HENRY COUNTY
BOARD OF HEALTH MEETING
July 13th, 2017
Henry County Administration Building

The Henry County Board of Health held their quarterly meeting at 3:30pm on July 13th, 2017 at the Henry County Administration Building in the County Commissioners Conference Room.

Attendees: Vice Chairman Rodney Bowler, Charlie Tomlinson, Dr. James Alexander, Mayor Judy Neal, Clay Davis, Brigid Smith, Wendy LeVan, Duane Fields, Debbi Heard, Tisa Dupree-Bright, Glinda Scott, Nakita Morrison, Ericka Borreto, and Brett Sims

The meeting was called to order at 3:35pm by Vice Chairman Bowler. He asked for a motion to approve the agenda for today’s meeting and April 13th minutes as presented. Mayor Neal motioned to approve the agenda and minutes. The motion was seconded by Dr. Alexander.

New Business:

Men’s Health Services

Tisa Dupree-Bright, Henry County Nurse Manager, provided an update on information for Men’s Health Services as requested by the board in the April meeting. Tisa informed the board of an upcoming meeting with Dr. Hanson, a community liaison from Piedmont Henry to discuss men’s health and how they could work together to promote men’s health at the health department. Tisa also informed the board that she is working to have brochures and bulletin boards with information targeting men that bring their children for WIC and other health department services.

Dr. Alexander asked if anyone had reached out to the VA Clinic and Grady. Tisa stated she will
Old Business:

Animal Control Update

Vince Farah from Henry County Animal Control was on the agenda for an update, but was not present.

Tisa Dupree-Bright, RN, BSN
Nursing

Tisa provided the Nursing report. (No paper report provided. Narrative attached.)

Brigid Smith
Financial

Brigid provided the Financial report. (Narrative attached.)

Ericka Borredo
WIC

Ericka provided the WIC report. (Narrative attached.)

Glinda Scott
Environmental Health

Glinda provided the Environmental Health report. (Narrative attached)

Debbi Heard
District 4 Public Health
Debbi Heard, Executive Assistant to Dr. Obasanjo, presented District 4 updates in the absence of Dr. Obasanjo. They are as follows:

- Dr. Obasanjo is still serving as interim Director in Macon while they are still seeking the right candidate for the position.

- Macon is ahead of District 4 in the Accreditation process, which is beneficial as we move forward with Accreditation for District 4.

- Commissioner Brenda Fitzgerald has been chosen for a new position at the CDC. J. Patrick O’Neal, M.D., will serve as interim Commissioner.

- There will be a Legislative/Board of Health Training held in September. Debbi will send an email confirming date and time to all county officials.

- October 6, 2017 is Health and Wellness Day at the Rock Ranch. There will be speakers, contests, and fun activities in the afternoon. The board members were encouraged to attend.

- October 12, 2017 is the next Board of Health meeting. The topics for approval on the agenda for the October meeting are as follows:
  - Election of Chairman and Vice Chairman
  - Meeting dates for 2018
  - Stipends for board members
  - By-Laws (OCGA recommended)
Board Member Reports/Updates

Rodney Bowler announced that this would be his last meeting due to his retirement on September 29th. He expressed his pleasure as serving as a member of the board.

Public Comments

None

Closing Remarks

None

Adjourn

Vice Chairman Bowler asked for a motion to adjourn the meeting. Clay Davis motioned to adjourn the meeting. James Alexander seconded motion to adjourn. There being no further business, the meeting adjourned at 4:15pm.

Rodney Bowler, Vice Chairman

Date

Mr. Rodney Bowler, Henry County School Superintendent and Board of Health Vice Chairman, conducted the July 17, 2017 Henry County Board of Health meeting. Mr. Bowler conducted the meeting in the absence of the Chair, June Wood. As you see noted in the minutes, it was Mr. Bowler’s last meeting due to his retirement from the school system. The next regular scheduled Henry County Board of Health meeting was October 19th. Due to a lack of a quorum the meeting was not held. Therefore, with board approval the minutes will be signed by Chair Wood.

