



Kathleen Toomey MD, MPH, Commissioner | Brian Kemp, Governor

Olugbenga Obasanjo, MD., PhD, MPH, MBA
District Health Director

Butts County Health Department
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Butts County
Board of Health Meeting
February 6, 2019 @ 7:00 am
Butts County Health Department Conference Room

Attendees: **Board of Health Members**

Keith Fortson, DMD, Chairman
Lezlie Biles, M.D., Vice Chairman
Michael Brewer, Board of Commissioners
Cynthia Twilley, Salvation Army Representative
Robert Costley, School Superintendent
Beth Weaver, Councilor, City of Jackson
Kim Conley, RN, Lead School Nurse

Butts County Health Department Managers/Representatives

Krystle Whitten, RN, County Nurse Manager
Robert Waggoner, Environmental Health Manager
Ericka Borrero, RD, LN, Regional WIC/Nutrition Manager
Tina Brooks, Customer Service Representative

District 4 Office Representatives

Teresa McDaniel, District Administrator
Wendy LeVan, RN, Nursing & Clinical Services Director
Olugbenga Obasanjo, MD, District Health Director
Debbi Heard, District Health Director Executive Assistant
Melinda Knight, District Environmental Health Director
Seth Woodrow, Deputy District Environmental Health Director

CALL TO ORDER

Chairman Dr. Keith Fortson called the meeting to order at 7:01 am.

OATH OF OFFICE

New board of health member Beth Weaver was introduced and read aloud the Oath of Office and signature was obtained.

AGENDA

The agenda from the February 6th, 2019 meeting was presented for approval. Michael Brewer made a motion to approve the agenda as presented, seconded by Cynthia Twilley.

MINUTES APPROVAL

The minutes from the December 5th, 2018 meeting were presented for approval. Cynthia Twilley made a motion to approve the minutes as presented, seconded by Michael Brewer.

OLD BUSINESS

Landscaping – Krystle Whitten stated that the landscaping had been completed.

NEW BUSINESS

None

REPORTS

Clinical

Krystle Whitten, RN, County Nurse Manager provided the Clinical Report. (Narrative attached)

Environmental Health

Robert Waggoner, EH Manager provided the EH Report. (Narrative attached)

Financial

Teresa McDaniel, District Administrator provided the Financial Report. (Narrative attached)

WIC

Ericka Borrero, Regional WIC/Nutrition Manager provided the WIC Report. (Narrative attached)

District 4 / Public Health Report

Olugbenga Obasanjo, MD, District Health Director

Dr. Obasanjo stated that there were three confirmed cases of measles outbreak in the state of Georgia. All three cases were from the same family.

Accreditation is moving along as expected. We are ready for site visits to begin hopefully by October 2019. All documents have been ready since December 2018 and just waiting to be uploaded. March 1st, 2019 we will have a “Push the Button” via VICS for employees and we invite board members to also join the event at the health department. Continue to look for emails from Debbi Heard regarding the status of where we are and our progress. When the site visitors come they will also want to talk to

board members to confirm what we are doing and if we are doing it right. We will be asking for volunteers and will provide a training prior to the visit. Debbie Heard stated that she is sending our emails regarding Domain 12 Governance Section, involving board members. Please let her know if you have any questions.

BOARD MEMBER REPORTS/COMMENTS


None

PUBLIC COMMENTS

None

ADJOURN

Michael Brewer made the motion to adjourn the meeting, seconded by Beth Weaver. The meeting was adjourned at 7:23 am.



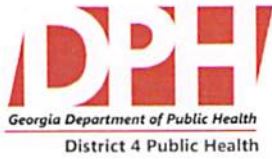
Keith Fortson, DMD, Chairman

4-3-19

Date:

The next Butts County Board of Health Meeting is scheduled for April 3rd, 2019 at 7:00 am in the Butts County Health Department Conference Room.

Additional copies of reports are available upon request.



Butts County Health Department Clinical Narrative

Date: February 6, 2019

| Topic | Comments |
|------------------------|--|
| Staffing | <p>2 full-time RNs 1 part-time RN 2 customer service rep 1 environmental manager</p> <p>1 RN on maternity leave with plans to return March 18th</p> |
| Community Involvement | <p>Partnering with low birth weight prevention to host a "Community Wellness Day" on April 15th. Plans are to provide hearing, vision, dental screening as required for Pre-K registration. Participation in Wellstar Sylvan Grove and Central GA EMC's health fairs (dates pending).</p> |
| Emergency Preparedness | <p>Participating in county's hazard mitigation planning. Plan must be reviewed, updated, and approved at least every 5 years.</p> |
| Updates | |
| Discussion | |

