Minutes
CARROLL COUNTY
BOARD OF HEALTH MEETING
November 27th, 2018 @ Noon
Tanner Medical Center – Board Room

The Carroll County Board of Health held their bi-monthly meeting at noon on November 27th, 2018. The meeting was held at Tanner Medical Center, Board Room #1, located at 705 Dixie Street, Carrollton, GA.

Attendees: Board of Health Members
Laura Larson, MD, Chairperson
Cindy Barge, Vice Chairperson
Kathryn Grams
Terry Jones
Commissioner Marty Smith

Carroll County Health Department Managers/Representatives
Amy McColley, RN, County Nurse Manager
Kathy Albright, Administrative Assistant
Seth Woodrow, Environmental Health Manager
Milena Perez, RDN, LD, Regional Nutrition Manager

District 4 Office Representatives
Olugbenga Obasanjo, MD, District Health Director
Teresa McDaniel, Administrator
Melinda Bailey, District Environmental Health
Wendy LeVan, RN, Director of Nursing and Clinical Services
Michele Davis, Customer Service Representative

Others
Richard Halliburton, Carroll County Training Center
Dillard Buchanan, Local Videographer
Chairperson Dr. Laura Larson called the meeting to order at noon.

The agenda for the November 27, 2018 meeting was presented for approval. Kathryn Grams made the motion to approve the agenda as presented, seconded by Vice Chairperson Cindy Barge.

The minutes from the September 25th, 2018 meeting were presented for approval. Vice Chairperson Cindy Barge made the motion to approve the minutes as presented, seconded by Kathryn Grams.

**New Business**

**Chairperson and Vice Chairperson Elections** - Michele Davis explained a motion could be made to keep the same chairperson and vice chairperson for the next year or to nominate someone different for either position. Kathryn Grams made a motion to keep Dr. Laura Larson as Chairperson and Cindy Barge as Vice Chairperson, seconded by Terry Jones.

**2019 Meeting Schedule** – Michele Davis presented the 2019 meeting schedule for the Carroll County Board of Health. Terry Jones made a motion to accept the schedule as presented, seconded by Kathryn Grams.

**Budget Revision** – Teresa McDaniel presented the revised budget to reflect the actual PYPI after the financial audit. Admin claiming monies were backed out to offset the increase in PYPI. The budget increased by $36,919. Terry Jones made a motion to accept the budget as revised, seconded by Kathryn Grams.

**Tattoo Regulations** - Seth Woodrow informed the board near the end of September or first of October, the Carroll Environmental Health and the state Environmental Health offices received a challenge to our Tattoo Regulations based on a conflict with the Americans with Disabilities Act (ADA). The challenge was based on section 24(d) of the code. They stated this section excluded people with communicable diseases (such as HIV) from obtaining a Body Artist permit. The current codes were submitted to our county attorney and the State Environmental Health Office’s Legal Counsel. Both determined that it would be difficult to enforce this section if there was an official legal challenge. Based on the information provided, after consulting with the county attorney, District Office, and State Environmental Health Office it was determined to remove this requirement from the code. Our county attorney has drafted a resolution to remove/reword the code to make it more in line with the ADA. The State Environmental Health Office is looking at trying to pass a statewide set of rules during the next legislative session. If it is passed it will require a mandatory adoption similar to the Food Service and Tourist Accommodations rules. Marty Smith made a motion to accept the resolution provided by the county attorney, seconded by Kathryn Grams.

**Old Business**

None

**Amy McColley, RN**

**Clinical**

Amy provided the Clinical Report (See narrative attached.)
Seth Woodrow  
Environmental Health  

Seth provided the Environmental Health Report (See narrative attached.)

Teresa McDaniel  
Financial  

Teresa provided the Financial Report (See narrative attached.)

Milena Perez  
WIC Program  

Milena provided the WIC Report (See narrative attached.)

Olugbenga Obasanjo, MD, District Health Director  
District 4/Public Health Report

Debbi Heard is out on sick leave pending possible back surgery. Ms. Michele Davis is helping fill some of Debbi’s duties during this time.

We have pushed back the date for uploading documents for accreditation. The portal to upload documents will not open until Susie Hammock and Dr. Obasanjo have attended training. The next available training is in January. Susie feels good about where we are at in the accreditation process. We will use the extra two months to audit documents before time to upload. The Public Health Accreditation Board meets quarterly, and they are the only ones that can accredit. We should have our site visit around October/November 2019, and the site visit team has two weeks to submit their report to the board. Since the board meets quarterly, we may not have our accreditation by this time in 2019. District 4 has two people being trained as site visitors.

Points of Dispensing (PODS) – Carroll County has sixteen locations and is working with the school system to add more locations. These are important as events such as the Super Bowl may affect Public Health.

Melinda Bailey, District Environmental Health Director, announced Seth Woodrow is the Environmental Health Deputy Director for District 4. He will share duties between Carroll County and the District Office, but will remain housed in Carroll County.

Richard Haliburton  
Carroll County Training Center  

Richard provided the Training Center Report. (See narrative attached.)
Board of Health Member Reports/Updates

Commission Chairman Marty Smith informed the board Chairperson Dr. Laura Larson’s appointment is coming to an end. She has agreed to continue serving on the board, so Commissioner Smith will be renewing her appointment to the board of health.

Public Comments

None

There being no further business Chairperson Dr. Laura Larson entertained a motion to adjourn at 12:41 pm. Marty Smith made the motion to adjourn, seconded by Kathryn Grams.

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Laura Larson, MD, Chairperson                Date

The next Carroll County Board of Health meeting is scheduled for noon on January 22nd, 2019 at Tanner Medical Center in the Tanner Board Room #1.