The Fayette County Board of Health held their bi-monthly meeting at 7:30am on September 19th, 2017 in the Fayette County Public Meeting Room at 140 Stonewall Ave. W., Fayetteville, GA 30214.

Attendees:  
**Board of Health Members**
- Dr. Loida Bonney, Vice Chairman
- Becky Smith
- Ted Toles, Chairman
- Vanessa Fleisch
- Thomas B. Faulkner, MD

**Fayette County Health Department Managers/Representatives**
- Angie Nutt, RN, BSN
- Jan Hall, Office Manager
- Robert Kurbes, Environmental Health Manager
- Jessica Ryan, Regional Nutrition Manager

**District 4 Office Representation**
- Olugbenga Obasanjo, MD, District Health Director
- Bridgid Smith, District Administrator
- Duane Fields, District Environmental Health Director
- Debbi Heard, Exec. Assistant/Board of Health Liaison
- Wendy LeVan, RN, Director of Nursing & Clinical Services
- Barbara Stephens, District HR Director
- Nick Burk, District IT Director

**Others**

Chairman Toles called the meeting to order and determined a quorum. The Invocation was provided by Ms. Becky Smith.
Chairman Toles led the group in the Pledge of Allegiance.

The September 19th, 2017 agenda was presented for approval. Mayor Fleish made a motion to accept the agenda as presented, seconded by Vice Chairman Dr. Bonney.

The minutes for the July 11th, 2017 meeting were presented for approval. Ms. Becky Smith made a motion to approve the minutes as presented, seconded by Dr. Thomas Faulkner.

New Business

Growing Concerns - Opioid Abuse – Ms. Becky Smith recently attended a conference regarding Opioid Abuse. Ms. Becky Smith provided a power point presentation to the board about Opioid abuse in Fayette County. In 2014 the nationwide number of deaths from Opioids was higher than the number of deaths due to car crashes. Mayor Fleisch stated in the last 18 months in Peachtree City they had 47 calls related to Opioids, resulting in 5 deaths. Narcan is available to the local police, ambulance personnel and school nurses. They have to be trained to be able to administer the Narcan. Dr. Obasanjo made the board aware that he was the physician signed-off for those Fayette personnel to administer the Narcan in an emergency situation.

Fayette and Coweta Counties both have methadone clinics. Angie Nutt, CNM stated she went to do HIV testing and witnessed families coming in together to get medicine. Chairman Toles stated most people do not have a drug addiction, but if someone with an injury is given medicine for pain it goes from there. Dr. Obasanjo stated it is now required for all Doctors to check to see if a patient is shopping from doctor to doctor. If a doctor does not follow this procedure and the patient overdoses, the law will come for the doctor. Chairman Toles asked if the Health Department had a brochure on Opioids. Ms. Wendy LeVan stated not at this time, but she is attending a meeting the next day and would see if they have any type of brochure that can be placed in the clinics. If not, she will look into District 4 creating a flyer with a phone number to call for more information. Ms. Becky Smith stated that she would like to have a flyer that can be distributed in the county. Vice Chairman Dr. Bonney asked if Public Health did needle exchanges. Dr. Obasanjo stated not at this time in District 4. If the state did start a program, it would probably start in Fulton County where the statistics would show that the county has a high rate of drug abuse.

Hiring Incentive Program – Barbara Stephens, District 4 Human Resources Director, presented the board members with information regarding the recruiting & hiring process improvements over the last year in District 4. She also discussed the Hiring Incentive Program, giving opportunity to provide incentives for hard to fill positions.

Ms. Stephens also provided them with a handout “Improvements in Recruitment & Retention Efforts”. The handout summarizes the improvement efforts implemented in District 4 over the past year in the areas of recruitment and retention. She also provided them with a copy of the Hiring Incentive Program Policy.

IT System WIC – Nick Burke, District IT Director, presented the board members with information regarding the WIC System. He spoke about how the system worked and interfaced with the state system. He explained the Gateway Program and how the program is routed, and how it is routed for back-up. Mr. Toles asked if all the programs connect and Nick explained the process.

