Lamar County Board of Health Meeting
Minutes
February 21st, 2019 @ Noon
Lamar County School System
Career Academy Building

The Lamar County Board of Health met for their regularly scheduled meeting at noon on February 21st, 2019 at the Lamar County School System Career Academy Building, located at 1 Trojan Way, Barnesville, GA.

Attendees: **Board of Health Members**
Lee Woodall, MD, Chairman
Samantha Bishop, MN, RN, Vice Chairperson
Robert Taylor
Martha Holloway, RN

**Lamar County Health Department Managers/Representatives**
Sherry Farr, RN, County Nurse Manager
Kelly Wilson, Environmental Health Manager
Valerie Presley, Administrative Assistant
Geneva Watkins, RD, LN, Regional WIC/Nutrition Manager
Milena Perez-Foster, Regional Nutrition Manager

**District 4 Office Representatives**
Debbi Heard, Executive Assistant/Board of Health Liaison
Teresa McDaniel, Administrator
Wendy LeVan, RN, Director of Nursing & Clinical Services
Melinda Knight, District Environmental Health Director
Seth Woodrow, District 4, Environmental Health Deputy Director
Yesenia Arreguin, MPH, D4 Emergency Preparedness Program

**CALL TO ORDER**

Chairman Dr. Lee Woodall called the meeting to order at 12:07 pm.

**AGENDA APPROVAL**

The agenda for today’s meeting was presented for approval. Vice Chairperson Samantha Bishop made the motion to approve the agenda as presented, seconded by Robert Taylor.
MINUTES APPROVAL

The minutes from the November 15th, 2018 board meeting were presented for approval. Vice Chairperson Samantha Bishop made the motion to approve the minutes as presented, seconded by Robert Taylor.

OLD BUSINESS

Sherry Farr provided an update on the new building. The walls are up, the electric and cable wiring should be installed within the next week, the sheet rock should start around the same time. She stated that we were on the time line of it being finished by late July or August. She informed everyone of what the new address is 100 Academy Drive.

NEW BUSINESS

Yesenia Arreguin introduced herself as the District Strategic Stockpile Coordinator. The National Stockpile is a dispenser of medical supplies that is ran by the Federal government, that can be deployed anywhere in the USA. Once these are deployed the local government must receive and dispense the medical supplies. The health department will then set up open dispensing stations. A closed POD would partner with the health department to dispense to only their select population. Closed PODs are important because they help get more families covered in the time frame. It is quick and easy to enroll and benefits the company by making sure their employees and families are covered, therefore they are not worried and can return to work.

Chairman Dr. Woodall asked if we had any Closed PODs and said that he felt like the education system was the best place for our county. Sherry informed him that the Lamar County School System was enrolled, and the next step would be the county government offices. Yesenia stated that she had tried to get in touch with Gordon College to enroll them, but as of now they have not enrolled due to major turn over at school.

REPORTS:

Clinical
Sherry Farr, RN, County Nurse Manager

Sherry Farr, RN, provided the Clinical Report (See narrative attached).

Environmental Health Program
Kelly Wilson, EH Manager

Kelly Wilson provided the EH Report (See narrative attached).

Financial
Teresa McDaniel, District Administrator

Teresa McDaniel provided the Financial Report (See narrative attached).

WIC/Nutrition Program
Geneva Watkins, Regional WIC/Nutrition Manager
Geneva Watkins provided the WIC Report (See narrative attached)

District 4/Public Health
Debbie Heard, Executive Assistant/Board of Health Liaison

Debbie Heard informed everyone that Dr. Obasanjo was at military training.

Debbie provided an update on Accreditation. All documents have been turned in for all domains. Susie Hammock has completed the training in Washington and we are set to “push the button” to submit all documentation on March 1st. This is a total of 255 documents resulting in thousands of pages. Each health department will be joining by VICS @ 1 p.m. to watch and all board of health members are invited to join also. After uploading the documents, we will wait for PHAB to schedule the site visit. We will ask some board of health members to volunteer to come to site visit, training will be provided. We hope to have received full Accreditation status by September 26th, 2019, which is when Dr. Obasanjo will be leaving for Kuwait.

