Fayette County
Board of Health Meeting
September 13th, 2016
Fayette County Public Meeting Room

The Fayette County Board of Health held their bi-monthly meeting on September 13th at 7:30am in the Fayette County Public Meeting Room located at 140 Stonewall Ave., Fayetteville, GA.

Attendees: David Barlow, Dr. Loida Bonney, Becky Smith, Ted Toles, Joseph Barrow, Vanessa Fleisch, Dr. Thomas Faulkner, Dr. Olugbenga Obasanjo, Brigid Smith, Duane Fields, Wendy LeVan, Debbi Heard, Robert Kurbes, Lindsey Jordan

Mr. Barlow, Chairman, called the meeting to order and determined a quorum. Mr. Barlow provided the Invocation and led the group in the Pledge of Allegiance. The September 13th Agenda was presented for approval, with Ms. Smith making a motion to accept the agenda as presented, seconded by Ms. Fleisch.

Minutes from the July 12th, 2016 Fayette County Board of Health meeting were presented for approval. Ms. Smith made the motion to approve the minutes as presented, seconded by Mr. Toles.

New Business/Board Member Reports

Introduction – New Fayette County Nurse Manager – Wendy reported to the board that the new Nurse Manager for Fayette County is Angie Nutt, RN. Angie was unable to attend today due to illness. She was the County Nurse Manager in Heard County for many years, and has served as manager in Coweta County for the past year. She has been coming to the Fayette County Health Department since August 1st.

Old Business

None

Wendy LeVan, RN, BSN
Nursing & Clinical Services

Wendy provided the Nursing & Clinical report. (See narrative attached)

Brigid Smith
Financial

Brigid provided the Financial report. (See narrative attached)
Robert Kurbes
Environmental Health Program

Robert provided the Environmental Health report (See narrative attached).

Lindsey Jordan
WIC Program

Lindsey provided the WIC report. (See narrative attached)

Olugbenga Obasanjo, MD
Public Health/District 4

Dr. Obasanjo thanked Mr. Barlow and Mr. Toles for attending the July 29th Open House/Ribbon Cutting for the new District 4 office in LaGrange. There was a large crowd that attended to congratulate and welcome District 4 to their new building. Mr. Toles returned the following week for a tour.

Dr. Obasanjo shared an Accreditation flyer about where we are in the process. District 4 plans to submit their application next summer. There will be a site visit and they may randomly select 2-3 counties to visit and may ask to meet with board members. GSU worked with District 4 providing a workshop about the Quality Improvement (QI) Plan and Workforce Development. The plans were completed and sent to GSU for review. GSU reviewed the documents and their response was "no changes needed".

District 4 Board of Health Training/Update has been scheduled for September 23rd and 24th. We are offering the training in 3 sessions to give board members an opportunity to choose a date and time that would work best for them. This will give board members the opportunity to meet board members from other counties as well as learn about other programs based at the district office.

Dr. Obasanjo introduced Ryan Jones, Emergency Preparedness Coordinator for District 4. Ryan talked briefly about the EP program. He also talked about the upcoming Zika Grant and how the money would be used to purchase materials for educating the public about the disease. Mr. Barlow asked for the status on Zika. Dr. Obasanjo responded by saying there are 71 cases in Georgia, none in Fayette County. The cases were determined to be travel-related. Surveillance, as well as Mosquito Surveillance, is ongoing. If bitten, it takes up to 5 days for the infection to show. Mr. Barlow spoke about a "Bird House" event that encouraged the public to put birdhouses on the water, because birds and bats devour the mosquitoes.

Board Members

Dr. Bonney referred to the Community Health Assessment results, and asked why Fayette County might have ranked HIV as one of the top 3 problems in the county. Dr. Obasanjo commented that it might be due to the geography of being close to Spalding County where the HIV rate is high. Dr. Bonney asked about the HIV clinic in District 4. Wendy LeVan responded by telling them that there is a clinic, Haven of Hope, located in Newnan, and is managed by AID Atlanta. District 4 has a budget for testing and outreach. During the year 2-day events are held offering free testing for anyone. Dr. Bonney stated she has been approached at the Care Clinic about collaborative care and will share the information about the services. Mr. Barlow asked if the 3 risks listed were a perception or an actual problem. Dr. Obasanjo commented by saying that the question was on the assessment sent out, and the 3 risks were identified by those who took the assessment.
Dr. Bonney invited everyone to a Golf Tournament on October 28th to help raise funds for the Care Clinic.

