Heard County
Board of Health Meeting Minutes
May 14, 2019 12:00pm
Heard County Health Department
Conference Room

The Heard County Board of Health held their quarterly meeting on May 14, 2019 at 12pm in the Heard County Health Department Conference Room.

Attendees: Board of Health Members:
Rodney Kay, Chairman
Commissioner Lee Boone, Vice-Chairman
Kathy Knowles
Karen Boyd

District 4 Office Representatives:
Teresa McDaniel, District Administrator
Amanda Storey, Budget Analyst
Amy Fenn, RN, Assistant Director of Nursing
Wendy LeVan, RN, District Director of Nursing & Clinical Services
Seth Woodrow, District Deputy Director

Heard County Health Department Managers/Representatives:
Leslie Leonard, RN, County Nurse Manager
Melina Perez-Foster, RD, LD, Regional WIC Manager
Michele Davis, Environmental Health CSR II/BOH Secretary

Call to Order

Chairman, Rodney Kay called the meeting to order at 12pm.

Approval of Agenda

The agenda was presented for approval. Kathy Knowles made a motion to approve the agenda as presented. Karen Boyd seconded the motion. All were in favor.
Approval of Minutes

The minutes from the February 12, 2019 meeting were presented for approval. Commissioner Vice Chairman, Lee Boone, made a motion to approve the minutes as presented. Kathy Knowles seconded the motion. All were in favor.

Old Business

None

New Business

Chairman, Rodney Kay, provided an update on the Child Health Checks and Telemedicine in the school system. As of right now it is a gathering stage, we need more clarification on the billing and how that will work in the schools. All the principles and Chairman Kay went to Meriwether County Schools to see how the program is working there. Amy Fenn, RN will reach out to Beth from our billing department and set up a meeting with all parties. Chairman Kay would like some information to be able to send a letter home to parents by the end of school if possible. Chairman Kay wants to be sure that all the kinks are worked out, so that the school system isn’t mixed up and blamed. His goal is that the school system and health department work together for the best outcome for students, parents and workers.

The FY 20 Budget was presented for approval by Teresa McDaniel, District Administrator. Motion was made by Karen Boyd to accept the budget as presented and seconded by Kathy Knowles. It was unanimously approved.

Clinical

Leslie Leonard, RN presented the Clinical Report. (See attached)

Environmental Health

Seth Woodrow presented the Environmental Health Report. (See attached)

Financial

Teresa McDaniel presented the Financial Report. (See attached)

WIC

Melina Perez-Foster presented the WIC Report. (See attached)

District 4 Public Health

Wendy LeVan, RN, District Director Nursing and Clinical Services, apologized for Dr. Obasanjo, District Health Director, for missing the meeting. He is on military duty this week in Texas.

The Accreditation site visit is scheduled for September 18 and 19, 2019. There is flyer in your packet that gives all the dates for training up to the site visit. You will be getting emails from Debbi Heard about training for board of health members. All members are encouraged to attend all trainings that District 4 will have. All
training will take place at the District 4 office. If you have any questions about the site visit or with accreditation, please contact Debbi.

Chairman, Rodney Kay mentioned the phone numbers on the signs at the health department are not working numbers and the phone system message is confusing. He mentioned it to Callie Hill, NP for Heard County Health Department. They seem to be fixed and was thankful for that. Also, he wanted to know about our billing practice with private insurance. A worker from his office came in to the health department to have a wart removed and was charged $190.00 dollars and was very upset because he could have paid $40.00 and gone to his primary doctor. It left a bad taste in his mouth. He is a key person needed to move the Child Health Checks and Telemed project forward. Wendy LeVan, RN, District Nursing and Clinical Services will talk with the billing department and find out why this is and get some answers.

The GPHA Conference was last week and a board member from District 4 was elected Chairman for the Goverence Section. An email will be coming from him to all the board members in District 4 with information from the conference.

**Board Member Updates**

None.

**Public Comments**

None.

The meeting was adjourned at 1:00 p.m.

[Signatures]

Chairman Rodney Kay

8/13/2019

Date

Additional copies of reports available upon request.

*The next Heard County Board of Health Meeting is scheduled for August 13th, 2019 at 12pm in the Heard County Health Department Conference Room.*