GPHA is May 8-10 in Atlanta please let Debbie know if you plan to attend so she can make your reservations.

Professional Development Day is May 3rd, additional info will be coming.

Teresa McDaniel will present the FY’20 Budget at the May 16th BOH meeting.

D4 emergency preparedness program proved back up for the Super Bowl. We sent some environmental health specialist to assist Clayton County with about 170 restaurant inspections completed. They were three years behind before the Super Bowl.

BOARD MEMBER REPORTS/COMMENTS

Chairman Dr. Woodall said to tell Dr. Obasanjo that he is missed when he is not here.

PUBLIC COMMENTS

None

ADJOURN

Robert Taylor made the motion to adjourn the meeting, seconded by Vice Chairperson Samantha Bishop. The meeting adjourned at 12:40 pm.
Lee T. Woodall, MD, Chairman

The next Lamar County Board of Health meeting is scheduled for noon on May 16th, 2019 at the Barnesville-Lamar County Library 401 Thomaston St Barnesville, GA 30204.

Additional copies of reports are available upon request.
## Lamar Board of Health Meeting
### Nursing Narrative

**Date:** 02/21/2029

<table>
<thead>
<tr>
<th>Topic</th>
<th>Comments</th>
</tr>
</thead>
</table>
| Clinical | 1 Nurse Manager shared with Upson County  
1 Expanded Role RN  
1 LPN  
1 Customer Service Representative  
1 Administrative Assistant  
Nurse Practitioner once monthly  
Precepting student from Chamberlin College RN/BSN and Dietetic Intern from University of Northern Colorado  
Numbers running same as last year with exception of December.  
Payer base shows increase in private sector also running in line with flu season.  
The dental clinic was closed Nov-Feb due to health concerns with staff. They have now reopened and will again see patients weekly.  
School Clinic: Continuing services weekly for health checks and helping with needed vision and hearing screenings. Findings include Color blindness, anemia, scoliosis, dental, astigmatism.  
We completed scoliosis screenings, with the help of Gordon State nursing students, on 134 5th grade students, 19 were referred for followup.  
We completed vision and hearing screenings with the help of Southern Crescent PN students on 210 3rd graders in 2 hours using our spot vision screener; 22 students referred for vision followup.  
Our Low Birth Weight Work, April 1 is our Healthy Lifestyles Symposium; the topic is Marijuana and reproductive health. HIV/HEP C awareness work continues. Morehouse is working on a treatment workshop for our local healthcare providers.  
We were awarded a grant from Lamar Gives 365 for an “Interpreter on Wheels”.  
Measles has been a hot news topic recently. A review of our daycare and school immunization audit findings show of 1030 records reviewed, we have 3 religious’ exemptions in daycares ((6) 2 religious exemptions in kindergarten (3), 2 religious exemptions for 7th grade. We have not seen any measles but based on this data it could happen.
<table>
<thead>
<tr>
<th>Facilities</th>
<th>Usual concerns with leaks, heat and air.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Community</td>
<td>Listed on your report</td>
</tr>
<tr>
<td>Activities/Trainings</td>
<td>Lamar County Health and Wellness Event Feb 28 4p-7p</td>
</tr>
<tr>
<td></td>
<td>Always available to help when we can</td>
</tr>
<tr>
<td>Questions/comments</td>
<td></td>
</tr>
</tbody>
</table>

**INFORM-PREVENT-PROTECT**
Presented by: Sherry Farr, RN, BSN
Lamar Board of Health Meeting
Environmental Health Narrative