Mr. Toles thanked Dr. Obasanjo for the opportunity to tour and the visit to the local health department. He stated the area was coordinated and everyone works together. The Information Technology (IT) department is built for the future, the billing department is a good program and more profitable for the health departments. He had the opportunity to talk with a variety of people and plans to go back and visit again. In Fayette the space is an issue and in LaGrange they have plenty of space, well-coordinated and under one roof is very beneficial. Dr. Obasanjo extended the offer to the other board members to visit when their schedule allowed.

Mr. Barlow stated that Fayette County is ranked #1 for quality of health care but low on accessibility. Access to healthcare is an issue that needs to be addressed.

Mr. Barlow made the group aware the November meeting would be his last meeting and would like for the board members to consider Mr. Toles as the next Chairman.

Public Comments

None

The meeting was adjourned at 8:22am.

David Barlow, Chairman

Date

The next Fayette County Board of Health Meeting is scheduled for November 15th, 2016 at 7:30am in the Fayette County Public Meeting Room.
Fayette Board of Health Meeting
Financial Narrative

Date: September 13, 2016

<table>
<thead>
<tr>
<th>Topic</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>FY17 Budget</td>
<td>The FY17 budget is on track with 2 months of spending completed. We are at 13%.</td>
</tr>
<tr>
<td>Financial Report</td>
<td>The Financial report was presented to the Board.</td>
</tr>
<tr>
<td></td>
<td>FY16 Revenues July through August: $130,271 compared to FY16 $161,843.</td>
</tr>
<tr>
<td></td>
<td><strong>A decrease of $31,572.</strong></td>
</tr>
<tr>
<td></td>
<td>Clinical/Medicaid Fee Rev up $1,401</td>
</tr>
<tr>
<td></td>
<td>EH Fee Rev up $9,483.</td>
</tr>
<tr>
<td></td>
<td>Grant in Aid had not been reported, but has already been sent in early September.</td>
</tr>
<tr>
<td></td>
<td>FY15 Expenses July through Aug: $206,972 compared to $223,266.</td>
</tr>
<tr>
<td></td>
<td>A decrease of $16,294 over previous year.</td>
</tr>
</tbody>
</table>

INFORM-PREVENT-PROTECT
Presented by: Brigid Smith
Director of Administration for District 4
Fayette Board of Health Meeting
Nursing Narrative

Date: 09/13/16

<table>
<thead>
<tr>
<th>Topic</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Introduction</td>
<td>As the CNM, I intend to follow the District vision of to inform, prevent and protect. In doing so, I will serve the people of Fayette County to the best of my ability, I will keep the board informed and up to date on any current events and/or issues that we face, and help my staff in educating to prevent the spread of communicable diseases.</td>
</tr>
</tbody>
</table>
| Current events/updates | Health department participated in the counties Back to School Bash. We provided hearing, vision, dental and nutritional screenings and immunizations to Fayette citizens at no cost. HVD: 52 kids screened  
VFC vaccine administered: 41 kids  
Nurses saw total of 65 clients  
Clerical staff saw total of 100 clients- 35 received updated certificates only.  
Total cost of services wrote off for the health fair was $4701.13  
Mr. Barlow commented on the event being a success and how busy the health department was. Ms. Smith commented 188 families with 500 children registered/attended. Planning for next year's event. |
| Staff                  | Position has been posted for Nurse Practitioner to share between Coweta and Fayette. Have received 5 applications and plan to interview first of October. New office manager for Coweta and Fayette will start October 1. The new manager is Ms. Janet Hall, who is currently a clerk in Fayette.                                                                                                                                  |
| Challenges/Concerns    | Adequate space and layout of clinic-needs to be more patient and user friendly. Also needs to be HIPPA compliant. Staying up to date and current on policies and procedures to provide our patients with best practices.                                                                                                                                                                                                 |
| Conclusion             | Request the board to jot down 3 things that they as a board would like to see from me or have me address in my role as CNM.                                                                                                                                                                                                                   |

INFORM-PREVENT-PROTECT
Presented by: Angela L Nutt, RN
**Fayette County Board of Health Meeting**

