



Georgia Department of Public Health
District 4 Public Health
Spalding County Health Department

Kathleen Toomey, MD, MPH Commissioner | Brian Kemp, Governor

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SPALDING COUNTY BOARD OF HEALTH MEETING

March 14th, 2019 @ 12:15pm
Spalding County Health Department

The Spalding County Board of Health met for their regularly scheduled meeting on Thursday, March 14th, 2019 at 12:15pm in the conference room of the Spalding County Health Department, located at 1007 Memorial Drive, Griffin, GA.

Attendees:

Board of Health Members

Johnie McDaniel, Chairman

Jim Smith, Vice- Chairman

Adesola Fabayo, MD

Holly Murray, City Council Member

James R. Dutton, County Commissioner

Spalding County Managers/Representatives

Patsy Duke, RN

Kelly Wilson, Environmental Health County Manager

Ericka Borrero, Regional WIC/Nutritional Manager

Monica Colbert, Customer Service Representative

Lawanda Clarke, Customer Service Representative

Steven Jones, Attorney

District 4 Office Representatives

Teresa McDaniel, Administrator

Debbi Heard, Executive Assistant/Board of Health Liaison

Melinda Knight, District EH Director

CALL TO ORDER

Chairman Johnie McDaniel called the meeting to order at 12:15pm. Chairman Johnie McDaniel provided the Invocation and Vice Chairman Jim Smith led the Pledge of Allegiance.

AGENDA APPROVAL

Today's meeting agenda was presented for approval. Vice Chairman Jim Smith made the motion to approve the agenda as read, seconded by Dr. Adesola Fabayo.

MINUTES APPROVAL

The minutes from the January 10th board meeting were presented for approval. Holly Murray made the motion to approve the minutes as presented, seconded by Vice Chairman Jim Smith.

OLD BUSINESS

None

NEW BUSINESS

New Board Member Introduction & Oath of Office – Chairman Johnie McDaniel introduced new board member Commissioner James R. Dutton. Mr. Dutton was appointed by the county to the seat previously held by Raymond Ray. The group introduced themselves to Mr. Dutton and he also provided information about himself. He then read and signed the Oath of Office.

CLINICAL **PATSY DUKE, RN**

Patsy Duke provided the Clinical Report (Narrative attached).

ENVIRONMENTAL HEALTH **KELLY WILSON**

Kelly Wilson provided the EH Report (Narrative attached)

FINANCIAL **TERESA MCDANIEL**

Teresa McDaniel provided the Financial Report. (Narrative attached)

WIC/NUTRITION **ERICKA BORRERO**

Ericka Borrero provided the WIC/Nutrition Report (Narrative attached)

DISTRICT 4/PUBLIC HEALTH **Debbi Heard, Executive Assistant/Board of Health Liaison**

Debbi Heard provided the District 4 Public Health report & updates.

Accreditation- Susie Hammock has completed the training in Washington and we are set to “push the button” to submit our documentation on March 1st. 255 documents resulting in thousands of pages will be submitted. We will “push the button” at 1pm by VICS, with each health department participating. BOH members are invited to join. After uploading the documents, we will wait for PHAB to schedule the site visit. We anticipate the visit in the Fall and receive Accreditation status by January 2020 or sooner. We have requested the site visit prior to September 26th, but do not anticipate it being scheduled that soon. Dr. Obasanjo is being deployed and leaves for Kuwait September 27th and will be gone for 4 months. Domain 12 is Governance (BOH) and emails went out explaining the section and measure, and what was being submitted to satisfy that domain. More will be coming. We will be asking for board members to volunteer to be interviewed by the site visitors, and we will be providing a training and invite to the mock site visit to be scheduled.

GPHA – The Annual Georgia Public Health Association Conference is being held in Atlanta, May 8-10. The Governance Section is for Board of Health members. Please go to the GPHA website and look at the agenda and let Debbi know if you plan to attend. She will do your registration and hotel reservations.

Each year nominations are submitted for the different sections and a person is chosen to receive an award based on the criteria. This year, Glinda Scott, Henry County EH Manager was chosen to receive the EH Section Award

Professional Development Day - The date for Professional Development Day is May 3rd (see flyer in packets). We invite our board members to join us. Let us know for the lunch head-count.

Superbowl- The District 4 Emergency Preparedness Program served as back-up to Atlanta counties. Environmental Health assisted Clayton County with restaurant inspections. They had a 3-year backlog. District 4 assisted by completing a total of 167 restaurant inspections to date.

BOARD MEMBER UPDATES/REPORTS/COMMENTS

Tattoo Codes - Attorney Steven Jones updates the Board of the two tattoo bills that stalled in General Assembly. Melinda Knight states that the bills will possibly make it through General Assembly later in the year by being tacked onto another existing tattoo bill.