Date: 02/21/2019

<table>
<thead>
<tr>
<th>Topic</th>
<th>Comments</th>
</tr>
</thead>
</table>
| Activity Report | **Food Service:** Hunter is keeping inspections current and continues to get more efficient as she gains experience. Kelly Wilson informed the Board that the period of November and December is normally slow.  
**OSSM:** This program has been busy, with 2018 new permits being much higher than this period in 2017.  
**Rabies:** Four cases were investigated but none of them were sent to the lab for testing. Reasons were the biting animal was vaccinated or notification was after the required reporting period.  
**Fees:** Fees are higher than last year. |
| Personnel | Kelly Wilson introduced Seth Woodrow as the new Assistant Environmental Health Director. |
Lamar Board of Health Meeting
Financial Narrative

Date: February 21, 2019

<table>
<thead>
<tr>
<th>Topic</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>FY19 Budget</td>
<td>FY19 budget is at 53.65% spent YTD.</td>
</tr>
<tr>
<td>Financial Report</td>
<td>Lamar Co. Financial Report was presented to the Board.</td>
</tr>
<tr>
<td></td>
<td>Revenues:</td>
</tr>
<tr>
<td></td>
<td>FY19 Revenues YTD: $294,444 compared to FY18 Revenues YTD: $300,282. This is a decrease of $5,838 compared to LY.</td>
</tr>
<tr>
<td></td>
<td>Clinical/Medicaid fee rev up $3,258 compared to LY.</td>
</tr>
<tr>
<td></td>
<td>EH fee rev up $5,362 compared to LY.</td>
</tr>
<tr>
<td></td>
<td>Total fee rev up $8,621 compared to LY.</td>
</tr>
<tr>
<td></td>
<td>Other rev down $14,459 compared to LY.</td>
</tr>
<tr>
<td></td>
<td>Expenses:</td>
</tr>
<tr>
<td></td>
<td>FY19 Expenses YTD: $361,760 compared to FY18 Expenses YTD: $317,772. An increase in spending of $43,988. (salaries ↑, Ind. cost ↑, oth oper ↑)</td>
</tr>
<tr>
<td>Additional Information</td>
<td>FY20 budget will be presented at the next board meeting scheduled for May 16, 2019.</td>
</tr>
</tbody>
</table>
# Lamar County Board of Health Meeting
## WIC Program Narrative

**Date:** 2/21/19

<table>
<thead>
<tr>
<th>Topic</th>
<th>Comments</th>
</tr>
</thead>
</table>
| **Updates** | - Geneva Watkins is the Interim Region B manager. WIC Region B currently consists of Coweta, Lamar, Upson and Meriwether Counties  
- The majority of these graphs represent the month of December 2018. I will go through and explain each graph. |
| **Caseload/Snapshot** | - The first graph is the Caseload. You can see the FFY 2018 caseload and as we move through FFY 2019 we will be able to compare to the same time last year. This graph also allows the board to see every month instead of snapshots throughout the year.  
- The current total caseload for Lamar County is 360 participants.  
- Assigned caseloads, given by the state, were changed this year. The assigned caseload for Lamar for FFY 2018 was 479 and decreased to 400 for FFY 2019.  
**Snapshot**  
- The report snapshot is there for a quick look at some of the numbers provided in the report such as vendor totals, first trimester enrollment and obesity data. |
| **Demographics** | - The second page of the report shows the demographics of our caseload.  
- The participant category is divided into the type or category of participant such as Prenatal, Breastfeeding, Non-Breastfeeding, Infant and Child.  
- The majority of the participants are Children, ages 1-5. Women make up 27% of the participants and infants 30%.  
**Ethnicity**  
- The graph below Participant Category is the ethnic makeup of the participants. |
| **First Trimester Enrollment/Obesity Report** | - Lamar met the state goal of 60% for first trimester enrollment (2/6 participants or 33.3%).  
- The obesity graph shows the percentage of children that were found to be obese or overweight during the recertification process. 10.0% of the children certified were found to be overweight (BMI between 85-95%) and 10.0% were obese (BMI ≥95%). |
| **Clinic Information and Vendors** | **Vendor Monthly Totals**  
- The Vendor Monthly Totals shows a breakdown of how many federal dollars were generated in the 3 WIC approved Lamar County vendors. For this period, 1,119 vouchers were cashed worth $21,314.68.  
**Most Common Risk Factors**  
- The most common risk factors for women were overweight, low hemoglobin and underweight.  
- The most common risk factors for infants were underweight/at risk for underweight.  
- The most common risk factors for children were low hemoglobin and underweight/at risk for underweight. |
Lamar County Board of Health Meeting
WIC Program Narrative

