FAYETTE COUNTY
BOARD OF HEALTH MEETING
November 12th, 2019 @ 7:30AM
FAYETTE COUNTY HEALTH DEPARTMENT CONFERENCE ROOM

The Fayette County Board of Health held their bi-monthly meeting at 7:30am on November 12th, 2019 in the Fayette County Health Department Conference Room at 140 Stonewall Ave. W., Ste. 107, Fayetteville, GA 30214.

Attendees:  

Board of Health Members
Ted Toles, Chairman
Loida Bonney, MD, Vice Chairperson
Jack Bernard
Joseph C. Barrow, Jr., Ed. D.
Vanessa Fleisch
Thomas Faulkner, MD
Edward Gibbons, Commissioner

Fayette County Health Department Managers/Representatives
Beverlyn Ming, RN, County Nurse Manager
Jan Hall, Customer Service Representative
Robert Kurbes, Environmental Health Manager
Milena Perez-Foster, Regional Nutrition Manager
Debbie Straight, Environmental Health Specialist 4

District 4 Office Representatives
Olugbenga Obasanjo, MD District Health Director
Seth Woodrow, Deputy Director Environmental Health
Wendy LeVan, RN, Director of Nursing & Clinical Services
Debbi Heard, Executive Assistant/BOH Liaison
Amanda Storey, Budget Analyst
Gwenna Egart, Deputy Director WIC Nutrition Education and Operations

Serving Butts, Carroll, Coweta, Fayette, Heard, Henry, Lamar, Meriwether, Pike, Spalding, Troup, and Upson Counties
CALL TO ORDER

Chairman Toles called the meeting to order at 7:32 am. Commissioner Gibbons provided the Invocation. Chairman Toles led the group in the Pledge of Allegiance.

AGENDA APPROVAL

The agenda for today’s meeting was presented for approval. Mr. Barrow made a motion to approve the agenda as presented, seconded by Mr. Bernard.

MINUTES APPROVAL

The minutes from the July 9th, 2019 board meeting were presented for approval. Commissioner Gibbons made a motion to approve the minutes as presented, seconded by Mr. Bernard.

Old Business

New Building Update- Robert Kurbes thanked Commissioner Gibbons on the Board of Commissioners approving $1 million dollars for new health department building. Robert asked what we could look at to bring in the rest of the money needed. Commissioner Gibbons stated “Board knows the new building will cost more than the $1 million that is just a plug in the budget until we get the final dollar amount”. When we have estimated cost we will get with the County Administrator Steve Rapson so he can figure out how they will pay for it and then he will bring back to the board of commissioners for approval. Mr. Barrow asked if we knew who would manage the project. Commissioner Gibbons stated that would be up to County Administrator Steve Rapson. He is sure he will want someone that builds medical buildings. Mr. Bernard stated that the person over Piedmont’s building lived in Fayette County. Commissioner Gibbons said that is the County Administrators job. Robert presented the drawings from Jefferson Brown of the building. Chairman Toles asked if anyone had questions on the plans. Mr. Barrow asked if estimate included the site prep? Robert said that was included in estimate. Chairman Toles was glad we would have a separate isolation room for patients that we do not have now. Robert is excited that we would all be back under one roof again which would help with referrals from WIC and Physical Health. We will be able to offer more services and training. Chairman Toles asked Dr. Obasanjo how many Counties had a new building. Coweta and Lamar have new
buildings and the District Office also. Carroll County did major renovations to their building. Beverlyn said that the nurses will have a separate office to interview patients in, with an exam room attached. Robert is excited with the new technology that will allow the environmentalist to do most of their work on tablets out in the field. Coweta is doing this now. Mayor Fleisch asked how much it cost to build Coweta and Lamar’s new buildings. Wendy LeVan said she would get the figures for her.