Old Business
New Facility Update- Dr. Obasanjo, Angie Nutt, and Morris Hutcheson met with Pinewood Executives for lunch to open conversation about new building for health department. They were very interested in what we are doing. Chairman Toles, we are trying to move along as soon as possible. Mayor Fleisch asked how much the building was going to cost. Dr. Obasanjo stated anywhere from 5 to 8 million dollars. We are hoping to partner with Fayette Care Clinic and Piedmont Hospital with seeing if they will donate land. Mayor Fleisch asked how many patients were from out of county. 39% of patients are out of county but they are paying for services they get. Mayor Fleisch stated why should the county fund a new building to see 39% from out of county. Ms. Wendy LeVan stated patients choose to go out of county to seek services due to not wanting someone they know to see them, they work in another county and is easier to get to appointment, or their home county does not offer a certain service (ex. Travel Vaccine). Vice Chairman Dr. Bonney asked if the number of patients helps us with our money we get from the state. Yes, it does. Mr. Mike King, gentlemen from audience stood up and asked do we bill other counties for the patients we see. Why are we in competition with the doctors? The doctors are sending the patients to us for services because it is cheaper for the patient. Our goal is to see patients for services. Chairman Toles stated we are trying to get money from other sources not just from county. Vice Chairman Dr. Bonney stated Piedmont is becoming a Regional hospital and with public health seeing more patients for services will be good for the county. Fayette Care Clinic differs from health department as they can only see Fayette County residents.

Angie Nutt, RN, BSN
Nursing & Clinical Services

Angie provided the Nursing & Clinical Services report. (See Narrative attached) Paper report provided.

Brigid Smith
Financial

Brigid provided the Financial Report. (See Narrative attached)

Robert Kurbes
Environmental Health Program

Robert provided the EH report. (See Narrative attached)

Jessica Ryan
WIC

Jessica provided the WIC report. (See Narrative attached)

Dr. Obasanjo
District 4/Public Health

Dr. Obasanjo stated he is still interim in Macon, had interviews but no one was selected. Interviews will be done again the last of November, hoping to be back full time at end of year. Dr. Obasanjo stated his time in Macon has been good for District 4, the site visit for Macon was done in August told us a lot that we are ready for and what we need to work on. Accreditation team has moved land marks for application to December 29th, 2017. Dr. Obasanjo will push the button on application at 1pm on the 29th and all health departments and board of health members are invited to join in celebration VICS on that day. Chairman Toles asked what the board could do to help with accreditation. Dr. Obasanjo stated that at site visit BOH Members will be interviewed, (ex. If we said we had discussion on opioid they will bring it up. If you cannot answer questions with answers that are shows you were engaged and knowledgeable about discussion, interview
will be over. Summary of what was sent will be given to board members.

Ms. Debbi Heard invited the board to Legislative Breakfast & Luncheons September 22nd, September 29th, and on October 2nd, 2017.

Dr. Obasanjo invited all board members to the District Wellness Day on October 6th, 2017 at The Rock Ranch. Chairman Toles stated he would be unable to attend this year but recommended that everyone attend. Dr. Obasanjo told members if they could come for a couple of hours if not all day.

Dr. Obasanjo said the MPHA would be held in Georgia this year and if anyone wanted to attend to see Angie or Debbi to register.

We will be electing a new Chairman and Vice Chairman at the November 14th meeting. We will also be looking at the reimbursement rate for attending for the next year.

Chairman Toles stated 11/05/17 was NABOH webinar and all BOH members were signed up.

Public Comments

None

A motion to adjourn was made by Ms. Becky Smith, seconded by Vice Chairman Dr. Bonney. The meeting adjourned at 9:44am.