June Wood, Chair

Date

District 4 Public Health
Serving Butts, Carroll, Coweta, Fayette, Heard, Henry, Lamar, Meriwether, Pike, Spalding, Troup and Upson Counties

We Protect Lives.
## Henry County Board of Health Meeting
### County Nurse Manager Narrative

**Date:** 07/13/2017

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<td><strong>Staff Vacancies</strong></td>
<td>• NONE—All positions are filled with the addition of Tammy Stephens, FNP and Melissa Burrowbridge, LPN. Tammy is new to public health and will be shadowing NP’s in District 4 and District 5-2. Melissa is also new to public health, but comes to us with over 10 years’ experience in pediatrics/immunizations.</td>
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<td><strong>Back to School Immunization Rush</strong></td>
<td>• Immunization Rush Week is Monday, July 24-28. The focus for the week is providing immunizations to students preparing for school and college. Information was shared with the school system in May; Connecting Henry meeting in May; flyers were distributed at the local libraries; and DFACS. Our goal is to decrease the customer service complaints of long lines and inability of obtaining appointments.</td>
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<td><strong>School/Daycare Immunization Audits</strong></td>
<td>• April 2017—Immunization records for 97 schools were audited. This includes 3 elementary schools that now offer pre-K services as well as private schools and Special Education schools. The process takes approximately 1 ½ -2 weeks to complete which takes a nurse out of clinical services.</td>
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<td><strong>Community Collaboration</strong></td>
<td>• MOU with SWAG (Students Working to Achieve Greatness) to provide educational sessions to students participating in the GED program. Topics include STDs, HIV, Healthy Eating, etc.</td>
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| **Outreach Events**               | • May 2017—Henry County Cooperative Service and Shiloh Baptist: provided an overview of health department services  
  • June 2017—Stockbridge Middle School: partnered with WIC and provided information on health department services including back to school immunization rush  
  • June 2017—participated in health fair at Atlas Roofing Company, Hampton, GA  
  • June 2017—Provided free HIV screenings at McDonough Housing Authority |
# Henry County Board of Health Meeting

## County Nurse Manager Narrative

### Staff Enrichment
- May 2017 — Nakita Morrison, Office manager; Amber Vannavong, Nursing Supervisor; and Tisa Bright, County Nurse Manager graduated from Mercer Leadership Development Program
- June 2017 — Staff participated in Customer Service training to gain insight internal and external customer relationships.

### Productivity
- Total number of clinical encounters for Fiscal Year 17 (Jul 1, 2016-Jun 30, 2017): 8,292.

### Men's Health Update
- In recognizing Men's Health/ Prostate Health, the health department will post information in the main lobby.
- Spoke with Piedmont Henry regarding possible collaboration for outreach events. But because of liability reasons, little “field” testing is performed. Health fairs usually provide information only.
- Dr. Alexander suggested reaching out to Grady Health System. A follow up will be provided at the next meeting.

## INFORM-PREVENT-PROTECT

**Presented by:** Tisa Bright, RN BSN County Nurse Manager
Henry Board of Health Meeting  
Financial Narrative  

Date: July 13, 2017  

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| FY17 Budget | Henry finished the year with expenses $358,792 lower than revenues. We put money in fund balance. Budget is using 4 revenue streams. PYPI is $934,898~ Budget has $806,714 (increase of $131,185)
However, GIA is only $993,002. Budget has 1,039,513 (Decrease of $46,511)
Henry increased fund balance by $68,895.47.
Fund Balance is currently $738,945.27 |
| FY17 District Programs Support Henry County Health Dept. | District Programs send money to Health Departments for assisting with the program. $22,897. This does not include WIC and BCCP. Total was $112,655.  
**FY17**  
STD  283  $ 4,889  
C 1st 024  $ 13,870  
TB  $ 1,055  
Immun  $ 3,083 |
| Financial Report | The Financial report was presented to the Board.  
**Revenue:**  
Total Revenue was up $287,790 over last year. (increase in GIA $210,833 in other rev)  
FY17 Revenues:  
Clinic Fees and Medicaid up $68,484  
EH Fee Rev up $8,472.  
Other Rev up $210,833  
**Expenses:**  
FY16 Expenses: $2,136,347 compared to $1,914,622. An increase in spending of $221,725 over previous year. ($183,595 is increase in salaries) |

**INFORM-PREVENT-PROTECT**  
Presented by: Brigid Smith  
Director of Administration for District 4
## Henry Board of Health Meeting
### WIC Narrative

