HENRY COUNTY
BOARD OF HEALTH MEETING
June 28th, 2018
Henry County Health Department

The Henry County Board of Health held their quarterly meeting at 12:00pm on June 28th, 2018 in the Conference Room at the Henry County Health Department.

Attendees

Board of Health Members
June Wood, Chairperson
Mayor Anthony Ford, Vice Chairman
Mary Elizabeth Davis, Henry County School Superintendent
Dr. Andrea Miles
Mike Carley

Henry County Health Department Managers/Representatives
Tisa Dupree-Bright, RN, BSN, County Nurse Manager
Glinda Scott, Environmental Health Manager
Nakita Morrison, Administrative Assistant/BOH Secretary
Jessica Ryan, RD/LD, WIC Program

District Office Representatives
Dr. Olugbenga Obasanjo, District Health Director
Debbi Heard, Executive Assistant/BOH Liaison
Duane Fields, District Environmental Health Manager
Teresa McDaniel, District Administrator
Barbara Stephens, Business Operations Director

Others
Olivia Agboola, NP, Henry County Health Department
Valerie Fraley, RN, Henry County Health Department
The Henry County Board of Health meeting was called to order on June 28th, 2018 at 12:05pm by Chairperson June Wood. The meeting was held in the conference room of the Henry County Health Department.

Chairperson June Wood requested the agenda for today’s meeting be amended for introduction of the new board member and Oath of Office to be the first item of business on the agenda. Vice Chairman Mayor Anthony Ford made the motion to amend the agenda as requested, seconded by Superintendent Mary Elizabeth Davis.

New Business

Introduction of New Board Member & Oath of Office - Chairperson June Wood introduced and welcomed new board member Mike Carley, who was appointed by the city of Stockbridge. Chairperson June Wood swore in Mr. Carley, read the Oath of Office aloud and signed. The county appointed Jill Bolton, retired public health nurse. Ms. Bolton is out of town and could not attend today’s meeting.

Approval of Minutes

Chairperson June Wood asked for a motion to approve the minutes of the April 26th board meeting. Vice Chairman Mayor Anthony Ford made the motion to approve the minutes as presented, seconded by Superintendent Mary Elizabeth Davis.

New Business

Service Recognition for Dr. James Alexander – Dr. Alexander served on the Henry County Board of Health for 6 years. He recently resigned, the reason being he is relocating. He was invited to the meeting today to be recognized by the board for his service but was not able to make it. He did attend and was recognized at the last Board of Commissioners Meeting. Chairperson June Wood asked the board to take a moment to thank him and recognize him by applauding him.
Mid-Year Rabies Update – Vince Farah, Henry County Animal Control, provided an update on the rise in rabies in Henry County. There has been many alerts sent out. To date there has been approximately 40+ tests, with only 4 positives. A bill for $145 was received, but it was an error and has been corrected. Chairperson June Wood asked about receiving the alerts and is there something the board needs to do or do differently. Vince commented that the most important thing is getting the word out about the rabies alert. Chairperson June Wood asked who gets the notices, and Vince responded by saying that he is not sure about who all is in the group that receives the alerts. He sends the information to the county media office and they send it out. He commented that it is also sent out to the media outlets. Not all board members receive the alert but will have the names added once someone sends a list to him to add to the distribution list. Chairperson June Wood asked if there was regarding Rabies that would cause board action? Duane Fields commented by saying that they could start heavily enforcing the rabies vaccination in the county.

August Board of Health Meeting Confirmation – Chairperson June Wood made the board members aware that she is on the Governor’s 2020 Georgia Complete County Census Steering Committee and the next meeting is scheduled for August 23rd, the same date as the next Henry County Board of Health meeting. She will not be able to attend the board of health meeting and opened it up for discussion, to keep the meeting as scheduled since a new board member would be in attendance or reschedule. Vice Chairman Mayor Anthony Ford confirmed that he would be attending the August 23rd board meeting. Chairperson June Wood asked for any comments from other board members, and without any comments as to why the meeting should not be held as scheduled. There were no comments and she stated that Vice Chairman Mayor Anthony Ford was very capable of leading the meeting and it would remain as scheduled.

Old Business

None

Tisa Dupree-Bright, RN, BSN
Clinical

Tisa provided the Nursing report. (Narrative attached)

Teresa McDaniel
Financial

Teresa provided the Financial report. (Narrative attached)
Jessica Ryan, RD, LD
WIC Program

Jessica provided the WIC report. (Narrative attached)

Glinda Scott
Environmental Health

Glinda provided the Environmental Health report. (Narrative attached)

Dr. Obasanjo
District 4 Public Health

Debbi Heard provided an update on the Community Health Improvement Plan (CHIP). Two of the 3 meetings required have been held and the next one is scheduled for June 29th. Board members are invited to attend by VICS at their local health department. The meetings were held with board members and community partners in attendance. At the last meeting they will narrow the fields identified down to the top 3 areas that need to be addressed in the district. Susie Hammock, Accreditation Coordinator, will then complete the plan and it will be available for all to review. Chairperson June Wood and Vice Chairman Mayor Anthony Ford has attended some of the meetings. Chairperson June Wood commented on the importance of this for Accreditation and encouraged other board members to participate if they could.