_________________________  ___________________  DATE

Ted Toles, Chairman

The next Fayette County Board of Health Meeting is scheduled for 7:30am on November 14th, 2017 in the Fayette County Public Meeting Room.
Fayette Board of Health Meeting  
Nursing Narrative

Date: 09/19/2017

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<tr>
<td>Nurse Practitioner</td>
<td>Hired Felicia Dozier-Brazier as the NP for Fayette County. She is a family nurse practitioner so she has begun her training to be a women's health nurse practitioner. Introduced Felicia to the board.</td>
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| Back to School Bash   | Total Patients Nurses saw 44  
$3238.48 total dollar amount  
HVDN-35  
TDAP-10  
MEN-12  
MMR-2  
HEB-3  
IPV-4  
VZV-2  
HAP-6  
KINX-1  
HIX-1  
MMV-3  
P13-1  
DTAP-1  
DHI-1  
Mrs. Becky Smith voiced her thanks to health department for their hard work that date. She also stated that she thought our new screening process outside the clinic for patients needs made the flow of our clinic work much better this year. |
| Clinic updates         | Nurses and clerical have begun the true colors training. Nurses have begun doing flu shots in the school for staff and family. We have also begun doing the immunization audits in the school. The annual Immunize Ga Conference was rescheduled due to hurricane Irma. |
| Nurse Resignation      | Taylor Dansby, part time RN resigned. Her last day will be September 28, 2017. We will fill that position with a full time RN. |
| Questions/Concerns     | Any questions or concerns. |
Fayette Board of Health Meeting
Nursing Narrative

INFORM-PREVENT-PROTECT
Presented by: Angela L Nutt, RN
## Fayette Board of Health Meeting
**Financial Narrative**

Date: September 19, 2017

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<tr>
<td>FY18 Budget</td>
<td>Budget is on track for spending at 15% for 2 months. Revenue, fees are off, but Admin claiming was received.</td>
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<tr>
<td>FY17 Audit</td>
<td>Audit books are here. NO findings. PYPI $914,233.04 Fund balance $968,104.39 with reserved Fund Balance at $30,000. Total Fund Balance $998,104.39. Committed $500,000 to County for new Health Department if Board approves.</td>
</tr>
<tr>
<td>Financial Report</td>
<td>The Financial report was presented to the Board. Revenue: FY18 Revenues: $150,485 compared to FY16 $130,271. An increase of $20,214. Clinical/Medicaid Fee Rev down $7,815 from last July and August of FY17. EH Fee Rev down $9,890 Other Rev up $37,918 Expenses: FY17 Expenses: $247,093 compared to $206,972. An increase in spending of $40,121 over July and August of FY17. ($23,338 in salary)</td>
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# Fayette County Board of Health Meeting

**Environmental Health Narrative**

**Date:** 9/19/2017

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| Overall Status             | 1) Currently 4-4.5 week turnaround time for new construction septic permits. We had it down to 3 weeks but then Irma and weather came in and 1 staff member extended Family Leave. I am beginning to receive phone calls on turnaround times but up to this point, have been able to address concerns. The State Office did receive 1 communication inquiring about turnaround time and it was address once I received it.  
  2) 1-2 day turnaround on septic repair permit applications.  
  3) Still maintaining 3-5 day turnaround on water samples, septic letters and 5-7 day turnaround on approvals for construction items such as additions, outbuildings and pools.  
  4) Getting several review applications for new lots being developed but many of these are not S/D per department regulatory definitions. Suggests future workload increases and is not as labor intensive for actual site reviews, but is time consuming.  
  5) Staff has begun attending the District True Colors Training in rotation to prevent having office closed.  
  6) EH did participate in the Back to School Event, and will be participating in the Chamber of Commerce Expo 9/19/17 3 – 7 as well as Commissioner Rouseau’s Fayette County Homeowner’s Association Boot Camp on 9/23/17 from 10am – 1 or 2pm. |
| Staffing                   | 1) Roxanne Amoroso has accepted the assignment of Customer Service Representative as full time staff member effective 8/1/17 and is working out well. She picked up office needs quickly and professionally, resulting in several positive calls received by Director.  
  2) Our newest EHS Laura Sorrow has begun attending State EHS Trainings and she is currently shadowing other staff and working through regulations in preparation for attendance of the multiple EHS Trainings over the next year as the trainings are offered by state.  
  3) I am in discussions with our District Office in attempting to address staffing/workload issues with some short term and long term ideas. |
| Fayette County Safe Kids Activities | 1) Department still lead agency with Debbie Straight acting as Coalition Coordinator.  
  2) In recognition of Child Passenger Safety Week, several events are scheduled 9/18 – 9/22. |
Fayette County Board of Health Meeting
Environmental Health Narrative

