Lamar County Board of Health Meeting
Minutes
August 16th, 2018 @ Noon
Lamar County School System
Career Academy Building

The Lamar County Board of Health held their quarterly meeting at noon on August 16th, 2018 at the Lamar County School System Career Academy Building, located at 1 Trojan Way, Barnesville, GA.

Attendees: **Board of Health Members**
Commissioner Ryran Traylor
Lee Woodall, MD, Chairman
Samantha Bishop, Vice Chairperson
Dr. Julian Wilson
Mayor Peter Banks
Robert Taylor
Martha Holloway

**Lamar County Health Department Managers/Representatives**
Sherry Farr, RN, County Nurse Manager
Kelly Wilson, Environmental Health Manager
Valerie Presley, Administrative Assistant
Ryan Saccucci, Regional Nutrition Manager

**District 4 Office Representatives**
Teresa McDaniel, Administrator
Duane Fields District Environmental Health Director
Wendy LeVan, RN, Director of Nursing & Clinical Services

**District 4 Public Health**
Serving Butts, Carroll, Coweta, Fayette, Heard, Henry, Lamar, Meriwether, Pike, Spalding, Troup and Upson Counties
Chairman Dr. Lee Woodall called the meeting to order at 12:11 pm.

The board of health minutes from the May 17th, 2018 meeting were presented for approval. Robert Taylor made a motion to approve the minutes as presented, seconded by Mayor Peter Banks. The minutes were approved as presented.

**Old Business**

Sherry Farr updated the board on the process of the new building. On August 14th, 2018 the Lamar County Commissioners office voted and approved the contractor, Pro-Form. Sherry Farr also informed everyone that WIC applied for and received a grant of $150,000 to go toward the new health department.

**New Business**

NONE

**REPORTS:**

**Nursing**

Sherry Farr, RN, provided the Nursing Report (See narrative attached).

**Financial**

Teresa McDaniel provided the Financial Report (See narrative attached).

**WIC Program**

Ryan Saccucci, provided the WIC Report (See narrative attached)

**Environmental Health**

Kelly Wilson provided the EH Report (See narrative attached).

**District 4/Public Health**

Wendy LeVan, RN, Director of Nursing and Clinical Services, informed everyone that as of July 1st, 2018 all District 4 employees were now wearing monogramed clothes. This was done as part of Branding for accreditation.

Wendy distributed a flyer about closed PODS (Point of Dispensing). The District 4 Emergency Preparedness Team, will be reaching out to city and local governments about becoming a closed pod and trying to get more school, churches, and doctor offices to become a closed pod in the case of an emergency. This would be a way for those employees and families to receive their medicines which would help us reach more people in a shorter time frame. We only have 48 hours to distribute to everyone in the county.
There is a Low Birth Weight Summit in Macon on November 15th, 2018. Wendy stated that she thought it would be something very good for Sherry Farr to attend. The only conflict is it is the same date as the next Board of Health meeting.

Wendy invited all board members to attend the District 4 Health & Wellness Day on October 5th, 2018 at the Rock Ranch.

Dr. Obasanjo will officially “push the button” to submit the application for PHAB for Accreditation. December will mark another big part of the accreditation process, as we are hoping to have uploaded all documents for accreditation. Usually within 6 months following the uploading is the site visit. The District is hoping to have word on being accredited by November 2019. Wendy stated that Debbi would be contacting everyone about going to the GPHA conference in Atlanta. She thanked everyone for coming last year and stated that District 4 had been represented very well and hoped to have that happen again this year. She also said that in 2020 the GPHA conference would be moved back to Jekyll Island.

A Save the Date flyer is in the packets with the following:

- Accreditation Application Submission: August 31st, 2018
- Mercer Leadership Certificate Ceremony: August 31st, 2018
- District 4 Health & Wellness Day: October 5th, 2018
- PHAB Documents Uploaded: December 28th, 2018
- Professional Development Day: March 2019
- GPHA Conference: May 8th-10th, 2019
- PHAB Site Visit: August 2019
- Professional Development Day: October 2019

**Board of Health Updates/Comments**

Commissioner Ryran Traylor informed everyone that he expects further negotiations and for the price to go down, due to some things the county is doing “in kind” for the building.

Dr. Woodall thanked everyone for the cards that were sent when his brother passed away.

