



District 4 Public Health  
Upson County Health Department

J. Patrick O'Neal, MD, Commissioner | Brian Kemp, Governor

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# Upson County Board of Health Meeting

## Minutes

February 27<sup>th</sup>, 2019 @ Noon

Upson County Health Department Conference Room

**Attendees:**

Board of Health Members

Glenda VanHouten, RN, BSN, Chairperson

Patricia Hall, MD

Anita Whitmore, MS, LPC

Cristina Cunningham, Ed.D.

J.D. Stallings, Mayor

Upson County Health Department Managers/Representatives

Sherry Farr, RN, BSN, County Nurse Manager

Kristie Pitts, Administrative Assistant

Tamara Kendall, Customer Service Representative

Ben Trotter, Environmental Health Manager

Geneva Watkins, RD, LN, Regional WIC/Nutrition Manager

District 4 Office Representatives

Debbi Heard, DHD Executive Asst./BOH Liaison

Teresa McDaniel, District Administrator

Wendy LeVan, RN, Nursing & Clinical Services Director

Freda Mitchem, Nutrition Services Director

**CALL TO ORDER**

Chairperson Glenda VanHouten called the meeting to order at 12:10 p.m.

**AGENDA APPROVAL**

The agenda for today's meeting was presented for approval. Mayor J.D. Stallings made a motion to approve the agenda as presented, seconded by Dr. Patricia Hall.

## **MINUTES APPROVAL**

The minutes from the October 24<sup>th</sup>, 2018 meeting were presented for approval. Dr. Patricia Hall made the motion to approve the minutes as presented, seconded by Mayor J.D. Stallings.

## **OLD BUSINESS**

None

## **NEW BUSINESS**

**Chairman and Vice Chairman Elections** - Chairperson Glenda VanHouten opened the floor for Chairman and Vice Chairman nominations. Cristina Cunningham made a motion for Glenda VanHouten to continue as Chairperson, seconded by Mayor J.D. Stallings. Dr. Cristina Cunningham motioned for Dr. Patricia Hall to serve as Vice Chairperson, seconded by Mayor J.D. Stallings. Glenda VanHouten will continue to serve as Chairperson and Dr. Patricia Hall will serve as Vice Chairperson.

## **REPORTS**

### **Clinical**

Sherry Farr, RN, County Nurse Manager

Sherry Farr provided the Nursing Report. (narrative attached)

### **Environmental Health Program**

Ben Trotter, EH Manager

Ben Trotter provided the Environmental Health Report. (narrative attached)

### **Financial**

Teresa McDaniel, District Administrator

Teresa McDaniel provided the Financial Report. (Narrative attached)

### **WIC/Nutrition Program**

Geneva Watkins, RD, LN, Regional WIC/Nutrition manager

Geneva Watkins provided the WIC Report. (Narrative attached)

### **District 4/Public Health Report**

Debbi Heard, DHD Executive Assistant/BOH Liaison

Debbi Heard provided the reports due to Dr. Obasanjo on active military duty.

Accreditation – Susie Hammock has completed the training needed in Washington needed for Accreditation. District 4 “Push the Button” event to submit documentation will be March 1<sup>st</sup> at 1:00pm. District 4 health departments will be joining by VICS. Board of health members are invited to join the event also. We anticipate receiving Accreditation status by January 2020 or sooner. After documentation has been uploaded, PHAB will schedule a site visit. District 4 has requested a site visit prior to September 26<sup>th</sup>. Dr. Obasanjo will leave for Kuwait September 27<sup>th</sup> and will be on military leave for 4 months.

Domain 12 is Governance, the boards of health. Emails have been sent explaining the section and measures, and what was being submitted to satisfy that measure. There will be more to come. Board members will be asked to volunteer to come to the District 4 Office during the visit and be interviewed by the site visitors. A mock site visit/training will be scheduled for those who volunteer.

GPHA – The annual conference is scheduled in Atlanta on May 7<sup>th</sup> -9<sup>th</sup>. See flyer in packets. The Governance Section is for the board of health members. For more information and to view the agenda, the website is <https://www.gapha.org/annual-meeting-conference>. If you are able and would like to attend, please contact Debbi Heard so she can take care of registration and hotel reservations.

Professional Development Day – scheduled for May 3<sup>rd</sup>. See flyer in packets. Board members are invited to join the event. Please contact Kristie Pitts or Debbi Heard if you plan to attend so we can get a head-count for lunch.

Superbowl – The District 4 Emergency Preparedness Program served as back-up to Atlanta counties. Various district Environmental Health personnel assisted Clayton County Environmental Health with restaurant inspections, due to a 3-year backlog of food service inspections needed. District 4 committed to assisting with 200 inspections and have completed a total 167 inspections to date.

Legislative Updates – The Legislative Session ends March 14<sup>th</sup>, 2019. Updates can be found on the GPHA website.

A bill has been introduced to touch up terminology regarding Tattoo Parlors, they will be titled Body Art Studios. Public Health will continue to inspect the facilities. They are also working on terminology for microblading.

A bill was presented to the Georgia Medical Composite Board to adopt rules and to issue license to physicians out of state for Telemed and it be covered by various insurance companies. This will allow out of state physicians to practice through Telemed but not be licensed practice in the state of Georgia.

The FY’19 Budget was passed by the House. The Department of Public Health received a one-time appropriation of \$350,000 to help educate Georgians about early diagnosis of Alzheimer’s Disease. Will continue to research what the plans are and if the districts will be involved.

\*Christina Cunningham left the meeting at 12:35 p.m.

## **BOARD MEMBER REPORTS/COMMENTS**

None

**PUBLIC COMMENTS**

None

**ADJOURN**

There were no more comments or questions. Motion to adjourn the meeting was made by Chairperson Glenda VanHouten at 12:42 p.m.

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Glenda VanHouten, Chairperson

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Date:

The next meeting is scheduled for April 24<sup>th</sup>, 2019 at noon in the Upson County Health Department Conference Room. Lunch will be provided.

Additional copies of reports are available upon request.