| Food Service | 1) With our food service program oversight staff on extended family leave, remaining staff is picking up load and concentrating on plan reviews, now owner permitting inspections, complaints and construction inspections. We are cutting back on some routine facility inspections while we address other program service request delays. Should be able to catch back up and maintain state minimum inspection requirements with later in the year. |
| Public Swimming Pools | 1) Department will bring presentation with District 4 to Board at next meeting to request consideration of revised local pool rules. These will be based on recently formulated state rules in effort to bring uninformative regulations and newer technologies as well as maintaining local enforcement abilities to current facilities. Proposed local rule has been forwarded to board counsel and I am awaiting their review.  
2) The typical swimming pool season is winding down and the decrease in actual operating pools year-round will allow some staff additional time to assist with other programs. |
| Emergency Preparedness | 1) County Manager was in contact with local EMA the weekend before and through Irma’s visit to Fayette. While no Red Cross based shelters were opened, department did receive reports of a Good Samaritan type shelter being opened in the county. No inspections were requested or conducted.  
2) 2 EH Staff, Kat Franklin (EHS 3) and Austin Kirkland (EHS 2) responded to Macon/Bibb County request for EH assistance through the District Office due to Irma. Both staff assisted with Macon/Bibb County EH staff in checking shelters and conducting food service evaluations and reopening of facilities as they obtain electrical service. |
| Discussion/BOH Questions | 1) Chairman Toles inquired about Staffing situation in EH. Robert responded and indicated that he is currently working with District to consider options including potential for new staff. Additionally, department is working Laura through State Trainings as quickly as possible to obtain her certifications and allow her to be solo inspector. |

INFORM-PREVENT-PROTECT
Presented by: Robert F. Kurbes

District 4 Public Health

Rev 9/16 DH
# Fayette Board of Health Meeting

## WIC Narrative

**Date:** 09/19/17

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<tr>
<td>WIC Reports</td>
<td>Review WIC caseload reports for June and July. Fayette continues to be first or second in District 4 for meeting assigned caseload.</td>
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<td>Common Risk Factors</td>
<td><strong>Women:</strong> The most common risk factor for prenatal, non-breastfeeding and breastfeeding women was overweight for June. The most common risk factor for non-breastfeeding women was low hemoglobin for July. Other top risk factors for all women were high maternal weight gain and low maternal weight gain. <strong>Infants:</strong> The top risk factor for infants was prematurity. Other risk factors included low birth weight and short stature. <strong>Children:</strong> The top risk factor for children was low hemoglobin. Other top risk factors included overweight and short stature.</td>
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<tr>
<td>1st Trimester Enrollment</td>
<td>Clinic did not meet state goal of 60% for either June or July. The highest percentage was in June (53.6%).</td>
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<td>Vendors</td>
<td>Fayette had a total of 13 WIC vendors. The highest amount of vouchers cashed was in June (6,678 worth $108,767.29).</td>
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<tr>
<td>Other</td>
<td>Fayette has VPN access so we are able to perform Gateway. Fayette clinic will most likely see an increase in target caseload for FFY 2018. Currently 1,750, potential new target may be 1,850. We have been working on revitalizing our space. Recently made a reading corner for the children. Received donated books from non-profit.</td>
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<tr>
<td>Board Member Comments</td>
<td>Dr. Bonney asked about Gateway. Nick Burke, IT Director for D4, was present and discussed the need for VPN in Fayette since the clinic is a stand alone site. I discussed the fact that not every certification is put into Gateway. Dr. Bonney questioned when we thought we might be at 100% for Gateway. I discussed that we strive to put as many cases into Gateway, but there are limitations as to what cases are put into Gateway.</td>
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**INFORM-PREVENT-PROTECT**  
**Presented by:** Jessica Ryan, RD, LD