HEARD COUNTY BOARD OF HEALTH MEETING
August 9, 2016 @ Noon
Heard County Health Department

The Heard County Board of Health held their quarterly meeting on August 9, 2016 at noon in the Heard County Health Department conference room.

**Attendees:** Jerry Prince, Lee Boone, Dr. Cory Butzon, Mamie Pascal, Myra Braswell, Dr. Olugbenga Obasanjo, Becky Lewis, Leslie Leonard, Melinda Bailey, Freda Mitchem, Kathy Knowles, Brigid Smith, Duane Fields, Marti Caputa, Wendy Levan, and Diann Adams.

Jerry Prince, Chairman, determined a quorum and called the meeting to order.

Minutes from the May 10, 2016 meeting were presented for approval. Mamie Pascal made a motion to approve the minutes as presented, seconded by Marti Caputa.

**NEW BUSINESS**

None

**OLD BUSINESS**

None

**BRIDG SMITH**

**FINANCIAL**

Brigid Smith reviewed the Budget/Financial Report. (See narrative attached).

The FY17 Family Planning budget was approved with a motion by Dr. Butzon and a second by Ms. Knowles.

**LESLIE LEONARD**

**NURSING**

Ms. Leonard, the new County Nurse Manager, reviewed the Nursing Report. (See narrative attached).
MELINDA BAILEY
ENVIRONMENTAL HEALTH

Ms. Bailey, the new Environmental Health Manager, reviewed the Environmental Health Report. (See Narrative attached).

FREDA MITCHEM
WIC

Classes teaching cooking and shopping skills continue with participants receiving a $10 gift card (while supplies last). Ms. Mitchem also reviewed the WIC Report. (See attached narrative).

DR. OLUGBENGA OBASANJA
DISTRICT FOUR

The District Four staff has moved into the new building. The Open House was a success.

The accreditation process continues. (See attached report).

Board Members were encouraged to attend an information workshop.

Dr. Obasanjo provided a Zika Virus update.

KATHY KNOWLES
BOARD MEMBER CONCERN

Angie Nutt has been removed from Heard and will now be the County Nurse Manager for Coweta and Fayette. Diann Adams will be working in Troup, Heard, and the District Office with accreditation.

Ms. Knowles expressed her concern with the employee restructure and the effects on the Health Department. She did not understand why the employees that live in Heard County were moved. They are valuable assets, know the community, and will be a loss to the Health Department. Ms. Knowles felt this decision was not in the best interest of the Health Department.

Dr. Obasanjo stated it was for multiple purposes. His goal is to maximize the potential of the employees. Dr. Obasanjo also stated the decision was based on need and may not be permanent. He said he would will look into finding another solution which will be addressed at the next meeting.

PUBLIC COMMENT
None

Jerry Prince, Chairman

Date

The next Heard County Board of Health meeting is scheduled for noon on November 8, 2016 at the Heard County Health Department.
**Board of Health Meeting**  
**Financial Report**

**Date: Aug 9, 2016**

**Heard County**

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<th>Comments</th>
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<td><strong>FY16 Budget</strong></td>
<td>Informed the Board that the state sent 2% additional GIA of $2,510 before the end of the year. Budget revision was completed before year end with the correct GIA. Zero effect to bottom line. Reduced fees. The BOH chair must sign.</td>
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<tr>
<td><strong>FY17 Family Planning Budget</strong></td>
<td>Family Planning Budget Revision presented to the Board. The amount of fees that rolled over from last year.</td>
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| **FY17 Budget**            | We left GIA the same, Fringes are same for insurance, retirement is 24.81%. 3% Across the board increase based on criteria. State will fund this at 85%. Presented the FY17 to the BOH.  
We know that the PYPI is $10,248 more than we put in the budget  
Also, GIA is $1,188 higher. We will do a budget revision at a later date and remove $11,436 in fees.  
Also, Leslie Lenard will share her CNM duties and a Troup nurse will be here 2 days a week. We will do a budget revision at a later date. |
| **Financial Report**       | The Financial report was presented to the Board.  
FY16 Revenue July thru June Revenues were $380,509 compared to $235,974 FY15  
An increase of $144,535. This increase is due to Coweta County paying for the County Nurse Manager and Carroll and Troup paying for the Associate Administrator.  
Clinical/Medicaid fees are down $6,672 YTD.  
EH is down $359  
FY16 Expenses July thru June were $336,957 compared to $258,555 in FY15.  
An increase of $78,402. Salaries are up $58,132 and travel is $6,444. (Coweta covering 80% Angie’s salary and all travel.) Pharmaceuticals are up $10,536 and salary is up due to the support staff.  
Revenues were higher than expenses by $43,552 |

**INFORM-PREVENT-PROTECT**  
Prepared by: Brigid Smith, District Administrator
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<tr>
<td>Back To School Bash</td>
<td>Diann Adams, Geri Andrian, Becky Lewis and Leslie Leonard participated in the Heard County Back To School Bash Saturday July 30, 2016. We distributed school supplies to approximately 500 students.</td>
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## Board of Health Meeting

### Heard County Environmental Health Report

**Date:** August 9, 2016

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<td>On-Site Septic Program</td>
<td>Continue to see increase in the number of new permits and septic systems installed in Heard County.</td>
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<td>Food Program</td>
<td>No new restaurants.</td>
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<tr>
<td>Tourist Courts</td>
<td>One follow up inspection.</td>
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<td>Fees</td>
<td>Fees for this time period are slightly lower.</td>
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**INFORM-PREVENT-PROTECT**

Prepared by: Melinda Bailey
Heard County Board of Health Meeting  
WIC Program Narrative

Date: 08/09/2016

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| Caseload-1st and 5th Columns of Report     | • In March, Heard Co. WIC serviced 257 participants with this total including 21 prenatais; 40 Postpartum Mothers (including non BF mothers and BF mothers); 60 babies; and 113 Children  
• We enrolled 3 new pregnant women on to the WIC Program in Heard County in March. Of those 3, only 2 of them came in for initial WIC services during their 1st Trimester. |
| Nutrition Risk Factors-2nd Column of Report | • Most common risk factors for our participants were either weight-related issues or nutrition intake/inappropriate nutrition practices noted during our assessments.                                                |
| WIC-based County Vendor revenue            | • As far as WIC generated vendor revenue, we have 1 local WIC vendor in Heard County generated $6860.72 in county vendor revenue  
• Cumulative FFY 16' Total since October 2015 is $36,685.34                                                                                     |
| Outreach and Clinic Activities             | • Cooking Matters is still being offered every 2nd Thursday in Heard at 1pm. I have Cooking Matters recipes for anyone interested in taking the recipe home.                                                   |
| Questions                                  |                                                                                                                                                                                                           |

INFORM-PREVENT-PROTECT  
Presented by: Freda V. Mitchem