Animal Hoarding – Johnie McDaniel made the motion to add “Animal Hoarding” as an action item on the next meeting agenda. Motion seconded by Holly Murray

Standard of Living Conditions – Johnie McDaniel made a motion to authorize Steven Jones to respond to county official requests stating that the Board of Health does not desire to enact code whereby the Health Department would enforce a standard on living conditions. Motion seconded by Holly Murray.

PUBLIC COMMENTS

None

ADJOURN

Chairman Johnie McDaniel adjourned the meeting at 1:25 pm.



Johnie McDaniel, Chairman



Date

The next Spalding County Board of Health Meeting is scheduled for May 2nd at 12:15pm in the conference room of the Spalding County Health Department.



Spalding Board of Health Meeting Clinical Narrative

Date: 03/14/2019

Topic	Comments
NP	Jasmine Webb will be introduced May 2, 2019 to the Board of Health. She is the new FNP hired. She is in the process of obtaining all the Public Health orientation and training required. (She is in training today in Macon for Women's Health and STD). Jennifer Reynolds from Griffin Daily News has completed a feature story about her that will appear in the next Healthy Living magazine. She was also featured in a front page article on 02/20/2019.
Closed POD meeting	The Closed POD Community meeting was held on February 22, 2019, with 20 in attendance. Yesenia presented all the information. The Griffin Daily News wrote a story on the event and it was on the front page. Southern Crescent and UGA Griffin Campus are both interested but were unable to attend.
Immunization Audits	Immunization Audits have been completed with the following results. Childcare Centers: 98.69% GSCS: Kindergarten 100% 7 th grade 100% Private Schools: Kindergarten 97.3% 7 th grade 100% Children countywide with exemption certificates: 31 (This includes Childcare, Public and private schools K & 7 th grades)
Community Health Event Saturday, March 9, 2019 Senior Center	HIV and Hep C testing offered. 50 HIV tests and 55 Hep C tests were completed with all results negative. The event was very successful.
Thank you card from Johnston Family	Card was read to Board of Health members from Dixie Johnston.

INFORM-PREVENT-PROTECT

Prepared by: Cynthia K. Tidwell, RN, County Nurse Manager



Spalding Board of Health Meeting Env Health Narrative

Date: 03/14/2019

Topic	Comments
Activity Report	<p>Food Service: In this reporting period, there are currently 5 Food Services pending receiving a permit. One new restaurant was opened and one restaurant closed. Kelly Wilson pointed out that inspections have doubled with Gina Duffey being added on staff. She said Gina is doing a fantastic job. Chairman Johnie McDaniel asked about whether the new donut shop has opened. Kelly Wilson replied that Tasty Donuts has indeed opened.</p> <p>OSSM: New permits issued in this reporting period are down, but repair permits and installations are up, compared to 2018. This may be related to heavy rainfall in November and December. Chairman Johnie McDaniel asked Kelly Wilson about drip emitter systems, and if they work well. Kelly said she does not see many drip systems anymore because new technologies have been approved. Kelly said that as a whole, drip emitter systems work but this is dependent on maintenance that must be done on these systems. Chairman McDaniel also asked Kelly Wilson about polystyrene systems and what length is required when using them. Kelly said the length depends on the percolation rate assigned to the soil, but the average length is 65 feet per bedroom. The high capacity polystyrene systems are downsized 35% from the length of gravel systems.</p> <p>Rabies: One animal was tested with negative results. Kelly Wilson reported this bite was to a person from a dog during a house fire incident.</p> <p>Fees: Kelly Wilson pointed out that fees are higher this reporting period than last year, with the largest increases in the body art program and septic program.</p>
Personnel Update	<p>Kelly Wilson introduced Melinda Knight as the new Environmental Health District Director. All Board members welcomed Melinda.</p>

INFORM-PREVENT-PROTECT
Presented by: Kelly Wilson, REHS



Spalding Board of Health Meeting Financial Narrative

Date: March 14, 2019

FINAL

Topic	Comments
FY19 Budget	FY19 budget is at 61.52% spent YTD.
Financial Report	<p>The Spalding financial report was presented to the Board.</p> <p>Revenues:</p> <p>FY19 revenues YTD: \$946,238 compared to FY18 revenues YTD: \$977,707. A decrease of \$31,469.</p> <p>Clinical/Medicaid Fee Rev: down \$5,229 YTD.</p> <p>EH Fee Rev: up \$4,375 YTD.</p> <p>Vital Records Fee Rev: up \$7,010 YTD.</p> <p>Total fee rev down \$310 compared to LY.</p> <p>Other Rev: down \$31,159 over LY.</p> <p>Expenses:</p> <p>FY19 Expenses YTD: \$1,045,914 compared to FY18 Expenses YTD: \$1,011,742. An increase in spending of \$34,172 over FY18.</p>
Additional Information	FY20 budget will be presented at the May 2 nd meeting.

INFORM-PREVENT-PROTECT
Presented by: Teresa McDaniel
District 4