New Business

Float and Wellness Center- Ms. Bonnie Censullo stated she would like to open a Float and Wellness Center. Wanted to come and give information on the pods. We consider them a pool or a spa. Had Mr. Roy Vore, Microbiologist she hired with her to explain the safety of pods. Commissioner Gibbons stated if it’s a pool or a spa they would need to work with county attorney’s office to change ordinance. We had an event center that had to get ordinance changed and they worked with county attorney. If Georgia has Ordinance county attorney and county administrator will see if Fayette County can adopt changes. Mr. Bernard wanted to know if viruses and infections could be transmitted. Mayor Fleisch asked if they had a model ordinance that has been approved in Georgia that they can give to county attorney. Asked how many are in the state of Georgia? Stated 4 are in Georgia, Seth Woodrow said the one in McDonough has been closed as of last week for not meeting requirements. Commissioner Gibbons said to get examples that operated in Georgia and to give to county attorney and county administrator so we can make sure you operate legally. Chairman Toles said need to work with Environmental Health to look at ordinance. Vice Chairperson Dr. Bonney wanted to know what test has been done about transmission of infections. Where does public health fall into place? The proposed ordinance will have to come through county attorney first then health department. Robert said they have been waiting on the answers to the 19 items from the plan review with no response. What are you asking of us? Commissioner Gibbons made the motion that they work with the County Attorney and the County Administrator then bring back to the board. Mr. Bernard seconded the motion. Vice Chairperson Dr. Bonney made a motion to have objective study on infections transmissions, seconded by Commissioner Gibbons. Mr. Bernard suggested to see if any university studies had been done on the float pods and to have Robert pull any information for them. Vice Chairperson Dr. Bonney amended motion that before vote Environmental Health gets information together to give to the board, seconded by Commissioner Gibbons. Mayor Fleisch stated “If we could keep this at county level it would help everyone.” Mr. Vore thanked the board for the guidance that was given.

2020 Meeting Schedule- Debbi Heard presented the board with the proposed scheduled meetings for 2020. Mr. Bernard asked if the meeting were held at a later time would we have more public attendance. Commissioner Gibbons made a motion to move meetings to 6:30pm. Vice Chairperson Dr. Bonney said she could not be on the board if the meetings were at 6:30pm. Mr. Barrow said it would be hard for some of the members to attend then. Mayor Fleisch stated some of the positions on the board are required by law and would be hard for her. Commissioner
Gibbons withdrew his motion. Debbi stated that we have to have 4 meetings a year. We need to schedule 6 and if we have to we can cancel. Mr. Barrow stated that meetings are posted in the paper. Chairman Toles stated if any special health issues come up we can call a special meeting. Commission Gibbons made motion to accept schedule as presented, seconded by Mr. Bernard.

Chairman and Vice Chairman Elections- Commissioner Gibbons nominated Chairman Toles as Chair and seconded by Mr. Bernard.

Commissioner Gibbons made motion to nominate Dr. Bonney as Vice Chairperson. Dr. Bonney respectfully declined nomination and withdrew her name. Commissioner Gibbons withdrew nomination and nominated Mr. Jack Bernard as Vice Chairman, seconded by Dr. Faulkner.

REPORTS

Clinical
Beverlyn Ming, RN, County Nurse Manager

Beverlyn Ming provided the Clinical Report (narrative attached)

Environmental Health Program
Robert Kurbes, EH Manager

Robert Kurbes provided the EH Report (narrative attached)

Financial
Amanda Storey, Budget Analyst

Amanda Storey provided the Financial Report (narrative attached)

WIC/Nutrition Program
Milena Perez-Foster, Regional Nutrition Manager

Milena Perez-Foster provided the WIC report (narrative attached)

District 4/Public Health Report
Olugbenga Obasanjo, MD, District Health Director

The District had our site visit for Accreditation September 18th and 19th. Dr. Obasanjo thanked Chairman Toles for attending. The site visitor was very impressed with the work District 4 had
done. Out of 100 things they we looking for we met 96. The board will meet on November 19th and hopefully we will have good news in the next 2 weeks.

Dr. Obasanjo stated that we are working aggressively on the new Dashboard. It will be added to our website when completed.

School Health- We have started in Heard County and working to expand to all 186 school systems to provide services to students.

Dr. Obasanjo stated he is still interim Health Director for Clayton County and will be for the next year. The State did not put a Health Director in the budget for this year. In 2018 Clayton had to close the Health Department due to a mold problem. They now have the mold cleaned up and have worked with Jefferson Brown to redesign the flow of the building. Dr. Obasanjo is hoping to have re-opening on June 1st, 2020. Everyone is invited to the ribbon cutting. When Clayton patients call our call center for an appointment we are trying to make them appointments in Clayton County. Dr. Obasanjo stated he has worked hard to bring more organization to Clayton County. Carla Heath is now Administrator and Eugene Polk from Spalding has moved to Clayton to work in Environmental Health.

Hepatitis A Vaccine- Vaccine is working, we have gone into the jail and given the inmates and workers the vaccine. So far our District has not been affected by the outbreak. Last year we had 10 cases. The State had 762 cases. Rome and Atlanta area had been affected by the outbreak.

Measles- Cobb County has an outbreak at this time. Patients were unvaccinated. Measles is very contagious. Everyone should make sure to have the measles vaccine.

PUBLIC COMMENTS

None

Adjourn

Commissioner Gibbons made the motion to adjourn the meeting, seconded by Vice Chairperson Dr. Bonney. The meeting adjourned at 9:04am.