**Public Comments**

None

**Adjourn**
There were no further comments or questions. Robert Taylor made a motion to adjourn, seconded by Commissioner Ryran Taylor. The meeting was adjourned at 12:47 p.m.

Lee T. Woodall, MD, Chairman

Date

The next Lamar County Board of Health meeting is scheduled for noon on November 15th, 2018 at the Lamar County School System Career & Academy Center.

Additional copies of reports are available upon request.
Lamar Board of Health Meeting  
Nursing Narrative

<table>
<thead>
<tr>
<th>Topic</th>
<th>Comments</th>
</tr>
</thead>
</table>
| Clinical       | 1 Nurse Manager shared with Upson County  
1 Expanded Role RN  
1 LPN  
1 Customer Service Representative  
1 Administrative Assistant  
Sharing LPN from Pike 2 days a week through end of August  
Nurse Practitioner 2 times monthly  
Numbers running same as last year with just a few ups and downs  
Payer base primarily Uninsured and Medicaid.  
School Clinic   Planning to get started week of August 27. We have 2 community providers who are interested in partnering with us using telehealth. Behavioral Health Telehealth will start up in September. Also, have applied for $150,000 grant with Georgia Partnership for Telehealth to expand telehealth services in the school.  
School Immunization Audits will be in Sept/Oct.  
Continuing our work with the Lamar County Family Connection Collaborative’s Low Birth Weight Initiative.  
Our LBW rate for 2016 was 13.8%, an increase from 2015 9.8%. Our 3-year average is 11.7% as compared to state at 9.6%. We still have work to do. Kaiser has given additional $1500 for this year’s work bringing grant total to $9000. Home visits continue by LBW Case Manager. Strong education in health department and WIC with all women of childbearing age. Community education continues; Gordon Symposium is being scheduled for September with the presentation being on our L4 Literacy grant and how relates to LBW babies.  
Continuing our work with Morehouse School of Medicine  
Hiv/HepC awareness |
## Lamar Board of Health Meeting
### Nursing Narrative

| Facilities | Concerns with summer temperatures as we are already having issues with elevated temperatures in the vaccine storage area.  
Leaks have reappeared with the rain. Stained ceiling tiles noted throughout the building.  
Pest issues still a concern. Commissioner Traylor did a walk-through last week and is talking with the county about maintenance needs to help us until new building is ready. |
| Community Activities/Trainings | Listed on your report  
Always available to help when we can |
| Questions/comments | |

**INFORM-PREVENT-PROTECT**  
**Presented by: Sherry Farr, RN, BSN**
Lamar Board of Health Meeting
Environmental Health Narrative

Date: 08/16/2018

<table>
<thead>
<tr>
<th>Topic</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Activity Report</td>
<td><strong>Food Service:</strong> All far overdue food service establishments have been inspected and brought up to date. Eugene Polk and Gina Duffey came from Spalding County to help, but most of the inspections have been completed by Hunter, who has done a great job. Chairman Dr. Woodall asked Kelly Wilson if the inspection numbers on her report reflected all food services (i.e. schools, government, etc.). Mrs. Wilson replied in the affirmative. Chairman Dr. Woodall also asked if church kitchens required permits if they were providing services such as meals on wheels. Mrs. Wilson said that churches normally do not require permits, but it depends on what service they are providing, such as how often they operate and what their specific process is. Board Member Holloway asked Mrs. Wilson if the need for a food service permit is determined by the number of meals served. Mrs. Wilson said it is not determined by the number of meals served, but by other factors such as frequency of operation, types of food processes and other factors.</td>
</tr>
<tr>
<td>OSSM:</td>
<td>The on-site septic program is keeping a healthy pace with much more new construction permits than repairs. Commissioner Traylor asked Mrs. Wilson what the requirements were for obtaining new construction permits. She replied that a soil report is now required to apply for a new septic permit. Commissioner Traylor asked if the soil scientists are private contractors and if Mrs. Wilson knew the cost of a soil report. Mrs. Wilson said she wasn’t entirely sure of the cost, but believed it to be about $300-$400. Mrs. Wilson also stated that a list of certified Soil Classifiers can be found on the state DPH website, or contact her directly for a list of them.</td>
</tr>
<tr>
<td>Rabies:</td>
<td>Three animal bites were investigated, with 2 specimens tested. One was negative and one was indeterminate. The other case was referred to Spalding County.</td>
</tr>
<tr>
<td>Personnel Update in Environmental Health</td>
<td>Kelly Wilson also announced to the Board, with a heavy heart, that Duane Fields will be retiring in October, so this is the last Board of</td>
</tr>
</tbody>
</table>
Lamar Board of Health Meeting
Environmental Health Narrative

