duffey with FS inspections and helping her to get ready for standardization. She must inspect 25 FS establishments with a standardized inspector and then inspect 25 more, solo, with a standardized inspector reviewing her paperwork before she can begin the process.  
**OSSM:** New construction permits are showing a steady increase since March, with the number more than doubling since last quarter. Activity has begun in at least two new subdivisions since the last Board of Health meeting. Commissioner Traylor said he knew one subdivision was Needle Leaf and asked Kelly Wilson what is the other subdivision. Kelly stated she couldn’t remember the exact name of the subdivision, but it was something like Magnolia Farms and located off of Chappell Mill Rd.  
**Rabies:** Four animal bites were investigated during this quarter. Two were tested, with one testing positive. The positive animal was a raccoon in the Johnstonville Rd area that fought with a dog. The dog was up to date on its vaccination, so according to protocol, the dog was given a booster shot and observed at home for any signs of illness by the owner. Records of vaccination were verified.  
**Water Samples:** The number of water samples has increased from this time last year, with 50% testing positive for coliform bacteria. This could be related to recent heavy rains, or possibly the age of the wells. |
| New Employee Update | Gina is progressing rapidly and doing a great job. Since the last Board of Health meeting, she has earned her Certified Pool Operator, Certified Food Safety Manager, and Level I Inspector. She has also completed 2 weeks of new Environmentalist Training (Food and General). She is handling all water samples, existing evaluations, and most septic inspections at this time (with supervision). She continues to work hard and is very eager to learn and I still believe she is a great fit for Lamar County. |

INFORM-PREVENT-PROTECT
Presented by: ___Kelly Wilson___