Ted Toles, Chairman

Date 1/14/2020

The next Fayette County Board of Health Meeting is scheduled for January 14th, 2020 at 7:30am in the conference room of the Fayette County Health Department.
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<th>Topic</th>
<th>Comments</th>
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<tr>
<td>County Management</td>
<td>The County Nurse Manager attended the following meetings and/or trainings which included the County Nurse Manager Meeting, Nurse Practitioner Meeting, Fayette Factors, CHINS/LIPT, EP Ebola Roundtable training on with Jan Hall, CSR, Fayette County Multi-Jurisdictional Hazard Mitigation Planning meeting, the NACCHO Conference July 9th-11th in Orlando, and the Health Department Building Architectural meetings.</td>
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<td>Staffing</td>
<td>The Fayette County Health Department welcomed the following new staff aboard: Marcia Davis, RN on July 1st, Michele Nichols, CSR on July 1st, Felicia Williams, LPN on September 2nd</td>
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<td>Clinic Updates</td>
<td>The clinic staff attended the following trainings and/or updates which included the Women Health Medicaid (WHM) Update on July 11, 2019 that was attended by Jan Hall &amp; Michele Nichols. The EP Nurse Strike Team Meeting was held on July 26, 2019. The Strategic National Stockpile (SNS) Emergency Preparedness meeting was held on July 31, 2019. All nurses attended Billing &amp; Coding Basics for Public Health Nurses on August 28, 2019. The clinic staff completed the Security Awareness Training during the month of October 2019. Brianna Mavis, RN and Uwa Amoji, FNP received their Provisional Nurse Protocols and are now able to provide independent care in the clinic. Brianna Mavis, RN and Uwa Amoji, FNP are currently recruiting clients to enroll in the Diabetes Lifestyle Coaching program.</td>
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<td>Programs Data</td>
<td>Please review the bar chart and graph with program numbers</td>
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<td>Outreach</td>
<td>The health department completed the 2019 NoFlu4U School Staff Clinics at 9 locations in which 183 Flu vaccines administered and completed during the month of October 2019. The Fayette County Health Department administered 78 Hepatitis A vaccines at the Fayette County Jail during the month of July 2019. The Back the School Expo was held on Jul 27, 2019 and we provided service to 50 patients which included 34 Hearing, Vision, Dental, and Nutrition screenings (HVDN) and 82 immunizations.</td>
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INFORM-PREVENT-PROTECT
Presented by: Beverlyn Ming, RN, MSN County Nurse Manager
## Fayette County Board of Health Meeting
### Environmental Health Narrative

**Date:** 11/12/2019

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| Overall Status                | 1) Currently < 4 day turnaround time for new construction septic permits mostly due to increase in revisions, Alternative type systems and relocations for pools/accessory structures. Some typical weather delays.  
2) 1-2 day avg. turnaround on septic repair permit applications.  
3) Able to maintain 1-2 day turnaround on water samples, septic letters and 1-3 day turnaround on approvals for construction items such as additions, outbuildings and pools. |
| Staffing                      | 1) Our new hire CSR, Yessina Fernandez is settling into our staff. She has already shown great bilingual skills with some food service and septic translations.  
2) The additional EHS (likely to be a 1) position that has been allowed by the District will likely not be filled until next year due to the budget rollback. |
| Fayette County Safe Kids Activities | 1) Department still lead agency with Debbie Straight acting as Coalition Coordinator.  
2) Debbie continues to hold car seat classes through state minigrant program using PTC Fire Station 81. Many thanks to PTC and PTF FD for continued support of the program in the use of their facilities.  
3) Debbie participated in a PTC Trunk or Treat reaching 650 people and providing over 650 safety materials and brochures.  
4) Robert participated in the annual FC Fire and Child Safety presentations. This year we conducted 1 show reaching all the 3rd grades of 5 elementary schools. 560+ students and teachers were reached. Many thanks to BOE for their continued commitment to child safety. |
| Food Service                  | 1) We are currently getting a late year end new establishment push with numerous new facilities under construction and several new facility plans received since mid October.  
2) Staff currently moving through FSVC Standardization and RE-Standardization as quickly as District Standard Schedules will allow.  
3) Don Lucas, our Food Service Program Lead, has our team on track to reach current goal of 2 inspections per facility per year. |
# Fayette County Board of Health Meeting