<p>| |</p>
<table>
<thead>
<tr>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Health meeting he will attend in Lamar County. She went on to say</td>
</tr>
<tr>
<td>he has taught her so much in her career in Environmental Health</td>
</tr>
<tr>
<td>and he will be sorely missed. Duane stated that he is retiring</td>
</tr>
<tr>
<td>a little earlier than expected, but needed to take of his mother.</td>
</tr>
<tr>
<td>Chairman Dr. Woodall said Duane would be welcome as a Board of</td>
</tr>
<tr>
<td>Health member and is invited back to visit at any time.</td>
</tr>
</tbody>
</table>

INFORM-PREVENT-PROTECT
Presented by: Kelly Wilson, REHS
**Lamar Board of Health Meeting**

**Financial Narrative**

Date: August 16, 2018

<table>
<thead>
<tr>
<th>Topic</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>FY18 Budget</td>
<td>FY18 budget closed out at 99% spent.</td>
</tr>
<tr>
<td>Financial Report</td>
<td>Lamar Co. Financial Report was presented to the Board.</td>
</tr>
<tr>
<td></td>
<td><strong>Revenues:</strong></td>
</tr>
<tr>
<td></td>
<td>FY18 Revenues YTD: $626,465 compared to FY17 Revenues YTD: $617,282. <strong>This is an increase of $9,183 compared to LY.</strong></td>
</tr>
<tr>
<td></td>
<td>Clinical/Medicaid fee rev down $11,151 compared to LY.</td>
</tr>
<tr>
<td></td>
<td>EH fee rev up $1,716 compared to LY.</td>
</tr>
<tr>
<td></td>
<td>Total fee rev down $9,436 compared to LY.</td>
</tr>
<tr>
<td></td>
<td>Other rev up <strong>$18,619 compared to LY.</strong> (GIA+, Admin Claiming+, Contracts+)</td>
</tr>
<tr>
<td></td>
<td><strong>Expenses:</strong></td>
</tr>
<tr>
<td></td>
<td>FY18 Expenses YTD: $564,671 compared to FY17 Expenses YTD: $592,852</td>
</tr>
<tr>
<td></td>
<td>A decrease in spending of $28,181.</td>
</tr>
<tr>
<td>Additional Information</td>
<td>None.</td>
</tr>
</tbody>
</table>
Lamar County Board of Health Meeting
WIC Program Narrative

Date: 8-16-18

<table>
<thead>
<tr>
<th>Topic</th>
<th>Comments</th>
</tr>
</thead>
</table>
| Caseload Management-1st, 2nd, and 5th Columns of Report | - In June Lamar Co. WIC serviced 381 participants. This total includes 37 prenatal women; 72 Postpartum Mothers (including breastfeeding mothers and non-breastfeeding mothers); 107 infants; and 165 Children.  
- We enrolled 13 pregnant women in Lamar County during August. Of those 13 women, 8 of them (62.0%) came in during their 1st Trimester. |
| Nutrition Risk Factors-4th Column of Report | - Most common risk factors noted for our participants during assessments were mostly weight-related issues (specifically overweight/obesity). Low hemoglobin was common during June assessments for children while inappropriate nutrition practices was a prevalent risk for infants. |
| WIC-based County Vendor revenue-6th Column | - During June 2018, WIC generated $20,421.73 through Lamar county’s 3 local vendors and the redemption of 1104 vouchers.  
- Cumulative FFY '18 Total is over $124,600 (which is the total from October 2017 through June 30, 2018). |
| Outreach and Clinic Activities | - We continue to offer Cooking Matters classes every month in Lamar WIC clinics.  
- On July 16, 2018 we began offering whole wheat pasta and also have begun offering yogurt. 32 ounces of yogurt replaces 32 ounces of fluid milk. |
| Questions/Comments | - None |

INFORM-PREVENT-PROTECT
Presented by: Ryan Saccucci RDN, LD- Regional Nutrition Manager