**Environmental Health Narrative**

**Date:** 9/13/16

<table>
<thead>
<tr>
<th>Topic</th>
<th>Comments</th>
</tr>
</thead>
</table>
| Overall Status                      | 1) We are busy but doing fairly well in getting to items and addressing issues.  
2) Currently just under 1 week turnaround time for new construction septic permits.  
3) 2-4 day turnaround on water samples, septic letters and approvals for construction items such as additions, outbuildings and pools.  
4) Mr. Toles ride along in the field.  
5) Thank you to Dennis Davenport for legal support.  
6) Thank you to Floyd Jones (Fayette County Administration) for assisting in teaching Robert how to set up room for BOH Meetings. |
| Staffing                            | 1) Moral seems to be moving upward and staff working well as a team.  
2) Katjonua will receive promotion to EHS 3 beginning October 1 with thanks to district staff for supporting this move.  
3) Brittany (Administrative Support) is settling into her new position and working out well.  
4) Austin (EHS I) has completed 4 of 5 week long state trainings for new EH staff and is scheduled to complete the last one in October. We have also begun to utilize him (1/1/16 as a solo inspector adding to our department’s ability to respond more efficiently to client requests. |
| Fayette County Safe Kids Activities | 1) Department still lead agency with Debbie Straight acting as Coalition Coordinator.  
2) Still holding monthly Car Seat Classes as part of State DPH Minigrant.  
3) Debbie and Robert staffed Health Department Table at recent Back to School Expo at Stonewall. Conducted table top demonstrations on proper car seat use, answered numerous questions about car seats and next steps and conducted 1 full car seat evaluation as requested by parent.  
4) Assisting with Elementary School safety presentations by FC Fire & EMS as schedules allow. |
| Vector Control                      | 1) Mosquito and Zika complaints seem to be high and are the basis for the majority of property type complaints being received by department.  
2) Working with local code enforcement departments on a unified approach to corrections in many cases.  
3) Robert conducted a Zika presentation at The Gathering Place in PTC for the Fayette Senior Services.  
4) Department also provided informational brochures and answered questions about Zika at the Back to School Expo. |
Fayette County Board of Health Meeting
Environmental Health Narrative

| Environmental Health Spaces. | 1) With strong support from PTC staff, especially Jon Rorie (City Manager) and David Barkowski (City Engineer), Our EH Satellite office was relocated to a new space within the same building (Basement of PTC City Hall). Thanks to PTC and staff for the continued support of our department and its efforts within the community.

2) Still working with county staff on proposed secondary door/emergency route for Stonewall EH office space. Looking at proposed doorway into FC Permits & Inspection spaces to allow access to rear stairs through Planning and Zoning. |

| Discussion/BOH Questions | 1) Chairman Barlow inquired about the food service scoring scale. Robert described the letter and corresponding numerical scores.

2) Mrs. Smith and Chairman Barlow thanked department for participation in Back to School expo and for Roberts assistance with set up and clean up of the event.

3) Mr. Toles thanked Robert for the opportunity to see the department’s efforts during the recent ride along he participated in. He commented morale in department was high and commended staff on their efforts. |

INFORM-PREVENT-PROTECT
Presented by: Robert F. Kurbes
# Fayette Board of Health Meeting

## WIC Narrative

**Date:** 9/13/16

<table>
<thead>
<tr>
<th>Topic</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Participation</td>
<td><img src="image" alt="Fayette WIC Participation Totals" /></td>
</tr>
<tr>
<td><strong>Nutrition Education</strong></td>
<td>• Cooking Matters still going strong, very popular</td>
</tr>
</tbody>
</table>
| Regional Updates       | • Attended GA Annual WIC Conference in Duluth, GA  
                          o Very nice time had by all of our employees  
                          o 3-Days, lodging included by state  
                          • Recently started walk-in days Mon-Thur  
                          o Tied with largest clinic in District for percent participation |
| Outreach               | • One Nutritionist attended the Fayette “Back to School Bash”  
                          o Had information how to apply and income guidelines |
| Board Member Questions | • Gave update on Senior Services and fees associated with transportation  
                          • Mr. Barlow asked about how the common risk factors are determined. I responded that they are obtained from a state report that lists the number of participants under each risk code. |

**INFORM-PREVENT-PROTECT**  
**Presented by:** Lindsey Jordan