Lamar County Board of Health Meeting
Minutes
February 15th, 2018 @ Noon
Lamar County School System
Career Academy Building

The Lamar County Board of Health held their quarterly meeting at noon on February 15, 2018 at the Lamar County School System Career Academy Building, located at 1 Trojan Way, Barnesville, GA.

Attendees:  
**Board of Health Members**
Commissioner Ryran Traylor  
Dr. Lee Woodall, Chairman  
Samantha Bishop, Vice Chairperson  
Robert Taylor  
Martha Holloway  
Dr. Julian Wilson

**Lamar County Health Department Managers/Representatives**
Sherry Farr, RN, County Nurse Manager  
Kelly Wilson, Environmental Health Manager  
Valerie Presley, Customer Service Representative  
Hunter Cleveland, Environmental Health Specialist

**District 4 Office Representatives**
Debbi Heard, Executive Assistant/ Board of Health Liaison  
Barbara Stephens, Director of Business Operations  
Teresa McDaniel, Administrator of Accounting/Finance  
Duane Fields District Environmental Health Director  
Wendy LeVan, RN, Director of Nursing & Clinical Services  
Susie Hammock, Accreditation/QI Coordinator

District 4 Public Health
Serving Butts, Carroll, Coweta, Fayette, Heard, Henry, Lamar, Meriwether, Pike, Spalding, Troup and Upson Counties
Chairman Dr. Woodall called the meeting to order at 12:07pm.

The board of health minutes from the November 16th, 2017 meeting were presented for approval. Robert Taylor made a motion to approve the minutes as presented, seconded by Commissioner Rryan Traylor. The minutes were approved as presented.

Old Business

Duane Fields asked the board of health members to adopt the amended Rules, Regulations: Public Swimming Pools, Spas, and Recreation Waterparks. Commissioner Rryan Traylor made the motion to adopt as presented, seconded by vice chairman Samantha Bishop.

Sherry Farr updated the board that the process for the new building had begun. The land had been surveyed and trees were being cut down.

New Business

None

Reports:

Nursing
Sherry Farr, RN, provided the Nursing report (See narrative attached).

Financial
Teresa McDaniel provided the Financial report (See narrative attached).

WIC Program
Sherry Farr, RN, provided the WIC report (See narrative attached)

Environmental Health
Kelly Wilson provided the EH report (See narrative attached).

District 4/Public Health
Debbi Heard, Executive Assistant/ Board of Health Liaison

Dr. Obasanjo is transitioning out of the Macon District and back to Lagrange full time.

Susie Hammock reviewed the Accreditation flyers. She talked about the Quality Improvement Plan (QI), Strategic Plan (SP), and the Community Health Assessment (CHA).

Wendy LeVan presented Sherry Farr with a certificate for 15 years of service to public health.
A Save the Date flyer is in the packets with the following:

- Georgia Public Health Association Conference: April 4th-6th, 2018 (Jekyll Island)
- Professional Development Day: April 30th, 2018
- Accreditation Application Submission: August 2018
- Legislative Session: August 2018 (Location TBD)
- Mercer Leadership Certificate Ceremony: August 2018

**Board of Health Updates/Comments**

Chairman Dr. Woodall asked what time the Professional Development Day was scheduled. Chairman Dr. Woodall thanked Robert Taylor and Samantha Bishop for attending to the last board of health training. Dr. Wilson invited everyone to the Ground breaking for new high school on February 27th. Martha Holloway asked what of the old school would remain. Dr. Wilson answered that only the College and Career building would remain. He also stated that the new school would have better security with only one main door for entrance.

**Public Comments**

None

**Adjourn**

There were no further comments or questions. Commissioner Ryran Traylor made a motion to adjourn, seconded by Robert Taylor. The meeting was adjourned at 12:47 p.m.

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Lee T. Woodall, MD, Chairman

Date 5/17/18

The next Lamar County Board of Health meeting is scheduled for noon on May 17th, 2018 at the Lamar County School System Career & Academy Center.