- Inappropriate nutrition practices is what the vast majority of our infants and children have as a nutrition risk factor and this means the participant has nothing significant except that they are likely not receiving all of the nutrition recommendations daily.

**Clinic Information/Announcements**
- Lamar County is currently in need of a CSR. Interviews are currently being conducted. Currently other counties are helping to fill this vacancy.
- Cooking Matters continues to be held on a monthly basis. Lamar offers Cooking Matters on the 2\textsuperscript{nd} Tuesday at 1:00 PM.
  - February: Shopping Matters @ the Store
  - March: National Nutrition Month
- New WIC Call Center number 770-722-0633

**Comments/Questions**

---

**INFORM-PREVENT-PROTECT**
Presented by: Geneva Watkins, RDN, LD, CLC- Interim Regional Nutrition Manager
SERVICES PROVIDED TOTALS

GRAPHIC

TOTAL EMPLOYEES

STAFFING

LPN
RN
Nurses
CNM
Administrative Assistant
Customer Service Reps

Phone: (706) 845-4035
WWW.DISTRICTHEALTH.ORG
301 MAIN ST, LA GRANGE, GEORGIA 30240

Director of Public Health

Georgia Department of Public Health

Lamar County Board of Health

NURSING REPORT

October 2017-December 2017
October 2018-December 2018

Reporting Period

February 21, 2019

Project, Prevent, Inform
Heart Health Feb 2019
Cervical Cancer Awareness Jan 2019
HIV Testing Oct 30
Colon CA Awareness March 29
Breast CA Awareness Oct 29
World AIDS Day Dec 1
Quarterly Staff MRI Nov 30

What we have planned:

COMMUNITY OUTREACH EVENTS

INSURANCE STATUS

SERVICES PROVIDED PER PROGRAM
<table>
<thead>
<tr>
<th>Month</th>
<th>Jan</th>
<th>Feb</th>
<th>Mar</th>
<th>Apr</th>
<th>May</th>
<th>Jun</th>
<th>Jul</th>
<th>Aug</th>
<th>Sep</th>
<th>Oct</th>
<th>Nov</th>
<th>Dec</th>
<th>Total Revenue</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lamar County</td>
<td>$50,717</td>
<td>$50,717</td>
<td>$50,717</td>
<td>$50,717</td>
<td>$50,717</td>
<td>$50,717</td>
<td>$50,717</td>
<td>$50,717</td>
<td>$50,717</td>
<td>$50,717</td>
<td>$50,717</td>
<td>$50,717</td>
<td>$50,717</td>
</tr>
</tbody>
</table>

FY 2019
Revenue / Expense Report
Lamar County Public Health
Tech.

destruct... We are not that high

This message will not self

be provided April 2019.

with open minds. Further details to
business professional dress and
agents must report to location in

DETAILS:

PROVIDER: GA 30216
678 Lake Clark Road,
Idlewild Event Center

LOCATION:

15:30 hours.

Friday, 3 May 2019 from 09:30 to

REPORT ON

MISSION:

Health departments.

services for those seen in our

improve and provide equal

learn information on how to

your mission. This day is to

Professional Development Day

MISSION POSSIBLE

OPERATION: GHP DISTRICT 4 3.0