Butts County
Board of Health Meeting
August 7, 2019 @ 7:00 am
Butts County Health Department Conference Room

Attendees:

**Board of Health Members**
Keith Fortson, DMD, Chairman
Michel Brewer, Board of Commissioners
Beth Weaver, Councilor, City of Jackson
Todd Simpson, Interim School Superintendent
Kim Conley, RN, Lead School Nurse

**Butts County Health Department Managers/Representatives**
Krystle Whitten, RN, County Nurse Manager
Melinda Knight, District Environmental Health Director
Ericka Borrero, RDN, LD, CLC, Regional WIC/Nutrition Manager
Tina Brooks, Customer Service Representative

**District 4 Office Representatives**
Teresa McDaniel, District Administrator
Wendy LeVan, RN, Nursing & Clinical Services Director
Olugbenga Obasanjo, MD, District Health Director
Debbi Heard, District Health Director Executive Assistant

**CALL TO ORDER**
Chairman Dr. Keith Fortson called the meeting to order at 7:04 am.

**AGENDA**
The agenda dated August 7th, 2019 was presented for approval. Michael Brewer made a motion to approve the agenda as presented, seconded by Kim Conley.
MINUTES APPROVAL

The minutes from the June 12th, 2019 meeting was presented for approval. Michael Brewer made a motion to approve the minutes as presented, seconded by Todd Simpson.

OLD BUSINESS

None

NEW BUSINESS

Accreditation – Domain 12 Review presented by Debbi Heard. (Packet was given out to each board member)

REPORTS

Clinical

Krystle Whitten, RN, provided the Clinical Report. (Narrative attached)

Environmental Health

Melinda Knight, District EH Manager provided the EH Report. (Narrative attached)

Financial

Teresa McDaniel, District Administrator provided the Financial Report. (Narrative attached)

WIC

Ericka Borrero, Regional WIC/Nutrition Manager provided the WIC Report via phone. (Narrative attached)

District 4 / Public Health Report

Olugbenga Obasanjo, MD, District Health Director

Dr. Obasanjo stated that accreditation mock site visit is scheduled for August 29th, 2019 and the site visit is scheduled for September 19th, 2019. He encouraged all board members to participate if possible.

Dr. Obasanjo talked about the Hepatitis A outbreak that is still going on. It is not as rapid as it was. Cases are now being reported in Rome, Fulton and Augusta. It is being transmitted thru injection drug users and males sleeping with males. Hepatitis A is transmitted orally. If you have not been vaccinated, it is recommended to get vaccinated.

Dr. Obasanjo talked about the Legionnaire’s outbreak. There have been reports of 61 probable cases and 1 death linked to the Sheraton Atlanta hotel. The hotel has remained closed since the first sicknesses were reported.
BOARD MEMBER REPORTS/COMMENTS
None

PUBLIC COMMENTS
None

ADJOURN
Todd Simpson made the motion to adjourn the meeting, seconded by Kim Conley. The meeting was adjourned at 7:42 am.

Keith Fortson, DMD, Chairman  
Date: 10-2-19

The next Butts County Board of Health Meeting is scheduled for October 2nd, 2019 at 7:00 am in the Butts County Health Department Conference Room.

Additional copies of reports are available upon request.
Date: August 7, 2019

<table>
<thead>
<tr>
<th>Topic</th>
<th>Comments</th>
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<tbody>
<tr>
<td>Staffing</td>
<td>2 full-time RNs</td>
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<td>2 customer service rep</td>
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<td>1 environmental manager</td>
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<td>Seeking employment of LPN</td>
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<td>Community Involvement</td>
<td>Back to school bash held on July 20th.</td>
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<tr>
<td>Emergency Preparedness</td>
<td>Partnering with EMA Director for review and update of Point of</td>
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<td>Dispensing (POD) Plan.</td>
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<tr>
<td>Updates</td>
<td>PHAB site visits for accreditation September 18th and 19th.</td>
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<tr>
<td>Discussion</td>
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INFORM-PREVENT-PROTECT
Presented by: Krystle Whitten
**Report**

