HEARD COUNTY BOARD OF HEALTH MEETING
February 9, 2016 @ Noon
Heard County Health Department

The Heard County Board of Health held their quarterly meeting on February 9, 2016 at noon in the Heard County Health Department conference room.

Attendees: Jerry Prince, Lee Boone, Dr. Butzon, Brigid Smith, Angie Nutt, Brandi Strickland, Duane Fields, Marti Caputa, Wendy Levan, and Diann Adams.

Jerry Prince, Chairman, determined a quorum and called the meeting to order.

Minutes from the November 10, 2015 meeting were presented for approval. Marti Caputa made a motion to approve the minutes as presented, seconded by Lee Boone.

NEW BUSINESS

A. Election of Chairman and Vice Chairman: A motion was made by Lee Boone and seconded by Marti Caputa, to reappoint Jerry Prince as Chairman of the board and Lee Boone as Vice Chairman.
B. Expiration of Kathy Knowles’ term: Motion made to reappoint Kathy Knowles to board by Lee Boone and seconded by Marti Caputa.
C. Accreditation Presentation: Given by Jan Edwards, Accreditation Officer from District 4
D. By Laws and Oaths of Office: Discussed by Debbi Heard. Instructed to see attached handouts and new oaths resigned. All revisions are in red.

OLD BUSINESS

None

BRIDG SMITH
FINANCIAL

Brigid reviewed the Budget/Financial Report. (See narrative attached).

ANGIE NUTT
NURSING

Angie reviewed the Nursing Report. (See narrative attached).
BRANDI STRICKLAND  
ENVIRONMENTAL HEALTH

See attached reports.

FRED A MITCHUM  
WIC

See attached reports.
March is National Nutrition Month and she will be providing a lunch and learn for the health department during that month. WIC received some top grade breast pumps that they will be able to distribute to specific WIC participants that are exclusively breastfeeding.

WENDY LEVAN  
District Four

Greetings from Dr. Obasanjo. Dr. Obasanjo will be returning to work March 21, 2016. The new building for District 4 is moving ahead of schedule. Move in set for July 2016. Building is a much smaller space but much more efficient. Dr. Obasanjo encourages all BOH members and health department staff to attend GPHA. Debbi Heard will send out information to all BOH members. Graduation for all who attended the Mercer Leadership Course will be March 18, 2016. All BOH members are invited to attend. Wellness Day for all District employees is scheduled for April 29, 2016 at the Rock Ranch. Dr. Obasanjo encourages all BOH members to attend.

PUBLIC COMMENT

None

The meeting was adjourned at 12:45pm.

Jerry Prince, Chairman

May 10, 2016  
Date

The next Heard County Board of Health meeting is scheduled for noon on May 10, 2016 at the Heard County Health Department.
Heard County

<table>
<thead>
<tr>
<th>Topic</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>FY16 Budget</td>
<td>A budget revision was presented to the Board and was approved. The budget revision 1 was for $28,000 making the new budgeted amount $341,616. The budget had forecasted $101,261 for PYPI. The actual amount is $83,462, so the revision reduced the PYPI by ($17,798) and added $45,798 of revenue from Coweta County’s contract to pay for the County Nurse Manager. Expenditures included $8000 in Pharmaceuticals, $6000 in travel. Other line items were $3,000 or less.</td>
</tr>
<tr>
<td>Financial Report</td>
<td>The Financial report was presented to the Board. FY16 Revenue July thru Jan Revenues were $196,118 compared to $154,129 in FY15 An increase of $41,989. This increase is due to Coweta County paying for the County Nurse Manager. Clinical/Medicaid fees are up only $1,645 YTD FY16 Expenses July thru Jan were $197,593 compared to $142,798 in FY15. An increase of $54,795. Pharmaceuticals are up $11,000 and salary is up due to the support staff. However, $44,548 of the increase is Coweta covering Angie’s salary. There was not any questions from the Board.</td>
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**INFORM-PREVENT-PROTECT**

Prepared by: Brigid Smith, District Administrator
<table>
<thead>
<tr>
<th>Topic</th>
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</tr>
</thead>
<tbody>
<tr>
<td>Immunization Audits</td>
<td>Copy of day care and school immunization audits attached.</td>
</tr>
<tr>
<td>Scoliosis</td>
<td>Completed in Heard Middle School.</td>
</tr>
<tr>
<td>Mercer</td>
<td>Mercer graduation March 18th</td>
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<tr>
<td>Conference</td>
<td>TB conference May 5th and 6th</td>
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**INFORM-PREVENT-PROTECT**

Prepared by:

Angela L Nutt, RN

02/09/16
<table>
<thead>
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<tbody>
<tr>
<td>Septic Permits</td>
<td>The number of septic permits for Heard County has remained the same from this time last year. There has been an increase in the number of new system installations and requests for closing letters on homes with existing septic systems.</td>
</tr>
<tr>
<td>Food Service</td>
<td>Food inspections are up to date, but we will begin routine inspections soon.</td>
</tr>
<tr>
<td>Fee collections</td>
<td>Fee collections are lower that this time last year.</td>
</tr>
<tr>
<td>Rabies Control</td>
<td>Three animals tested negative for rabies.</td>
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