HEARD COUNTY
BOARD OF HEALTH MEETING MINUTES
February 13, 2018 @ Noon
Heard County Health Department
Conference Room

The Heard County Board of Health held their quarterly meeting on February 13, 2018 at noon in the Heard County Health Department conference room.

Attendees:  

Board of Health Members:  Vice Chairman Commissioner Lee Boone, Kathy Knowles, Marti Caputa, Karen Boyd, Chief Steve Wirth, Dr. Cory Butzon

District 4 Office Representatives:  Dr. Olugbenga Obasanjo, Barbara Stephens, Duane Fields, Teresa McDaniel, Debbi Heard

Heard County Health Department Representatives:  Leslie Leonard, Diann Adams, Melinda Bailey, Michelle Davis

Vice Chairman Lee Boone determined a quorum and called the meeting to order.

The agenda was presented for approval. Marti Caputa made a motion to approve the agenda as presented, seconded by Kathy Knowles. The board unanimously approved.

Minutes from the November 14, 2017 meeting were presented for approval. Karen Boyd made a motion to approve the minutes as presented. The motion was seconded by Marti Caputa. The board unanimously approved.

OLD BUSINESS

Duane Fields asked the board for approval on the new Swimming Pool Regulations. A motion was made to approve the new Swimming Pool Regulations by Marti Caputa. The motion was seconded by Kathy Knowles. The board unanimously approved.

NEW BUSINESS

Vice Chairman Boone introduced, welcomed, and administered the Oath of Office to new board member Chief Steve Wirth, Heard County EMS Director.

A budget revision was presented for approval by Teresa McDaniel. Marti Caputa made a motion to approve the revision as presented. The motion was seconded by Dr. Cory Butzon. The board unanimously approved.
NURSING

Leslie Leonard, RN presented the Nursing Report. (No paper report provided. See Narrative)

FINANCIAL

Teresa McDaniel presented the Financial Report. (See Narrative)

WIC

Leslie Leonard, RN presented the WIC Report. (See Narrative)

ENVIRONMENTAL HEALTH

Melinda Bailey presented the Environmental Health Report. (See Narrative)

DISTRICT 4/PUBLIC HEALTH UPDATES

Susie Hammock informed the board that the search continues for a medical director for the Macon District. Dr. Obasanjo will continue as interim until a candidate is chosen.

Susie Hammock provided a brief update on accreditation. Kathy Knowles inquired as to the number of counties/districts accredited in Georgia. Dr. Obasanjo told the board that four Districts are accredited in the state of Georgia. The Macon district is very similar to District 4 and is the first multi county district to get accredited in the nation. He was involved in the process and his experience will be an asset to District 4. Accreditation will create many new opportunities for District 4.

Dr. Obasanjo provided a brief update about the Flu. Vice Chairman Commissioner Lee Boone asked Chief Steve Wirth if his department had noticed an increase in sick calls with Flu related symptoms. His reply was yes. The issue with these calls is that Heard County has to rely on outside partners and frequently the hospitals in the surrounding areas are placed on diversion. Vice Chairman Commissioner Lee Boone also asked Chief Steve Wirth if any of his employees have become ill from direct contact with their patients. Chief Wirth’s reply was no. He has had employees out sick but it cannot be directly related to their patients. Dr. Obasanjo explained that Rapid Testing for Flu is only 60% accurate. A negative is not necessarily a negative during Flu season. He recommends relying on the symptoms. Tamiflu can be given without a positive Flu test.

Kathy Knowles asked Dr. Obasanjo for the reason of the Flu prevalence this year. Flu shot only 17-20% effective. His reply was the snow days did not help. Flu shots reduce the chances. The Flu vaccine is 17-30% effective for Type A and 60% effective for type B. You can get both types of Flu. If you have been diagnosed with one type it is recommended that you still get the vaccine. The complications from Flu are what cause Flu deaths. Don’t take cough suppressants. Chief Wirth stated the Flu arrived early this year. Dr. Obasanjo stated that 10% of deaths in the United States are Flu related. Karen Boyd asked for the reason. Dr. Obasanjo stated the Flu vaccine is not as effective and the illness is more widespread. Karen Boyd asked for the warning signs. Flu does not kill it’s the complications associated with it. Stay home, get plenty of rest. Do not take cough suppressants. Dr. Butzon informed the board that the inability to take on fluids and shortness of breath are
warning signs. Vice Chairman Boone stated that people with a dry cough think they have bronchitis. They cannot suppress the cough and it lingers for two months. Dr. Butzon recommend antibiotics if the cough has lingered for two months. Dr. Obasanjo informed the board of the Adeno Virus which is in circulation. It causes Flu like symptoms. He recommends frequent hand washing, rest, and staying at home if you have Flu symptoms. A handshake can lead to Ebola. Chief Wirth stated contact- to- contact causes the virus to mutate. Symptoms are not the same for every person. Dr. Obasanjo again stated that the Flu vaccine is the key.

BOARD MEMBER’S REPORT

Kathy Knowles thanked all the public health responders for all they do during this Flu season.

PUBLIC COMMENT

None

ADJOURNMENT

There being no further business a motion to adjourn was made at 1:00 pm by Marti Caputa. The motion was seconded by Karen Boyd.