Date: August 7, 2019

<table>
<thead>
<tr>
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<tbody>
<tr>
<td>Food Service Program</td>
<td>Gina Duffey is now working in Butts County 2 days a month starting July 1, 2019 to assist Robert with the food service program and other duties as needed. Her presence in Butts County is already evident in the number of food service inspections this period.</td>
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<tr>
<td>On-Site Wastewater Program</td>
<td>Septic permits have almost doubled since this time last year with 27 permits being issued in June-July 2019. This seems to be a trend we are seeing in the District and look forward to the growth that is coming to Butts County. There was also an increase in the number of septic inspections.</td>
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<td>Private Wells</td>
<td>Along with the increase in septic permits, we have also seen an increase in the number of wells permitted in Butts County.</td>
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<td>Rabies Program</td>
<td>There were 3 bites investigated. All 3 were cats that were tested and all came back negative for the rabies virus.</td>
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<tr>
<td>Environmental Health Fees</td>
<td>The fees in Butts County showed significant increase since FY 2019. There was approximately a $3500 increase in fees in Butts County.</td>
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**INFORM-PREVENT-PROTECT**

Prepared by: Melinda Knight
**Butts Board of Health Meeting**  
**Financial Narrative**

**Date:** August 7, 2019

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<tr>
<td>FY19 Budget</td>
<td>Budget is at 89.24% spent YTD. Did not have to use Admin. Claiming monies</td>
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<tr>
<td>Financial Report</td>
<td>The Financial Report was presented to the Board.</td>
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**Revenues:**

FY19 Revenues YTD: $548,954 compared to FY18 Revenues YTD: $569,989. **This is a decrease of $21,034 over LY.**

Clinical/Medicaid fee rev up $9,714 over LY.

EH fee rev up $4,550 compared to LY.

Total fee rev up $14,264 compared to LY.

Other Rev is **down $35,299 compared to LY.**

**Expenses:**

FY19 Expenses YTD: $499,785 compared to FY18 Expenses YTD: $502,053.  
A decrease in spending of $2,268 compared to LY.

| Additional Information | None. |

INFORM-PREVENT-PROTECT  
Presented by: Teresa McDaniel  
District 4
Butts County Board of Health Meeting  
WIC Program Narrative

Date: 08/07/19

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| Caseload | • Caseload increased from previous April to June. The caseload for the month of June was 523 participants. Clinic continues to call missed appointments.  
• The majority of the participants are children, ages 1-5 (41%). Women make up 28% of the participants and infants 31%. |
| First Trimester Enrollment/Obesity Report | • Butts did not meet the state goal of 60% for first trimester enrollment 7/14 participants or (50.0%).  
• 30.0% of the children certified were found to be overweight (BMI between 85-95%) and 0% were obese (BMI ≥95%). |
| Clinic Information | **Most Common Risk Factors**  
• The most common risk factors for women were overweight, high maternal weight gain, low maternal weight gain, low hemoglobin and breastfeeding an infant at nutritional risk.  
• The most common risk factors for infants were infant were prematurity, inappropriate nutrition practices, and food allergies.  
• The most common risk factors for children were inappropriate nutrition practices, low hemoglobin and prematurity.  
• Inappropriate nutrition practices is what the vast majority of our infants and children have as a nutrition risk factor and this means the participant has nothing significant except that they are likely not receiving all of the nutrition recommendations daily. |
| Clinic Information/Announcements | • Butts County is fully staffed.  
• Cooking Matters continues to be held on a monthly basis. Butts offers Cooking Matters on the 3rd Thursday of each month at 10:00 AM and 1:00 PM.  
  • **August:** Cooking Matters at the Store (Pop-up Tour). Each participant will receive a $10 gift card.  
  • **September:** Make Your Own Fruit Smoothies  
  • **October:** Turkey Tacos  
  • Cooking Matters Class Schedule, Lesson Plans and recipes from October 2018-March 2019 attached.  
• During July and August, WIC hosted the WIC Farmer’s Market. Eligible participants (in valid WIC certification and older than 6 months of age) received an extra $30 per family member ($90 max for household) to redeem for fresh fruits and vegetables. The farmer set up in the WIC parking lot from 10:00 AM – 3:00 PM. WIC participants received nutrition education in the form of Cooking Matters food demo. |
| Vendors | • The Vendor Monthly Totals shows a breakdown of how many federal dollars were generated in the 3 WIC approved Butts County vendors. For this period, 1,175 vouchers were cashed worth $23,020.07. The cumulative amount from (October-June): $251,615.34. |

INFORM-PREVENT-PROTECT  
**Presented by:** Ericka Borrero, RDN, LD, CLC

District 4 Public Health  
Rev 9/16 DH