Debbi reviewed upcoming events on the Save the Date flyer:

- The NALBOH Conference is scheduled for August 8th – 10th in Raleigh, NC. Chairperson June Wood commented on the GPHA conference she and Dr. Miles attended. She came back inspired, things were addressed that overlap with board functions (sidewalks, opioid crisis). The conference was interesting and educating, encouraging other members to attend next year and also this conference if possible.

- August 31st at 9am will be the Mercer Leadership Certificate Ceremony in Newnan. Henry County has 2 employees attending who will receive their certificate, Connie Tanner and Bonnie Turner. Board members are invited to attend.

- August 31st at 1:30pm Dr. Obasanjo will officially push the button to send our application to PHAB for Accreditation. This will be provided by VICS, with all the district sites joining. We will then have until December 28th to download all of our documents. Board members are invited to attend.
October 5th is the District 4 Annual Health & Wellness Day at Rock Ranch. Speakers are scheduled for the morning and activities in the afternoon. Board members are invited to attend.

**Board Member Reports/Updates**

Chairperson June Wood asked for participation in the upcoming Georgia Complete County Census 2020 project. Every community is asked to get the word out for participation. She has been charged with organizing a community group. It is important to get accurate number of residents, it will help with additional funding and legislation representation. The planning has started and a date has yet to be determined for the actual census. This is the meeting she will be attending on August 23rd.

Chairperson June Wood asked that the lunch for upcoming board meetings be ready at 11:30am and the meeting start promptly at noon.

Chairperson June Wood spoke about attending the GPHA Conference in April 2018. She came back inspired and started the process of creating a Safety Task Force. Through a conversation she discovered that there was already a similar task force formed regarding drugs. From the conference she realized that Henry County is missing out on many things that would help make the community safer. She thanked everyone for working so hard to make Henry County a safer community.

**Public Comments**

None

**Adjourn**

At 1:10pm Vice Chairman Mayor Anthony Ford made the motion to adjourn, seconded by Dr. Miles.

June Wood, Chairperson

The next Henry County Board of Health Meeting is scheduled for August 23rd at noon in the conference room of the Henry County Health Department.
Henry Board of Health Meeting  
WIC Narrative

Date: 06-28-18

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| WIC Reports                 | *Henry County WIC reports for April and May 2018 were presented.  
  *May was the most current report. The clinic met 94.4% of the total caseload assigned (3992/4231).  
  *Henry continues to serve clients from the Clayton District. We have permission from the state to extend our processing standards to 15 days vs 10 days.  
  *The clinic continues to work on in-reach (by calling missed appointments) and outreach (attending community events/health fairs). |
| Common Risk Factors         | *The top risk factors for each type or category.  
  - Overweight was the top risk factor for all women.  
  - Inappropriate nutrition practices was the top risk factor for infants and children.                                                                                              |
| 1st Trimester Enrollment    | First Trimester Enrollment was below the state standard of 60% for April and May. (April: 49.5% and May: 30.9%)                                                                                                           |
| Vendors                     | Review the number of WIC vendors that are located in and serving the county.  
  *There were 20 vendors in Henry county for April & May.  
  *The amount of vouchers cashed for the month of May: 14,505  
  *The amount that was cashed for the month of May: $261,466.10  
  *Cumulative Amount Cashed for FFY17 (Oct-May): $1,967,406.27 |
| Other                       | *Starting in July 2018, WIC will add yogurt and whole wheat pasta to the approve food list. Women and children will now have the option of selecting a food package with yogurt.  
  *Henry had a PT WIC Customer service rep opening, but we are currently in a hiring freeze.  
  **Cooking Matters:**  
  The Henry County WIC office offers two Cooking Matters Classes every Friday @10am and 1pm.  
  - June-Lesson Three “Healthy Start at Home!”  
    Featured Recipe: Step-by Step Stir-Fry with Lemon Stir-Fry Sauce  
  - July-Lesson Four “The Power of Planning”  
    Featured Recipe: Tomato Sauce over Whole Wheat Pasta |

INFORM-PREVENT-PROTECT

Jessica Ryan RD, LD, presented the Henry County WIC report.