Lee Boone, Vice Chairman

The next Heard County Board of Health meeting is scheduled for noon on May 8, 2018 in the Heard County Health Department Conference Room.
## Heard County Board of Health Meeting
### Nursing Narrative

**Date:** 2/13/2018

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<tr>
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<tr>
<td><strong>Staffing</strong></td>
<td>Gerian Andrian CSR resigned effective 1/31/2018. Troup County Health Department is assisting with coverage until the replacement begins work February 16, 2018. The replacement is Julie Robinson. She is currently employed by the District 4 Call Center and has worked in a health department setting.</td>
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<tr>
<td><strong>Outreach</strong></td>
<td></td>
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<tr>
<td><strong>Client visits</strong></td>
<td>11/01/2016-01/31/2017 166 client visits 11/01/2017-01/31/2018 209 client visits</td>
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**INFORM-PREVENT-PROTECT**

**Presented by:** Leslie Leonard RN
# Heard Board of Health Meeting

## Financial Narrative

**Date:** February 13, 2018

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<tr>
<td>FY18 Budget</td>
<td>FY 18 budget is under budget on spending at 47% for 7 months.</td>
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<td>Financial Report</td>
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<td>Revenue:</td>
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<td>FY18 Revenues: $171,356 compared to FY17 Revenues: $190,528. A decrease of $19,172.</td>
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| Clinical/Medicaid Fee rev down $4,018 compared to LY.  
EH Fee rev down $1,231 compared to LY. 
Total fee rev down $5,249 compared to LY. 
Other Rev down $13,927 (GIA,County) |
| Expenses:              |                                                                          |
| FY18 Expenses: $191,737 compared to FY17 $199,827. A decrease of $8,090 compared to LY. (other operating) |
| Additional Information |                                                                          |
| Budget Revision 1 is presented to align PYPI, GIA and Intra/Inter to actual.  
PYPI decreased $2,125; GIA increased $6,843 and Intra/Inter increased $4,547.  
Fees and qualifying local funds were backed out to allow for these changes. 
The expense side was adjusted accordingly to align YTD spending as needed per line item. The overall change to FY18 budget is $0.00 |

**INFORM-PREVENT-PROTECT**  
Presented by: Teresa McDaniel  
District 4
Heard County Board of Health Meeting
WIC Program Narrative

Date: 02/14/2018

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| Caseload Management-1st, 2nd, and 5th Columns of Report | • During January, Heard Co. WIC serviced 239 participants. This total includes 26 prenatal women; 36 Postpartum Mothers (both breastfeeding and formula feeding mothers); 66 infants; and 111 Children.  
  • Five new pregnant women were enrolled in the Troup WIC Program during January and of those 5, 3 of them (60.0%) were enrolled in the program during their 1st Trimester. |
| Nutrition Risk Factors-4th Column of Report | • Most common risk factors for our participants were weight-related issues (specifically overweight) or nutrition intake/inappropriate nutrition practices noted during our assessments. Short stature and lactose intolerance and history of preeclampsia were also noted as a common risk factor in January. |
| WIC-based County Vendor revenue-6th Column  | • Heard has 1 local vendor who accept WIC vouchers. In January, 303 vouchers were redeemed through these locations generating $6,351.14.  
  • Cumulative FFY '18 Total is over $26,488.30 (which is the total from November 2017 to the January 2018 data report) During FFY '17 just over $76 thousand in WIC funds were redeemed in Heard county. |
| Outreach and Clinic Activities             | • We continue to conduct Cooking Matters classes monthly: During January the participants discussed taste testing and the pros and cons of fresh, frozen and canned fruits and vegetables through a pop-up grocery store tour titled “Shopping Matters.” During these sessions participants receive a $10 gift card. For the month of February participants are making a White Bean Basil Chicken Chili and discussing the components of a recipe.  
  • National Nutrition Month will be celebrated during March and the theme for this year is “Going Further with Food.” More information about this event can be found at eatright.org. |
Board member Marti Caputo asked about the 14 WIC participants that failed to pick-up vouchers. Was it 1 family? I explained it is 14 actual participants and was probably from several different families.

Board member Kathy Noles asked where Cooking Matters classes were held?
I informed the classes are held in the conference room of the Heard County Health Department.

**INFORM-PREVENT-PROTECT**

Presented by: Leslie Leonard RN for Milena Perez RDN, LD
### Board of Health Meeting

**Heard County Environmental Health Report**

**Date:** February 13, 2018

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<td>On-Site Septic Program</td>
<td>Number of septic systems installed in Heard County increased some for this time period (Nov 2017-Jan 2018). Permits were down some, but that is normal for this time of year.</td>
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<td>Food Program</td>
<td>Restaurant inspections are underway. 10 of the establishments have been inspected at time of this report. The remaining 7 facility inspections (including schools) are being performed in February/March.</td>
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<td>Water sampling</td>
<td>We have seen an increase in calls for water samples and closing letters over the past couple of weeks.</td>
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<td>Fees</td>
<td>Would like for the Board to approve review of fees in Heard County and possibility of increase in some fees. No drastic changes. Most of fee increases would be under food establishments and commercial septic permits.</td>
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<td>Swimming Pools</td>
<td>Seeing some issues with city permits being given for residential pools without health department approval. Ms. Karen Boyd, BOH Member and City of Franklin representative, said she has not had anyone come in and apply for pool permits in a while. Health Department will send letters to all municipalities in Heard County letting them know the process for pool permitting.</td>
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**INFORM-PREVENT-PROTECT**

Prepared by: Melinda Bailey