## Environmental Health Narrative

| Staff Development          | 1) Yessy attended the District 4 1 day and 2 day new staff orientation and training classes.  
|                           | 2) All EH staff participated in a recent District 4 EH Day training.  
|                           | 3) All staff completed state required computer safety and phishing online training modules. |

| Public Swimming Pools      | 1) Debbie Straight in in progress of completing the year-round pool inspection process.  
|                           | 2) Robert thanked Board for their guidance and direction for the Float Pod plan review. |

| Misc:                      | 1) Robert participated in County Outreach with the FC Commission HOA Boot Camp. Several county departments (Planning & Zoning, Public Works, Environmental Management, Code Enforcement, Marshall’s Office and Environmental Health participated in a presentation of department services, Q & A Panel with participants and table top information booths during the Saturday Event.  
|                           | 2) Debbie and Don A. participated in the county’s annual Face to Face event allowing citizens to learn more about services available through the various departments. This event will likely be merged with next year’s HOA Bootcamp.  
|                           | 3) Robert completed a failing septic system court case with the homeowner completing repairs to the septic system after pleading the case, receiving probation and court issue fines. |

| Discussion/BOH Questions   | 1) Commissioner Gibbons inquired if the Tourist Accommodation numbers included AirB&B’s. Robert clarified definition of Tourist Accommodation and B&B’s, and indicated that the current numbers do include a B&B that has been permitted by the department.  
|                           | 2) It was pointed out that the EH report had an incorrect date on it. Robert will correct and resubmit. |

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**INFORM-PREVENT-PROTECT** Presented by: Robert F. Kurbes

District 4 Public Health

Rev 9/16 DH
Fayette Board of Health Meeting
Financial Narrative

Date: November 12, 2019

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<td>FY20 Budget</td>
<td>FY20 budget is at 35.58% spent YTD.</td>
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<td>Additional information</td>
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INFORM-PREVENT-PROTECT
Presented by: Teresa McDaniel
District 4
## Topic | Comments
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New WIC Reports | • The last reporting period was April 2019 through May 2019. This reporting period is June 2019 through September 2019. Many of these graphs represent the month of September 2019. Happy New Federal Fiscal Year!

Caseload/Snapshot | **Caseload**
• September rough caseload estimate for Fayette County is 2862.

**Snapshot**
• Vouchers cashed in September 2019, totaled 6,202.
• The FFY ’19 vendor total or federal funds generated by WIC is $1,231,594.15 for Fayette County through 13 approved vendors.

Demographics | **Participant Category**
• Most of our participants are Children, ages 1-5, at 47%, Women make up 24% and infants 29%.

**Ethnicity**
• The graph below Participant Category is the Ethnic makeup of our participants.

First Trimester Enrollment/Obesity Report | • As you can see our first trimester enrollment for September for Fayette County is 35.4%. Our state goal is 60%.
• The Obesity graph shows the percentage of children that were identified as obese or overweight during the recertification process for the month of September. A total of 95 children were certified or recertified and of those 95, 13 (13.7%) were obese and 13 (13.7%) were overweight/at risk for obesity.

Clinic Information and Vendors | **Vendor Monthly Totals**
• The Vendor Monthly Totals graph shows a breakdown of how many federal dollars were generated in each of the 13 WIC approved Fayette County Vendors. During September WIC generated $99,602.40 for the county.

**Most Common Risk Factors**
• The most common risk factors found in Women certified during the month of September were weight related issues and low hemoglobin.
• Infants certified during this month has risk factors of preterm or early term and short stature and underweight or at risk for underweight. In August, our Prematurity risk factor was adjusted to reflect Preterm infants or those born at 36 weeks gestation or before and early term for those born between 37 and 38 weeks gestation.
Fayette County Board of Health Meeting  
WIC & Nutrition Program Narrative

- Most common nutrition risk factors for children include preterm/early term, overweight or at risk, and low hemoglobin.

Clinic Information/Announcements
- The Fayette team participated in the Hopebridge Autism Center opening.
- A CPA, Sarah, received the Heart for Breastfeeding award for the month of October. This award is presented to team members on a monthly basis who go above and beyond to assist, support and promote breastfeeding.
- We have experienced some staff turn-over two FT team members transferred to Henry. A PT Nutritionist and CSR have been hired. The nutritionist is now out on maternity leave. We are currently recruiting for a PT CSR and a PT CPA.
- Cooking Matters continues to be held monthly. Fayette classes are held each Thursday at 10 AM and 1 PM. You are always welcome!
  - November: Pasta with Roasted Vegetables
  - December: Chicken Soup
  - January: Mexican Beans & Rice

Comments/Questions
Vanessa Fleish: Are you able to separate the Clayton participants from the Fayette Participants?  
Milena Perez-Foster: I am not sure but I can look into it.

INFORM-PREVENT-PROTECT  
Presented by: Milena L Perez-Foster RDN, LD- Regional Nutrition Manager