Prepared by: Ericka Borrero RD, LD, CLC

District 4 Public Health

Review/Revision Date 4/2015
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<tr>
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<tbody>
<tr>
<td>Foodservice</td>
<td>81 inspections conducted. %75-A, %4- B, %2- C</td>
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<td>Continue to receive applications for various temporary events at AMS. Restaurant complaints are up. Over 59 received from Feb. to the end of May. Out of 45 investigations, Only 2 have been fully validated.</td>
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<td>Tourist Accommodations</td>
<td>Twenty two inspections conducted. Two new TAs opening in the next few months. Hampton Inn in LG and the Residence Inn in McDonough. Five complaints were investigated from Feb. to June.</td>
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<td>Public Pools</td>
<td>Currently 230 pools. Bonnie Turner busy from 7 am to 5pm inspecting pools. Pool inspections are by appt. with the certified pool operator for each facility. Currently 160 inspections conducted. If facility does not schedule an appt., they cannot legally open the pool.</td>
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<td>Body Art</td>
<td>Four inspections conducted.</td>
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<td>Onsite Sewage</td>
<td>Number of permits issued same as this period last year. Number of new installations down and repair permits increased due to an increase in failing systems. %99 percent of failures due to excessive water usage.</td>
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<td>Other</td>
<td>Hired new Admin personnel- Kenya Moore Perrin, (March) 2 new Environmentalists- Mario Turner- May- new to EH and EHS 3 Christopher Nichols- DVM, worked for 11 years for FCHD. Chris has been a great help so far in foodservice and hope to continue to use his knowledge and expertise. I mentioned that Mr. Nichols was not licensed in Georgia. Mayor Ford asked why he was not licensed. I explained that he was not licensed as a Vet in Georgia because he is working as an Environmentalist and not practicing Veterinary Medicine. New program being implemented by the state in metro counties. Henry and Fayette were chosen in D4. The program is in conjunction with Amerigroup HMO to decrease the number of Asthma Related hospital visits for their insured children. A home visit team is assembled for each county. Team members include a DPH Health Educator, Resurgia Medical Team and A DPH</td>
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HENRY COUNTY Board of Health
Environmental Health Narrative

Healthy Home Specialist. I am a certified HHS so I will be a part of the team for Henry County. As an HHS, I will perform assessments for asthma triggers in the home and educate on reduction and elimination strategies. The state Healthy Home Rep. will conduct a training for this program on July 12 and 13. Mario Turner will also receive the training and hopefully we can eventually get him certified as well. The HMO will pay the HD $450. For each home assessment. This team approach has greatly decreased the number of costly asthma related hospital visits for counties that have already implemented the program. Other HMOs are also looking to come on board. The state is looking to come up with guidelines for the program.

INFORM-PREVENT-PROTECT
Presented by: Glinda A. Scott
# Henry Board of Health Meeting

## Financial Narrative

**Date:** June 28, 2018

<table>
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<tr>
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<tbody>
<tr>
<td>FY 18 Budget</td>
<td>FY18 budget is at 83% spent for 11 months. Spending should be at 93%.</td>
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<tr>
<td>Financial Report</td>
<td><strong>Revenue:</strong></td>
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<td>FY18 Revenues YTD: $2,108,653 compared to FY17 Revenues YTD: $1,823,815. An increase of $284,838. (no admin claim, GIA in May LY)</td>
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<td>Clinical/Medicaid fee rev: down $20,892 compared to LY.</td>
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<td>EH fee rev: down $40,009 compared to LY.</td>
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<td>Total fee rev: down $60,901 compared to LY.</td>
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<td>Other Rev: up $345,738 compared to LY. (GIA, Admin Claim)</td>
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<td>Chair Wood ask what Admin Claim revenue was; Barbara explained it is a % of Medicaid revenue we get reimbursed from the state for the Medicaid clients we see.</td>
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<td><strong>Expenses:</strong></td>
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<td>FY18 Expenses YTD: $1,904,181 compared to FY17 Expenses YTD: $1,955,211. A decrease of $51,030 compared to LY. (salaries down, other operating down)</td>
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<td>Additional Information</td>
<td>None.</td>
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## Henry County Board of Health Meeting
### Clinical Narrative

**Date:** 06/28/2018

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<tr>
<td>Staff Vacancies</td>
<td>Currently, all administrative and clinical positions are filled</td>
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<tr>
<td>Back To School Immunization Rush</td>
<td>• We have designated July 23-August 3 as Back to School Immunization Rush. More appointments will be available for immunizations and HVDS.</td>
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<td>• First day of School is Monday, July 30, 2018</td>
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| Outreach Events            | • APR—Locust Grove Community Wellness Event  
                            | Annual Delta Sigma Theta Health Fair at Rufus Stewart Park  
                            | GA Department of Supervision—provided STD/HIV information                                                  |
|                            | • May—SWAG (GED class)—presentation on the dangers of smoking  
                            | Henry County High School—ESOL Parent Resource Fair                                                      |
| Staff Enrichment           | • County Nurse Manager: completed Leadership Henry  
                            | • Emergency Preparedness: District Strike Teams are established to respond to public health emergencies (Amber Vannavong, RN Nurse Supervisor and Veronica Harper, CSR). Mayor Ford had several questions regarding the Strike Team. Additional information was provided.  
                            | NOTE—POD exercise/drill scheduled for November 1, 2018                                                 |
|                            | • Staff attended the one-day HIV counseling course                                                                                                                                                    |
|                            | • Staff attended the two-day Diabetes/Hypertension protocol training in Augusta                                                                                                                        |
| Additional Items           | • June 1—initiation of primary care services                                                                                                                                                        |
|                            | • “Barn” demolition completed                                                                                                                                                                         |
|                            | • CenteringPregnancy Update                                                                                                                                                                           |
Henry County Board of Health Meeting
Clinical Narrative

INFORM-PREVENT-PROTECT
Presented by: Tisa Bright, RN BSN County Nurse Manager

[Signature]