INFORM-PREVENT-PROTECT
Presented by: Krystle Whitten

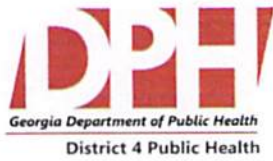


Board of Health Meeting Environmental Health Narrative

Date: 2/6/2019

| Topic | Comments |
|-----------------|--|
| Activity Report | Food Service: <ul style="list-style-type: none"> - Number of permitted facilities is 63 (including 6 schools, 2 prisons, ECDC, nursing homes) (See Separate Report) |
| | Tourist Accommodations: <ul style="list-style-type: none"> - Facility numbers have stayed constant |
| | On-Site Sewage Management Systems: <ul style="list-style-type: none"> - New septic permits slightly increasing - Repair Permits have increased. (See Report) |
| | Swimming Pool/ Institutions/ Body Art <ul style="list-style-type: none"> - Three public Pools in county reported no complaints - No Body Art Studios |
| | Rabies <ul style="list-style-type: none"> - Investigated 4 Animal bites and having to test two (all Negative). |
| Communication | Documenting phone calls, emails, letters, in person conferences, texts. This is being done to record the time we spend in not only in office but out of the office. |
| Old Business | No old Business to discuss. |
| New Business | No new Business was discussed. |

INFORM-PREVENT-PROTECT Prepared by: Robert M. Waggoner EHS V



Butts Board of Health Meeting Financial Narrative

Date: February 6, 2019

| Topic | Comments |
|------------------------|---|
| FY19 Budget | Budget is at 49.09% spent YTD. |
| Financial Report | <p>The Financial Report was presented to the Board.</p> <p>Revenues:</p> <p>FY19 Revenues YTD: \$225,233 compared to FY18 Revenues YTD: \$273,664. This is a decrease of \$48,431 over LY.</p> <p>Clinical/Medicaid fee rev up \$9,642 over LY.</p> <p>EH fee rev up \$2,875 compared to LY.</p> <p>Total fee rev up \$12,517 compared to LY.</p> <p>Other Rev is down \$60,948 compared to LY.</p> <p>Expenses:</p> <p>FY19 Expenses YTD: \$274,918 compared to FY18 Expenses YTD: \$258,609.</p> <p>An increase in spending of \$16,309 compared to LY.</p> |
| Additional Information | None. |
| | |

INFORM-PREVENT-PROTECT
Presented by: Teresa McDaniel
District 4



Butts County Board of Health Meeting WIC Program Narrative

Date: 02/06/19

| Topic | Comments |
|---|--|
| Caseload | <ul style="list-style-type: none"> December is the most current month. There were 526 participants enrolled for the month of December. Caseload decreased from the two previous months. Clinic continues to call missed appointments. The majority of the participants enrolled are Children, ages 1-5 (41%). Women make up 28% of the participants and infants 31%. |
| First Trimester Enrollment/Obesity Report | <ul style="list-style-type: none"> Butts did not meet state goal of 60% for first trimester enrollment (7/13) participants or 53.8%. 33.3% of the children certified were found to be overweight (BMI between 85-95%) and 0% were obese (BMI ≥95%). |
| Clinic Information | <p><u>Most Common Risk Factors</u></p> <ul style="list-style-type: none"> The most common risk factors for women were overweight, high maternal weight gain, low maternal weight gain, low hemoglobin and breastfeeding an infant at nutritional risk. The most common risk factors for infants were prematurity, food allergies and low birth weight. The most common risk factors for children were inappropriate nutrition practices, low hemoglobin and prematurity. Inappropriate nutrition practices is what the vast majority of our infants and children have as a nutrition risk factor and this means the participant has nothing significant except that they are likely not receiving all of the nutrition recommendations daily. <p><u>Clinic Information/Announcements</u></p> <ul style="list-style-type: none"> Butts County is fully staffed. Natasha Cheatham transferred from Henry County and has been with the WIC program for over 10 years. Cooking Matters continues to be held on a monthly basis. Butts offers Cooking Matters on the 2nd Thursday of each month at 10:00 AM and 1:00 PM. The LBW grant has been providing food boxes or \$10 gift cards to all Cooking Matters participants, since November 2018. <ul style="list-style-type: none"> ▪ February: Cooking Matters at the Store (Pop-up Tour). Free \$10 card ▪ March: National Nutrition Month (Recipe TBA). Cooking Matters Kids cook book or bag. Contest/Activities for our staff and participants. |
| Vendors | <ul style="list-style-type: none"> The Vendor Monthly Totals shows a breakdown of how many federal dollars were generated in the 2 WIC approved Butts County vendors. For this period, 1,254 vouchers were cashed worth \$26,393.81. |
| Comments/Questions | |

INFORM-PREVENT-PROTECT
Presented by: Ericka Borrero, RDN, LD, CLC