



JOB ANNOUNCEMENT

Nutrition Supervisor (Regional Nutrition Manager)

To serve the following Counties:

Coweta, Fayette, Meriwether, Upson and Lamar

District 4 Public Health
Fayetteville, GA 30224

Target hire-in minimum salary: \$40,982.94*

**Salary offer will be based on Education, Experience & Health Department Budget*

Job Description: Supervises, guides, and/or instructs the work assignments of subordinate staff. Manages and coordinates nutrition and dietetic services for a region or multiple facilities. Provides technical expertise in nutrition and dietetics to staff and community. Manages budget and performs quality reviews.

Job Responsibilities & Performance Standards:

- Supervises, guides, and/or instructs the work assignments of subordinate staff.
- Provides technical expertise in nutrition and dietetics to staff and community.
- Manages budget and performs quality reviews.
- Responsible for efficient and effective operations across all WIC sites within the region.
- Advises clients and their families on nutritional principles, dietary plans and diet modifications, and food selection and preparation.
- Provides nutrition assessments, counseling, and education in coordination with other WIC nutritionists and performs other nutritionist duties and responsibilities as needed.
- Consults with physicians and health care personnel to determine nutritional needs of clients as needed.
- Participates in county Board of Health meetings for assigned counties.
- Assists with or develops Nutrition Education Plan and other program plans in collaboration with other agency personnel based on assessment, priorities, objectives, action plans and evaluation, specific to assigned WIC Region.
- Provides in-service training to agency staff and community groups as needed.
- Coordinates agency nutrition services with those of other related agencies, institutions, organizations, etc. to ensure continuity of services.
- Collaborates with agency personnel on the development of appropriate interagency information, referral systems, and assures client referrals to appropriate services.
- Responsible for the WIC program management administration and nutrition education coordination in the assigned WIC region.
- Responsible for participant enrollment in the WIC program within the region through community outreach and special projects.

Minimum Qualifications:

Bachelor's degree in dietetics, human nutrition, food and nutrition, nutrition education, food systems management or a closely related field from an accredited college or university from an Academy of Nutrition & Dietetics accredited program AND Two years of experience as a dietitian/nutritionist AND registration as a Dietitian by the Academy of Nutrition & Dietetics Commission on Dietetic Registration AND licensure as a Dietitian in the State of Georgia.

Preferred Qualifications:

Public Health experience; Two years supervisory experience; Experience with monitoring program budgets and budget development; Two years' experience in WIC.

**Due to the volume of applications received, we are unable to provide information on application status by phone or email. All qualified applicants will be considered but may not necessarily receive an interview. Selected applicants will be contacted by the hiring agency for next steps in the selection process. Applicants who are not selected will not receive notification. This position is subject to close at any time, once a satisfactory applicant pool has been identified.*

Deadline for applications: Ongoing – (position open until filled)

To Apply, please go to <http://team.ga.gov/>

Click on "My Career"

Then "Job Openings"

Keyword: HEA03G7

District 4 Public Health is an Equal Opportunity Employer*

The State will not unlawfully consider an applicant's race, color, national origin, religion, age, disability, sex, genetic information, political affiliation, protected uniformed service, or other legally protected category when making selections.

Applicants chosen for employment will be subject to: Criminal Background Check/Fingerprinting, Reference Checks and Drug Screen