Date: 07/13/2017

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| WIC Reports            | *Reviewed Henry County WIC reports for April & May. June report is not out on GWIS for WIC.  
*Reviewed the total caseload for April and May. In April the clinic only met 85.8% and in May the clinic met 86.3% of the total caseload assigned.  
**Income guidelines were updated July 1, 2017  
**In-reach                                                                                                                                                                                                                                                   |
| Common Risk Factors    | The top risk factors were consistent for all **women**: overweight  
Children & infants: inappropriate nutrition practices (routine nutrition practices that may affect the client’s nutrition status or cause health problems.                                                                                                                                                                      |
| 1st Trimester Enrollment | First Trimester Enrollment was below the state standard of 60% for both months. April (50.6%) and in May (51.0%).                                                                                                                                                                                                                             |
| Vendors                | Reviewed the number of WIC vendors that are located in and serving the county.  
*There were 22 vendors in Henry county for both months.  
*Amount of vouchers cashed for the month of May: 15,609  
*Amount Cashed for April & May: ~$480,592.18  
*Cumulative Amount Cashed for FFY17 (Oct-May): $2,022,252.19  
                                                                                                                                                                                                                                                               |
| Other                  | *Update on GA Gateway.  
*Extended Hours: Have changed to every Tuesday open 8am-7pm  
**Henry has a PT WIC Customer service rep opening, we hire through a temp agency  
**Cooking Matters:  
July: Shopping Matters  
Grant with Open Hand and every family that attends receives a 410 gift card.                                                                                                                                                                                                                                           |

### INFORM-PREVENT-PROTECT

Prepared by: Ericka Borreto RD, LD, CLC
## Henry County Board of Health

### Environmental Health Narrative

**Meeting**

- **Date:** July 13, 2017

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<td><strong>Food Service</strong></td>
<td>There were 113 restaurant inspections this quarter and 116 compared to the same quarter in FY 2016. 83 facilities scored an A, 23-B, 5-C and 2-U. Currently we have 470 restaurants compared to 463 previously. Numbers steadily rising. We have 64 schools as compared to 58 previously (number includes private schools). Several new restaurant plans have been submitted to the office. Tenesha Derricott is in Macon this week attending the food service training class for new employees. Mr. Davis questions why there was a decrease in restaurant inspections. I replied that all inspections were up to date and that fewer restaurants were failing, so follow up inspections were not necessary.</td>
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<td><strong>On Site Sewage Management</strong></td>
<td>New construction permits were up-80 issued as compared to 68 the same quarter 2016. The number of installed systems decreased as well as the number of repair permits issued. Since all the recent rain, we are seeing an increase in applications for repair permits. Most of the repair permits issued are for homes over 20 years of age and rental properties where the occupants have excessive water usage.</td>
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<td><strong>Tourist Accommodations and Swimming Pools</strong></td>
<td>All hotel inspections were completed in June. Currently 40 TAs with 2 new plans submitted for a LaQuinta and a Hampton Inn. Public swimming pool inspections have been completed. A couple of pools were closed because of major violations. There were swimmers in one pool at the time of the closing. There have been 237 public pool inspections in 2017 as compared to 227 in 2016.</td>
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<td><strong>Body Art</strong></td>
<td>There were no body art inspections conducted this period.</td>
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<td><strong>Other</strong></td>
<td>There were 44 complaint investigations this period compared to 62 in 2016. Hired James Brett Sims in May to replace retiree Mike Carley. (Brett Sims was present and introduced to the Board). Informed members that Brett would be attending the food service training class the following week and that he would be working mostly in the on-site sewage program. Customer Service Representative Jeanel Johnson resigned in June to take a job with the Federal Government. An employee from a temp. agency will start working as a</td>
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Henry County Board of Health

Meeting

Environmental Health Narrative

| Customer Service Representative on July 17, 2017. Discussed the Arbovirus Report that was attached to the EH Report. Mentioned that not much is heard about Zika, but that a human case of West Nile Virus has been isolated in Dekalb County. Encouraged Board Members to be diligent about protecting themselves from and not providing harborage for mosquitoes. Mayor Neal asked that the office investigate a DOT site on Jonesboro Road that has tires stacked on the site that could be a possible breeding ground for mosquitoes. I informed her that someone from our office would inspect the site. |

INFORM-PREVENT-PROTECT

Presented by: Giinda A. Scott