Additional copies of reports are available upon request.
Healthy lifestyles Symposium Mar 28
Gordon HIV Awareness Mar 27
Scoliosis Screening Mar 15
Senior Center Health Fairs Feb 26
Lamar County Health Fair Feb 22
Senior Center Health Fairs Feb 16
Lamar gives 355 Awards Feb 2
Weather c
World AIDS Day Dec 1st

Community Outreach Events

Current Status

Services provided per program

Legend

0 100 200 300 400 500 600 700
Lamar Board of Health Meeting  
Financial Narrative  

Date: Feb 15, 2018

<table>
<thead>
<tr>
<th>Topic</th>
<th>Comments</th>
</tr>
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<tbody>
<tr>
<td>FY18 Budget</td>
<td>FY 18 budget is on track with spending at 56% for 7 months.</td>
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<tr>
<td>Financial Report</td>
<td>Revenues:</td>
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<td>FY18 Revenues: $300,282 compared to FY17 Revenues: $296,082. An increase of $4,200.</td>
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<td>Clinical/Medicaid fee rev down $5,746 compared to LY.</td>
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<td>EH fee rev down $663 compared to LY.</td>
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<td>Total fee rev down $6,409 compared to LY.</td>
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<td>Other rev up $10,610 (GIA, Admin Claim, Intra/Inter)</td>
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<td>Expenses:</td>
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<td>FY18 Expenses: $317,772 compared to FY17 $325,617. A decrease in spending of $7,845. (salaries)</td>
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<td>Additional Information</td>
<td>Budget Revision 1 is presented to align GIA, PYPI and Intra/Inter to actual. GIA increased $5,401; PYPI increased $30,137 and Intra/Inter increased $23,398. These funds were backed out of fees and Non-Qualifying Contracts. The expense side was adjusted accordingly to align YTD spending as needed per line item. The overall change to the FY18 budget is $0.00</td>
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INFORM-PREVENT-PROTECT  
Presented by: Teresa McDaniel  
District 4
Upson Board of Health Meeting  
WIC Narrative  

Date: 10/25/2017  

<table>
<thead>
<tr>
<th>Topic</th>
<th>Comments</th>
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<tbody>
<tr>
<td>WIC Caseload</td>
<td>-Discuss the WIC reports in Upson for the month of January. January is the most current month out on GWIS.</td>
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<td>-Report the total Caseload for the month and participant category which made up the caseload. Also the ethnicity percentages of the caseload were provided.</td>
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<td>-Review over the most common risk factors which are being seen with our participants.</td>
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<td>-Discuss the percentage of our caseload that is breastfeeding and our first trimester enrollment rates with our prenatal.</td>
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<td>WIC Vendors</td>
<td>-Review over the numbers of WIC vendors that are located in and serving Upson County.</td>
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<td>-Report the number of vouchers cashed the cumulative total for the month which was $60,929.48</td>
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<td>Child Weight Report</td>
<td>-Discuss the most recent quarterly child weight report that is out for Upson County. This period covered 10/1/31-12/31/17. The child weight report contains children between the age of 2-5 who are at underweight weight range, normal weight range, and overweight weight range for their BMI.</td>
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<td>-This totals are represented on a graph and the percentages are compared to the district and state averages.</td>
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<td>-Discuss our obesity report for the 2-5 age group of our participants.</td>
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<td>Miscellaneous</td>
<td>-WIC State Audit for District 4 took place at the end of November. Upson was one of the 4 clinics audited.</td>
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INFORM-PREVENT-PROTECT  

Prepared by: Ryan Saccucci, RD, LD
# Lamar Board of Health Meeting

## Environmental Health Narrative

**Date:** _02/15/2018_

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<tr>
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<tr>
<td>New Employee Update</td>
<td>Kelly Wilson introduced Lamar’s new EHS, Hunter Cleveland who started working January 1 of this year. She has been a very good employee and is learning quickly about all things Environmental Health. She is progressing as rapidly as possible to become certified in all programs of EH.</td>
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| Activity Report  | **Food Service:** Inspection activity has been low, due to no employee other than Kelly Wilson, who only works in Lamar County approximately two days per week. This activity will pick up as training Hunter continues. Ms. Wilson intends to request Eugene Polk again soon to come to Lamar to help train Ms. Cleveland.  

**OSSM:** Activity has been a bit lower for this period than compared to last year, however, new construction activity remains about the same as last year.  

**Rabies:** Activity has been very high this quarter with 10 animal bites being investigated. Out of the 10, eight specimens were tested and two of these were positive for rabies. Both positive animals were domesticated (dog and cat) and one coyote was tested but was too decomposed to determine if it had rabies. Kelly Wilson asked the Board if they wanted her to release an educational press release to the press notifying the public of the positive results. The Board was in agreement that a press release should go out.  

Chairman Dr. Woodall stated a press release should be issued to help raise EH/rabies awareness. Chairman Dr. Woodall asked Ms. Wilson if the majority of the bite calls came after the two positive results, perhaps showing a relationship between the positive results and the reporting of bites. Kelly Wilson replied that the positive results were mixed in the middle of the activity – some calls came before and after the positive calls.  

**Communications:** Communications as reported are very low. This is due to the fact that Ms. Wilson has been the only employee working during a majority of this period, and is only in the office a few hours a week. She does majority of her work on the road or in her Spalding County office. |